BOARD OF EDUCATION
Minutes of Regular Board Meeting
March 10, 2020

CALL TO ORDER/MEETING PLACE
Board President Lesli Stein called the Board meeting to order at 4:45 PM at the Las Virgenes Unified School District, 4111 Las Virgenes Road, Calabasas, CA.

BOARD MEMBERS PRESENT
Angela Cutbill
Dallas Lawrence
Linda Menges
Lesli Stein
Mathy Wasserman

BOARD MEMBERS ABSENT
None

BOARD OF EDUCATION DISCUSSION REGARDING CALENDARING ASSIGNMENTS AND GENERAL ANNOUNCEMENTS

COMMENTS FROM THE AUDIENCE REGARDING ITEMS ON THE CLOSED SESSION AGENDA
There were no comments from the audience regarding items on the Closed Session Agenda.

ADJOURNMENT TO CLOSED SESSION
The Board adjourned to Closed Session at 4:48 PM

A discussion was held regarding Public Employee Discipline/Dismissal/Release, Conference with Labor Negotiator - Agency Designated Representative - Dr. Rose Dunn, Conference with Legal Council - Anticipated Litigation - One Potential Case, and Threat to Public Services or Facilities - Review and Discussion of Safety Procedures and Precautionary Measures - Consultation with District Nurse, Melissa Foster.

CALL TO ORDER/OPEN SESSION
President Stein reconvened the Board meeting at 6:32 PM

BOARD MEMBERS PRESENT
Angela Cutbill
Dallas Lawrence
Linda Menges
Lesli Stein
Mathy Wasserman
Calabasas High School student board member Bella Echols (at the dais)
Agoura High School student board member Ethan Castillo (in the audience)

BOARD MEMBERS ABSENT
None

STAFF PRESENT
Dr. Daniel Stepenosky, Superintendent
Dr. Rose Dunn, Assistant Superintendent of Personnel

https://go.boarddocs.com/ca/lvusd/Board.nsf/Private?open&login#
Karen Kimmel, Assistant Superintendent of Business
Dr. Clara Finneran, Assistant Superintendent of Education
Robbie Amodio, Director of Classified Personnel
Ryan Gleason, Director of Education and Leadership
Steve Scifres, Director of Curriculum and Athletics
Jim Klein, Chief Technology Officer
Angie Falk, Director of Pupil Services

**STAFF ABSENT**
None

**PLEDGE OF ALLEGIANCE**
The Pledge of Allegiance was led by Lindero Canyon Middle School students James and Alec MacLean.

**REPORT OUT OF CLOSED SESSION**
President Stein reported that the Board of Education voted 5:0 to approve the settlement agreement with Employee No. YP0740576.
President Stein reported that the Board of Education voted 5:0 to approve a $5,000 settlement toward legal case No. 18STVC02556.

**APPROVAL OF AGENDA**
On motion of Ms. Menges, seconded by Ms. Wasserman, the Board of Education approved the agenda of March 10, 2020.
Board Motion Carried 5:0 as follows:
  AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman
  NAYES: None
Student Preferential Vote Carried 1:0 as follows:
  AYES: Student board member Echols

**APPROVAL OF MINUTES**
On motion of Ms. Cutbill, seconded by Mr. Lawrence, the Board of Education approved the Regular Board Meeting minutes of March 10, 2020.
Board Motion Carried 5:0 as follows:
  AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman
  NAYES: None
Student Preferential Vote Carried 1:0 as follows:
  AYES: Student board member Echols

**STAFF/BOARD COMMUNICATION**
Lindero Canyon Middle School STEAM students demonstrated robots they built and programmed.

Ms. Echols said Agoura High School (AHS) will have their spirit week and pep rally this week. She said juniors and seniors have been enjoying volunteering for outdoor education, and they are looking forward to student elections.

Ms. Cutbill said she sponsored the Conejo/Las Virgenes Future Foundation (CLVFF) students from LVUSD and surrounding districts where they discussed the role of the Board and held a mock board meeting.

Ms. Stein congratulated the CHS and AHS casts of Shrek and Rent who did a tremendous job. She said along with Ms. Cutbill and Dr. Stepensky she met with Lost Hills Sheriff's Acting Captain Becerra and they discussed communication, emergencies, and surrounding traffic. Ms. Stein said to date Measure V has received 53.59% Yes votes and hope to reach the necessary 55% to pass.

Ms. Wasserman said the Calabasas Chamber of Commerce Education Committee met today and is discussing ways to have community representatives become more involved. She said she enjoyed Shrek at CHS which was fantastic and is proud of the amazing talent in our district.

https://go.boarddocs.com/ca/lvusd/Board.nsf/Private/open&login#
Ms. Menges said she attended her first Technology Committee meeting and last night attended the Ventura County Office of Education meeting with Ms. Stein and Dr. Finneran where the topic of discussion was vaping.

Mr. Lawrence forewent comments.

Superintendent, Dr. Stepensosky said he attended both productions of Rent and Shrek which were a phenomenal showcase of LVUSD students' talents.

**COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA**

There were no comments from the audience regarding items, not on the agenda.

**APPROVAL OF CONSENT AGENDA - A**

On motion of Mr. Lawrence, seconded by Ms. Wasserman, the Board of Education tabled Consent Agenda A, Items 1 through 4 for further discussion during a closed session at the end of the meeting.

Board Motion Carried 5:0 as follows:
- **AYES:** Board members Cutbill, Lawrence, Menges, Stein, and Wasserman
- **NAYES:** None

Student Preferential Vote Carried 1:0 as follows:
- **AYES:** Student board member Echols

On motion of Ms. Wasserman, seconded by Ms. Menges, the Board of Education approved Consent Agenda A, Items 5 through 8.

Board Motion Carried 5:0 as follows:
- **AYES:** Board members Cutbill, Lawrence, Menges, Stein, and Wasserman
- **NAYES:** None

Student Preferential Vote Carried 1:0 as follows:
- **AYES:** Student board member Echols

1. Overnight Field Trip Request No. 19-20.46 was tabled for further discussion in Closed Session.
2. Overnight Field Trip Request No. 19-20.47 was tabled for further discussion in Closed Session.
3. Overnight Field Trip Request No. 19-20.48 was tabled for further discussion in Closed Session.
4. Overnight Field Trip Request No. 19-20.49 was tabled for further discussion in Closed Session.
5. Approved Resolution No. 22-19 - Workers' Compensation Coverage for Volunteer Personnel, as presented.
6. Approved the Memorandum of Understanding (MOU) for Administration of the California Healthy Kids Survey, as presented.
7. Approved the Acceptance of Gifts, as presented.
8. Approved Warrants, as presented.

**APPROVAL OF CONSENT AGENDA - B**

On motion of Ms. Cutbill, seconded by Mr. Lawrence, the Board of Education approved Consent Agenda - B, Items 1 and 2.

Board Motion Carried 5:0 as follows:
- **AYES:** Board members Cutbill, Lawrence, Menges, Stein, and Wasserman
- **NAYES:** None

1. Approved the Rejection of Claim No. 2006991 vs Las Virgenes Unified School District.
2. Approved the Personnel Document dated March 10, 2020, enumerating employee changes as listed in the attached document.

**APPROVAL OF ACTION ITEMS**

1. Mr. Scifres said revisions to the Theory of Knowledge Course will allow the course to be taught over a period of two years instead of the current one year. He said teaching the course material sooner in the junior year will allow students more time to process the complexity of the information with a deeper understanding prior to their assessment.

Agoura High School principal, Dr. Stephanie McClay and teacher Jenn Kestenbaum presented the International Baccalaureate (IB) Theory of Knowledge Course revisions. Dr. McClay said this is an
existing course and has been presented through Pathways. She said our biggest goal with IB is to increase the number of students who earn a diploma within the IB program as well as expand opportunities for students in fine arts essentially creating a capstone program for our theater program where students have the opportunity to do advanced coursework and earn college credit.

Mr. Lawrence asked how the District balances making available the innovative courses at the secondary schools. Dr. McClay added that there are opportunities for all students in the District to select a school that offers programs that they are interested in thanks to the District of Choice mindset.

Ms. Stein asked given it is a 2-year course how does it impact students’ schedule and if there is enough space in the schedule to fulfill all requirements before heading off to college. Dr. McClay replied it gives students breathing room allowing students to ramp up to the level of rigor.

On motion of Mr. Lawrence, seconded by Ms. Wasserman, the Board of Education approved IB Theory of Knowledge Course Revision.

Board Motion Carried 5:0 as follows:
  AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman
  NAYES: None

Student Preferential Vote Carried 1:0 as follows:
  AYES: Student board member Echols

2. Mr. Scifres said the Theater Arts course is a new capstone course for the AHS Theater program which offers juniors and seniors who are not pursuing the IB diploma the opportunity to receive an internationally recognized certificate that can potentially give them college credit.

Dr. McClay said we are looking to supplement and enhance our existing IB programs. She said bringing the IB piece to our theater program provides a wonderful capstone course for the CTE students who are pursuing a theater progression as well as providing greater opportunities for those students who are currently in the IB diploma program.

Ms. Kestenbaum and Mr. Krassner described the course and said students will be researching theory and contextualizing their work so it adds a lot of layers to an already amazing theater program.

Ms. Wasserman said there is a useful practicality with this type of course which provides diverse skill sets given students have access to the theater program.

On motion of Ms. Wasserman, seconded by Ms. Menges, the Board of Education approved IB Theater Arts Course.

Board Motion Carried 5:0 as follows:
  AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman
  NAYES: None

Student Preferential Vote Carried 1:0 as follows:
  AYES: Student board member Echols

3. Mr. Gleason said the High School Graduation Requirements were presented at the February 25, 2020 Board meeting. He said the revisions are solely related to the pertinent Government/Economics language specifically for the International Baccalaureate (IB) program at Agoura High School (AHS). He said the IB team has worked with the AHS Social Studies Department to determine that students who complete the IB History sequence do not need to also take Government and Economics, given the overlap of content. Finally, Mr. Gleason said neighboring districts have made the same determination and have updated their graduation requirements to allow for IB History to validate the Government/Economics requirement.

Ms. Kestenbaum said the material being covered in Government/Economics is woven into the IB History curriculum. She said the history teachers broke down the standards and identified Labor Law as the only unit one which could not fit into the curriculum and would be taught separately.

Ms. Stein requested that the date on the last page be changed to read "Revised 3-10-2020".

On motion of Mr. Lawrence, seconded by Ms. Wasserman, the Board of Education approved Revision of Board Policy 6146.1 - Graduation Requirements.

Board Motion Carried 5:0 as follows:
  AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman
  NAYES: None
Student Preferential Vote Carried 1:0 as follows:
AYES: Student board member Echols

4. Mr. Gleason said in response to the Board’s request for deeper analysis, the District would like to utilize CORE which takes student data from CAASPP and AERIES and sorts it in a much more useful format to see student growth over time. He said the data will be processed much faster than the state so that school sites can receive an analysis by early June 2020. He said the District has been monitoring this over the past four-years. Currently, we are comparing students from grade to grade but CORE will take our data and show how individual students, individual schools, and individual grade levels are growing over time as opposed to last years grade level student to this year’s student in the same grade level. He said they will also benchmark us to similar districts to quantify how our schools are doing compared to similar schools in districts where the current dashboard doesn’t allow us to do so. He said this MOU will allow CORE to analyze our data faster and allow us to present a more comprehensive study session.

Ms. Stein stated that it would be so helpful to have a study session in mid to late June before the LCAP requirements. Mr. Gleason said given the potential for school closures due to Coronavirus he is uncertain how that will affect testing and analysis of results.

Mr. Lawrence asked how CORE will be funded. Mr. Gleason responded that the LA County Office of Education (LACOE) will pay for it and that for a district of our size it will cost approximately $450,000 a year.

On motion of Mr. Lawrence, seconded by Ms. Wasserman, the Board of Education approved CORE Data Memorandum of Understanding.

Board Motion Carried 5:0 as follows:
AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman
NAYES: None

Student Preferential Vote Carried 1:0 as follows:
AYES: Student board member Echols

5. Mr. Scifres stated that LVUSD encourages an inclusive approach that invites public comment on the contract proposals between the Las Virgenes Educators’ Association (LVEA) and the District. He said LVEA and the District will discuss contract proposals and reopen Articles 6, 7, 9, 12, and 16.

On motion of Mr. Lawrence, seconded by Ms. Menges, the Board of Education opened the Public Hearing for the Las Virgenes Unified School District and the Las Virgenes Educators’ Association’s Joint Initial Re-openers for the LVUSD/LVEA Contract of Agreement.

Board Motion Carried 4:0:1 as follows:
AYES: Board members Lawrence, Menges, Stein, and Wasserman
NAYES: None
ABSENT: Board member Cutbill stepped away from the dais.

Student Preferential Vote Carried 1:0 as follows:
AYES: Student board member Echols

There were no comments from the audience; therefore, on motion of Mr. Lawrence, seconded by Ms. Wasserman, the Board of Education closed the Public Hearing for the Las Virgenes Unified School District and the Las Virgenes Educators’ Association’s Joint Initial Re-openers for the LVUSD/LVEA Contract of Agreement.

Board Motion Carried 4:0:1 as follows:
AYES: Board members Lawrence, Menges, Stein, and Wasserman
NAYES: None
ABSENT: Board member Cutbill stepped away from the dais
Student Preferential Vote Carried 1:0 as follows:
AYES: Student board member Echols

6. Mr. Scifres presented the Joint Initial Re-openers for the Certificated Contract by the Las Virgenes Unified School LVUSD/LVEA Contract of Agreement.

On motion of Mr. Lawrence, seconded by Ms. Menges, the Board of Education approved the Presentation of Joint Initial Re-openers for the Certificated Contract by the Las Virgenes Unified School LVUSD/LVEA Contract of Agreement.
School LVUSD/LVEA Contract of Agreement.
Board Motion Carried 5:0 as follows:
   AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman
   NAYES: None
Student Preferential Vote Carried 1:0 as follows:
   AYES: Student board member Echols

7. Ms. Kimmel and Ms. Torres presented the Second Interim Budget report which is required under AB 1200. Ms. Torres reviewed the current operating budget and shared the District’s concerns for general slow down in the next 18 months.
Ms. Kimmel said once we know whether the Bond Measure passed we will have a clearer understanding of the financial forecast. She said that neighboring districts are facing the same financial difficulties with declining enrollment, challenging pension costs, and a low cost of living funding and are looking at significant budget adjustments. She thanked Ms. Cutbill, Ms. Stein, Jill Gaines, and Penny Sylvestre for their work on Measure V and their dedication to the community and LVUSD.
Mr. Lawrence said he is concerned about the budget forecast and thanked Ms. Kimmel and her team for having the fiscal prudence to place the District in a position to have $30 million in reserves. Mr. Lawrence said declining enrollment is very worrisome and he does not think the community understands the enormity of the situation. He said there are a thousand less students enrolled in our schools than there were six years ago and the District will need to do with less money and set expectations of some doing with less and focus on core functions.
The Board thanked Ms. Kimmel and Ms. Torres for their continued hard work.
The full report and can be viewed at: LVUSD.com/Departments/Business/Financial Information/Interim Budget

On motion of Mr. Lawrence, seconded by Ms. Wasserman, the Board of Education approved the Second Interim Budget Report.
Board Motion Carried 5:0 as follows:
   AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman
   NAYES: None
Student Preferential Vote Carried 1:0 as follows:
   AYES: Student board member Echols

8. Ms. Kimmel said in order to meet the Board’s fiduciary duty with regard to the District's financial obligations, the District is required to show a financial plan that maintains a minimum 3% reserve in the outgoing years. She said the biggest change in the budget efficiencies report is reflecting the reduction of staff based on declining enrollment.

On motion of Ms. Wasserman, seconded by Ms. Menges, the Board of Education approved Resolution No. 21-19 - Affirming Intent to Implement Budget Efficiencies as Needed to Meet the Minimum Required Reserve Requirement.
Board Motion Carried 5:0 as follows:
   AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman
   NAYES: None
Student Preferential Vote Carried 1:0 as follows:
   AYES: Student board member Echols

RECESS TO CLOSED SESSION
On motion of Mr. Lawrence, seconded by Ms. Menges, the Board of Education recessed to Closed Session at 7:44 PM
Board Motion Carried 5:0 as follows:
   AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman
   NAYES: None
Student Preferential Vote Carried 1:0 as follows:
   AYES: Student board member Echols

RECONVENED TO OPEN SESSION
The Board reconvened to Open Session at 8:27 PM
Student Board member Ethan Castillo sat in for Bella Echols

REPORT OUT OF CLOSED SESSION
Ms. Stein said the Board is concerned about field trips scheduled to take place outside our district due to the Coronavirus. She said with things changing daily and the fluidity of the situation the Board has given direction to staff to not submit overnight field trips more than two weeks out. Mr. Lawrence added that the consensus of the Board, after meeting with medical professionals this evening as well as staff, is that we are in mitigation mode and have moved past containment mode according to the Centers for Disease Center (CDC) who indicate it is a matter of when, not if, Coronavirus reaches our District. He said the Board will need to mitigate that risk and although we are not currently looking to cancel campus specific activities, we are looking to severely curtail any travel outside the district, specifically overnight travel to widely attended events. Mr. Lawrence said it is such a fluid situation and that the Board will not approve anything that is more than two weeks out.

1. On motion of Mr. Lawrence, seconded by Ms. Wasserman, the Board of Education approved Field Trip Request 19-20.46 for the Calabasas High School 11th and 12th grade students to participate in the Every 15 Minutes program at Calabasas High School.
   Board Motion Carried 5:0 as follows:
   AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman
   NAYES: None
   Student Preferential Vote Carried 1:0 as follows:
   AYES: Student board member Castillo

3. Out of an abundance of caution the Board of Education strongly believes that in the interest of the safety of our students it must deny the travel of our students to a national competition which will be attended by students from various regions.
   On motion of Mr. Lawrence, seconded by Ms. Wasserman, the Board of Education denied Field Trip Request 19-20.48 for Agoura High School 9 through 12 grade dance team to travel to the West Coast Elite National Competition in Long Beach, CA.
   Board Motion Carried 5:0 as follows:
   AYES: None
   NAYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman
   Student Preferential Vote Carried 1:0 as follows:
   AYES: None
   NAYES: Student board member Castillo

2. Overnight Field Trip Request No. 19-20.47 was tabled for the next Board meeting which is scheduled for March 24, 2020.
4. Overnight Field Trip Request No. 19-20.49 was tabled for the next Board meeting which is scheduled for March 24, 2020.

ADJOURNMENT
The meeting was adjourned at 9:39 PM.

3-24-20
Date Approved

[Signature]
President, Board of Education