Present: Ms. Lesli Stein, Board President
Ms. Angela Cutbill, Board Vice President
Dr. Clara Finneran, Assistant Superintendent, Education
Mr. Ryan Gleason, Director of Education and Leadership
Dr. Stephanie McClay, Principal, Agoura High School
Ms. Mary Hazlett, Assistant Principal, Agoura High School
Dr. Jackii Duncan, Administrator of Data and Teacher Support
Ms. Catherine Foss, Principal, Calabasas High School
Ms. Sara Exner, Assistant Principal, Calabasas High School
Mr. Craig Hochhaus, LVEA President

The meeting came to order at 1:07pm.

**Professional Learning Update and Future Plans**

Staff continues to facilitate Adaptive Schools training and Instructional Rounds at all fourteen school sites. The goal of professional development over the next three years is to build strong grade level teams and departments who can align instruction, share best practices, and use data to enhance student achievement. Instructional Rounds and Adaptive Schools are two primary tools for building a strong foundation of PLCs. In order to keep the efforts sustained, the Educational Services division has a three-year professional development plan.

**D/F Reduction Data**

Both Agoura and Calabasas High School have seen a noteworthy reduction in the D/F rate this year. The schools have seen a 12% reduction in D/F marks, which amounts to approximately 240 fewer kids receiving failing grades this year when compared to last year. This can be attributed to the SHOP and CENTER, the Counseling Center, the site-counseling restructure to add a Dean of Student Support, and efforts made by teachers to offer retakes and corrections.
Counseling Systems Update
Staff has been working with the high school counseling teams to clarify roles and focus their efforts on the vast array of social-emotional needs at both high schools. The split of job duties with the counselors and CCA’s is outlined below. This system will go into effect during the 2020-21 school year.

<table>
<thead>
<tr>
<th>LVUSD High School Counseling Staff</th>
<th>College and Career Counselors</th>
<th>Community 360 Counseling Center</th>
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<tr>
<td>Tier I Social-Emotional Support</td>
<td>College Entrance</td>
<td>Tier II Social-Emotional Support</td>
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<td>Scheduling Classes</td>
<td>College Essay</td>
<td>Support</td>
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<td>Graduation Status</td>
<td>Financial Aid</td>
<td>Family &amp; Group Counseling</td>
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<td>NCAA Requirements</td>
<td>College Visits</td>
<td>Restorative Discipline</td>
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<td>School Success Team</td>
<td>College Application</td>
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<td>Grade Monitoring</td>
<td>Naviance</td>
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<td>Attendance Monitoring</td>
<td>ACT/SAT information</td>
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<td>PSAT/SAT Support</td>
<td>College &amp; Career Fair</td>
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<td>Service Learning</td>
<td>Transcripts to Colleges</td>
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<td>Transcripts to Colleges</td>
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<td>Community Outreach</td>
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<td>Career Presentations</td>
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<td>Letters of Recommendation</td>
<td>Early College Academy</td>
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</tbody>
</table>

The Committee inquired about math placement criteria and ensuring counselors were following the criteria and appropriately counseling students. The board adopted criteria for placement was shared with the committee and staff annually works with site administration to ensure the criteria is followed.

Career Technical Education
The Career Technical Education (CTE) Advisory Committee met earlier in February and discussed new CTE grant opportunities that continue to surface. The Pathways Committee suggested that after the March 3rd election, we discuss criteria and protocol for identifying/prioritizing future CTE funding.

Dual Immersion Update
The Dual Language Taskforce met earlier this month and celebrated the work that has been accomplished over the past three years including stabilizing site leadership, adoption of new curriculum, parent communication, and articulation across sites for the K-12 program. The Taskforce made a unanimous recommendation to dissolve into site-level teams, given that the district-level efforts have been achieved. The Taskforce agreed to reconvene if ever a broader K-12 need surfaces in the future.
**BP 6146.1 Adjustment Update**

As the International Baccalaureate (IB) program at Agoura High School has expanded, there is a noteworthy redundancy in their curriculum. Students in the IB Diploma program are required to take *IB History Higher Level 1 and 2* in their Junior and Senior years, respectively. These rigorous courses cover a broad range of historical content including government and financial systems, and within the existing graduation requirements IB diploma students are required to take a semester of US Government and a semester of Economics in their senior year in addition to the *IB History* courses. The IB team has worked with the AHS Social Studies department to determine that students who complete the *IB History* sequence do not need to also take Government and Economics, given the overlap of content. Other regional districts have made this same determination and have updated their graduation requirements to allow for *IB History* to validate the Gov/Econ requirement. These courses already validate the U.S. History requirement with an extensive and rigorous review of American history. Staff will be recommending this BP change at the February 25th meeting.

**Grants Update**

LVUSD applied for a Learning Communities for School Success Program grant that would bring additional elementary counseling resources to the district for three years if awarded. The notification for this grant will be released in April of 2020. Staff is currently working on a Tobacco Use Prevention Education (TUPE) grant application that would seek the same purpose of enhancing early intervention and counseling resources. The TUPE grant is due in March of 2020.

**AB 1767 and BP/AR 5141.52**

Assembly Bill 1767 relating to suicide prevention in primary grades necessitates updating BP/AR 5141.52. Staff will be bringing recommended changes to the Board later this Spring.

**Other Business- PSAT**

Through grant funding, PSAT has been provided to students in Grades 8 and 10 for the past three years. With the sunset of the existing grant, the committee evaluated options for proceeding with PSAT in the future. With limited funding, staff recommended funding PSAT in the 11th grade year so that all students would have the opportunity to qualify for the National Merit Scholarship Program.

**Other Business- CORE**

Staff have been in contact with the CORE District collaborative about data analysis support. The Los Angeles County Office of Education provides a partnership with the CORE collaborative with all LA County school districts at no cost. CORE will take student data from CAASPP and
our AERIES system and sort/aggregate it in a much more useful format to see student growth over time. The Committee recommended proceeding with CORE and the Memorandum of Understanding will be a Consent Agenda item in a future board meeting.

Future Agenda Items
The committee requested that the Early College Academy be added to an upcoming agenda.

The meeting was adjourned at 2:59 PM.