BOARD OF EDUCATION
Minutes of Regular Board Meeting
February 25, 2020

CALL TO ORDER/MEETING PLACE
Board President Lesli Stein called the Board meeting to order at 4:45 PM at the Las Virgenes Unified School District, 4111 Las Virgenes Road, Calabasas, CA.

BOARD MEMBERS PRESENT
Angela Cutbill
Linda Menges
Lesli Stein
Mathy Wasserman

BOARD MEMBERS ABSENT
Dallas Lawrence

BOARD OF EDUCATION DISCUSSION REGARDING CALENDARING ASSIGNMENTS AND GENERAL ANNOUNCEMENTS

COMMENTS FROM THE AUDIENCE REGARDING ITEMS ON THE CLOSED SESSION AGENDA
There were no comments from the audience regarding items on the Closed Session Agenda.

ADJOURNMENT TO CLOSED SESSION
The Board adjourned to Closed Session at 4:46 PM

A discussion was held regarding Student Discipline, Public Employee Discipline/Dismissal/Release, Conference with Labor Negotiator - Agency Designated Representative - Dr. Rose Dunn.

CALL TO ORDER/OPEN SESSION
President Stein reconvened the Board meeting at 6:10 PM

BOARD MEMBERS PRESENT
Angela Cutbill
Dallas Lawrence - participated via teleconference from 123 Townsend Street, Third Floor, San Francisco, CA 94017.
Linda Menges
Lesli Stein
Mathy Wasserman
Agoura High School student board member Ethan Castillo (at the dais)
Calabasas High School student board member Bella Echols (in the audience)

BOARD MEMBERS ABSENT
None

STAFF PRESENT
Dr. Daniel Stepenosky, Superintendent
Dr. Rose Dunn, Assistant Superintendent of Personnel
Karen Kimmel, Assistant Superintendent of Business
Dr. Clara Finneran, Assistant Superintendent of Education
Robbie Amodio, Director of Classified Personnel
Ryan Gleason, Director of Education and Leadership  
Steve Scifres, Director of Curriculum and Athletics  
Jim Klein, Chief Technology Officer  
Angie Falk, Director of Pupil Services  

**STAFF ABSENT**  
None  

**PLEDGE OF ALLEGIANCE**  
The Pledge of Allegiance was led by White Oak Elementary School students Gema Lopez and Lyla Haukaas.  

**REPORT OUT OF CLOSED SESSION**  
President Stein reported that the Board of Education voted 4:0:1 to approve the settlement agreement with Employee No. ST0464016.  
President Stein reported that the Board of Education voted 4:0:1 to approve the settlement agreement with Employee No. RP9169864.  

**APPROVAL OF AGENDA**  
On motion of Ms. Menges, seconded by Ms. Wasserman, the Board of Education approved the agenda of February 25, 2020.  
Board Motion Carried 5:0 as follows:  
  - **AYES:** Board members Cutbill, Lawrence, Menges, Stein, and Wasserman  
  - **NAYES:** None  
Student Preferential Vote Carried 1:0 as follows:  
  - **AYES:** Student board member Castillo  

**APPROVAL OF MINUTES**  
On motion of Ms. Wasserman, seconded by Ms. Menges, the Board of Education approved the Regular Board Meeting minutes of February 11, 2020.  
Board Motion Carried 5:0 as follows:  
  - **AYES:** Board members Cutbill, Lawrence, Menges, Stein, and Wasserman  
  - **NAYES:** None  
Student Preferential Vote Carried 1:0 as follows:  
  - **AYES:** Student board member Castillo  

**STAFF/BOARD COMMUNICATION**  
The Board of Education recognized Certificated Employee of the Month, Pupil Services Visual Education Teacher for the Visually Impaired, Linda Jacobsen.  
The Board of Education recognized Classified Employee of the Month, District Office Secretary I, Mia Villarin.  
The Board of Education recognized CIF State Girls' Golf Championship Winner, Calabasas High School Junior, Caroline Canales.  
The Board of Education recognized CIF State Cross Country Championship Winners, the Agoura High School Cross Country Team.  
White Oak Elementary School students showcased their participation in the 3D Printer Competition.  

Mr. Castillo said on Friday he met with Ms. Stein, Ms. Cutbill, and the mayors of Agoura Hills and Westlake Village to discuss ways to increase voter participation among high school students. He said Calabasas High School's winter formal will take place February 29 and Agoura High School's opening day of the production "Rent" will take place February 26. Finally, Mr. Castillo congratulated the Agoura High School Boys Cross Country team for winning the CIF southern section championships and placing third in the state.  

Ms. Wasserman said she has been taking part in the postcard writing campaign encouraging the community and LVUSD parents to vote yes for the Measure V bond. She said voters can vote at the district office beginning February 29 through March 3.
Ms. Cutbill said she was a guest speaker on the Acorn's podcast discussing the benefits of Measure V for the District, and she encouraged the community to get out and vote.

Ms. Menges said on February 24 she and Ms. Stein attended a meeting facilitated by Congressman Ted Lieu regarding the upcoming census. She said the census is conducted every 10 years and stressed the importance of every person to be counted because it will impact the number of the state's congressional seats and funding. She reminded the community that the census will begin March 1 and that responses can be made online.

Mr. Lawrence forewent comments.

Ms. Stein stated that voting centers are now open and Tuesday, March 3 is the last day to vote for Measure V which is a bond measure to raise funds for facilities upgrades for LVUSD schools.

Superintendent, Dr. Stepensosky said he visited Calabasas High School and discussed with students topics including; academics, safety, well-being, college, and more. He shared a photograph of A.E. Wright Middle School's library and thanked Mary Jo Ammon and Leslie Timbers for the creative surf board wall art. He said on February 21 LVUSD Board members and staff participated in the City of Calabasas Chamber of Commerce bowling tournament to raise scholarships funds for students at Agoura High School and Calabasas High School. Finally, Dr. Stepensosky said the community can vote at the District Office, A.C. Stelle Middle School and Lindero Middle School February 29 through March 3.

Dr. Finneran shared pictures of her visit to Willow Elementary School's garden which is a model of a successful collaboration between PFCs and teachers represented throughout the District. Dr. Finneran stated that evaluations are currently being conducted for teachers and administrators and that last week the District conducted successful instructional rounds at Agoura High School.

Mr. Scifres said February 27 LVUSD staff will attend the Conejo, Las Virgenes and Oak Park (COLVOP) superintendents forum which is a great opportunity for local administrators to collaborate with Superintendents from across the region and share best practices. He said topics for discussion will include; legislative actions affecting education, curriculum and instruction, student health and wellness, and leading change. He said this event is one of the highlights of the year for administrators across the region.

Mr. Klein said LVUSD appreciates its excellent partnership with the Las Virgenes Municipal Water District (LVMWD). He said every year around water conservation month the District conducts a series of assemblies for the elementary schools and last week a group called "Shows That Teach" performed comedy skits to encourage water conservation. He said this week author Frank Cole of the book series "Potion Masters" visited LVUSD elementary classrooms to encourage students to read on a more regular basis.

Ms. Falk said three weeks ago special education teachers for grades 3 through 12 met with Dr. Duncan to analyze the District's special education California Assessment of Student Performance and Progress (CAASPP) scores. She said teachers were trained on how to administer interim testing in preparation for the upcoming test.

Ms. Amodio forewent comments.

Mr. Gleason said the District is currently accepting applications for the Early College Academy (ECA). He said over 160 applications have been received as ECA expands to grades 6 through 11 and that the first ECA class will graduate in the year 2022.

Ms. Kimmel said the District has been working with the cities to promote voter registration and participation. She said the three locations designated as voting centers within our district are A.C. Stelle Middle School, Lindero Canyon Middle School, and the District Office.

Dr. Dunn forewent comments.

**COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA**

https://go.boarddocs.com/ca/lvusd Board.nsf/Private?open&login

3/5
There were no comments from the audience regarding items, not on the agenda.

**APPROVAL OF CONSENT AGENDA - A**

1. Approved Overnight Field Trip Request No. 19-20.44 for the Calabasas High School 9th through 12th grade Robotics team to travel to the Vex Robotics national championship in Council Bluffs, Indiana.
2. Approved Overnight Field Trip Request No. 19-20.45 for the Lindero Canyon Middle School 6th grade students to travel to AstroCamp in Idylwild, CA.
3. Approved Acceptance of Gifts, as presented.
4. Approved Disposal of Surplus Personal Property, as presented.
5. Approved Purchase Orders, as presented.

On motion of Ms. Cutbill, seconded by Ms. Menges, the Board of Education approved Consent Agenda A, Items 1 through 5.

Board Motion Carried 5:0 as follows:
- **AYES:** Board members Cutbill, Lawrence, Menges, Stein, and Wasserman
- **NAYES:** None

Student Preferential Vote Carried 1:0 as follows:
- **AYES:** Student board member Castillo

**APPROVAL OF CONSENT AGENDA - B**

On motion of Ms. Cutbill, seconded by Mr. Lawrence, the Board of Education approved Consent Agenda - B, Items 1 through 3.

Board Motion Carried 5:0 as follows:
- **AYES:** Board members Cutbill, Lawrence, Menges, Stein, and Wasserman
- **NAYES:** None

1. Approved Expulsion of the Student in Disciplinary Case No. 19-20.05.
2. Approved Rejection of Claim No. 2006925 v Las Virgenes Unified School District.
3. Approved the Personnel Document dated February 25, 2020, enumerating employee changes as listed in the attached document.

Ms. Stein congratulated Mr. Steve Scifres as being selected Assistant Superintendent of Personnel upon Dr. Dunn's retirement.

Mr. Scifres thanked the Board and said he is humbled and excited to serve the District and the Board of Education.

**APPROVAL OF ACTION ITEMS**

1. On behalf of Dr. Dunn, Ms. Falk stated that the Personnel Department works diligently to ensure that LVUSD has the very best staff to ensure student success. She said there continues to be a critical shortage of special education teachers in the state and that in the past the District has used an assignment option to hire teachers to fill vacancies. She said a Provisional Intern Permit is needed for the remainder of the 2019 school year to fill a position at Agoura High School. She said the waiver allows the District to fill the current assignment while searching for a fully credentialed teacher in the subject area of the assignment and gives the waiver holder additional time to complete the requirements.

On motion of Ms. Cutbill, seconded by Mr. Lawrence, the Board of Education approved the Provisional Internship Permit Credential For Preliminary Educational Specialist, Mild/Moderate - Agoura High School.

Board Motion Carried 5:0 as follows:
- **AYES:** Board members Cutbill, Lawrence, Menges, Stein, and Wasserman
- **NAYES:** None

Student Preferential Vote Carried 1:0 as follows:
- **AYES:** Student board member Castillo


She said if approved, the District will begin accepting proposals as of February 27. Ms. Kimmel said
this resolution enables the District to begin the RFP process to secure a 2-year contract for waste management services.

On motion of Ms. Cutbill, seconded by Ms. Wasserman, the Board of Education approved Resolution No. 20-20 Regarding Approval of the Request for Proposals (RFP) Process for Solid Waste, Yard Waste, Green Organics, and Recycling Management Services. Board Motion Carried 5:0 as follows:
   AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman
   NAYES: None
Student Preferential Vote Carried 1:0 as follows:
   AYES: Student board member Castillo

INFORMATION
1. Mr. Gleason provided information on the revisions to Board Policy 6146.1 - Graduation Requirements. He said the revisions are solely related to the pertinent Government/Economics language specifically for the International Baccalaureate (IB) program at Agoura High School (AHS). He said the IB team has worked with the AHS Social Studies Department to determine that students who complete the IB History sequence do not need to also take Government and Economics, given the overlap of content. He said other regional districts have made the same determination and have updated their graduation requirements to allow for IB History to validate the Government/Economics requirement.
   Ms. Stein asked about the area of labor law which is not covered in the IB course. Mr. Gleason said the department chair and coordinator will incorporate covering the material.
   Ms. Wasserman said the revisions were presented to and well-received by Curriculum Council.

2. Measure E Oversight Committee member Jay Esban provided an update on Measure E. He said Measure E has prevented drastic cuts to programs that are at the core of quality education and has prevented the layoff of teachers and staff. He said the report states that every dollar received through Measure E in LVUSD’s 2018-2019 fiscal year was spent in compliance with the measure. Mr. Esban stated that Measure E funding provides support for students across all grade levels in the areas of counseling, Library/Media Specialists, 4/5 Science program, Middle School Art, Music, and Drama, and High School Athletics and Activities.
   The Board thanked Mr. Esban and the Measure E Committee for the wonderful work they do to assure the public that the District is financially responsible with the public funds.

ADJOURNMENT
The meeting was adjourned at 7:17 PM.

3-10-20

Date Approved

Clerk, Board of Education