BOARD OF EDUCATION
Minutes of Regular Board Meeting
February 11, 2020

CALL TO ORDER/MEETING PLACE
Board President Lesli Stein called the Board meeting to order at 4:47 PM at the Las Virgenes Unified School District, 4111 Las Virgenes Road, Calabasas, CA.

BOARD MEMBERS PRESENT
Angela Cutbill
Dallas Lawrence
Linda Menges
Lesli Stein
Mathy Wasserman

BOARD MEMBERS ABSENT
None

BOARD OF EDUCATION DISCUSSION REGARDING CALENDARING ASSIGNMENTS AND GENERAL ANNOUNCEMENTS

COMMENTS FROM THE AUDIENCE REGARDING ITEMS ON THE CLOSED SESSION AGENDA
There were no comments from the audience regarding items on the Closed Session Agenda.

ADJOURNMENT TO CLOSED SESSION
The Board adjourned to Closed Session at 4:51 PM

A discussion was held regarding Public Employee Discipline/Dismissal/Release and Conference with Labor Negotiator - Agency Designated Representative - Dr. Rose Dunn.

CALL TO ORDER/OPEN SESSION
President Stein reconvened the Board meeting at 6:07 PM

BOARD MEMBERS PRESENT
Angela Cutbill
Dallas Lawrence
Linda Menges
Lesli Stein
Mathy Wasserman
Calabasas High School student board member Bella Echols (at the dais)
Agoura High School student board member Ethan Castillo (in the audience)

BOARD MEMBERS ABSENT
None

STAFF PRESENT
Dr. Daniel Stepenosky, Superintendent
Dr. Rose Dunn, Assistant Superintendent of Personnel
Karen Kimmel, Assistant Superintendent of Business
Dr. Clara Finneran, Assistant Superintendent of Education
Robbie Amodio, Director of Classified Personnel
Ryan Gleason, Director of Education and Leadership
Steve Scifres, Director of Curriculum and Athletics  
Jim Klein, Chief Technology Officer  
Angie Falk, Director of Pupil Services

**STAFF ABSENT**  
None

**PLEDGE OF ALLEGIANCE**  
The Pledge of Allegiance was led by Yerba Buena Elementary School students Aine Pitillo, Elizabeth Jansen, and Gregory Johnson.

**REPORT OUT OF CLOSED SESSION**  
President Stein reported that the Board of Education took no specific action in Closed Session.

**APPROVAL OF AGENDA**  
On motion of Ms. Wasserman, seconded by Mr. Lawrence, the Board of Education approved the agenda of February 11, 2020.  
Board Motion Carried 5:0 as follows:  
AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman  
NAYES: None  
Student Preferential Vote Carried 1:0 as follows:  
AYES: Student board member Echols

**APPROVAL OF MINUTES**  
On motion of Mr. Lawrence, seconded by Ms. Cutbill, the Board of Education approved the Regular Board Meeting Minutes of January 28, 2020.  
Board Motion Carried 5:0 as follows:  
AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman  
NAYES: None  
Student Preferential Vote Carried 1:0 as follows:  
AYES: Student board member Echols

**STAFF/BOARD COMMUNICATION**  
Yerba Buena Elementary School choir students sang beautifully, under the direction of Choir Director and fifth grade teacher, Christine Martens.

Miss Echols said last week the Calabasas High School (CHS) Academic Decathlon team won first place in the Ventura County competition. She stated that the CHS leadership retreat will take place February 21-23 and that last Tuesday she joined fellow ASB students in conducting community voter outreach for Measure V on the March election ballot.

Ms. Wasserman said on February 10 she attended the monthly City of Calabasas Chamber of Commerce Education Committee meeting. She said she also participated in phone banking in an effort to get the word out for Measure V. She emphasized the importance of our community getting out to vote for this election and the importance of Measure V for the District which addresses all district facilities. Ms. Wasserman stated that LVUSD does not receive any state funds for facilities and that our community needs to vote on Measure V in order to raise funds for necessary repairs.

Ms. Cutbill said last week she traveled to Boston where she was invited as a Board member to speak at the American Academy of Art and Sciences which is a non-partisan organization that has been doing a two-year-long project on Democratic citizenship and civic engagement. She said she was asked to speak on the topic of building civic architecture that supports a common purpose.

Ms. Menges said on February 4 she and Ms. Wasserman attended the District’s screening of the documentary "Like" which focuses on the affect of social media in our lives. She said on February 7 she attended the annual Elka Golds MVP Baseball Game at Agoura High School which she said was very heartwarming.

Mr. Lawrence said he took part in the Finance Committee meeting on January 31 and it is clear that California public schools are facing a dire financial situation. He stated the importance of all LVUSD parents voting at the upcoming election this March. He emphasized that Measure V will raise $198
million for LVUSD school facilities which have a critical need of over $600 million in repair work. He said in order for Measure V to pass every parent in the district will need to vote.

Mr. Lawrence states that this year’s election allows for 2 weeks of voting at any polling location within Los Angeles, including A.C. Stelle Middle School, Lindero Canyon Middle School, and the District Office.

Ms. Stein said the community can go to LAvote.net to locate polling centers. She said that Measure V will provide funding for repair work such as replacement of roofs and air conditioning for LVUSD school facilities which are 50-60 years old.

Ms. Wasserman stated that although there are fewer places to vote, voters can now vote anywhere in Los Angeles County for a longer period of time, from February 29 through March 3. She also stated that the District’s website Community360.me has fantastic resources for parents regarding student wellness. She said on March 18 the District will have special guest speaker, Jessica Lahey who will discuss her book, The Gift of Failure.

Superintendent, Dr. Stepenosky congratulated the Calabasas High School Academic Decathlon A Team for winning the Ventura County Academic Decathlon championship for the fourth consecutive year, and wished them success at the state championship March 26-27. He also congratulated the Calabasas High School Junior varsity B Team who also defeated every other school in Ventura County. Dr. Stepenosky congratulated the third cohort of graduates from LVUSD’s credentialing program for administrators and thanked Ms. Cutilil and Ms. Wasserman for their participation in the graduation celebration. Finally, Dr. Stepenosky shared photographs of the CHS basketball team's senior night and the 11th annual Agoura High School Elka Golds MVP Baseball Game which he described as a powerful and fun event.

Dr. Finneran shared highlights of the January 27 Staff Development Day and said the events of that day were aligned with the District’s goals for student academic achievement, a culture of collaboration, and fiscal responsibility. She said staff participated in various trainings including those for students with Individualized Education Plans (IEP), critical components for math instruction, and positive behavior intervention support. She thanked Mr. Gleason and his team for continuing to provide great avenues for parent education and connection and said Community360.me offers additional resources.

Mr. Scifers said on February 1 the District held its annual 5th grade Outdoor Education Parent Day, where over 200 parents toured the facility and had their questions answered for the upcoming outdoor education program. Mr. Scifers thanked Ms. Menges and Mr. Lawrence for providing information on Measure V and said the next step will be to train high school juniors and seniors to work as counselors.

Mr. Klein stated that the National Center for Women and Information Technology has recognized two Agoura High School computer science students, Satvik Kammula and Abi Muir. He said the students will be recognized at an awards ceremony on April 18 where they will receive awards, scholarships, internship opportunities, and be inducted into the Women in Information Technology Community which is a national network of peers supported by professionals and volunteers. He said this is an exciting time for young female computer science students and he is pleased with their accomplishments.

Ms. Falk shared a photograph of Calabasas High School student, Manny Duenas who participates in the District’s Transition Partnership Program (TPP). She said Mr. Duenas has been working at the Boys and Girls Club and his exemplary work has led to his nomination as the Boys and Girls Club National Youth of the Year.

Ms. Amodio stated that the January 27 Staff Development Day was very productive and offered a wide variety of training for LVUSD staff.

Mr. Gleason announced that LVUSD Credential Program Coordinator, Ashley Wenter has been selected as Region 13 Central Office Administrator of the Year by the Association of California School Administrators (ACSA). He said Ms. Wenter has served as the District’s Teacher Induction Coordinator with the Ventura County Office of Education (VCOE) and in that time worked with District staff and the Board to launch three credentialing programs. The Board congratulated Ms. Wenter on her achievements.
Ms. Kimmel reported that Ms. Torres and her team has been working to train and coach office managers and Associated Student Body (ASB) bookkeepers over the past year. She said part of the coaching has included performing internal audits with the ASBs and preparing them for the external audit by the District's independent auditors. She said the external audit took place last week and the auditors acknowledged the significant improvements over the past year.

Dr. Dunn said that the Personnel Department has received 22 applications and will be conducting interviews for the position of Assistant Superintendent of Personnel.

**COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA**

There were no comments from the audience regarding items, not on the agenda.

**APPROVAL OF CONSENT AGENDA - A**

1. Approved Overnight Field Trip Request No. 19-20.42 for the Agoura High School 11th and 12th grade Kinesiology and Sports Medicine Academy to travel to the Health Occupation Students of America conference and competition in Long Beach, CA.
2. Approved Overnight Field Trip Request No. 19-20.43 for the Calabasas High School 11th and 12th grade Academic Decathlon students to travel to the Academic Decathlon state championships in Sacramento, CA.
3. Approved Long Term Facility Lease Agreement with the City of Calabasas - A.C. Stelle Middle School's Gym and Fields
4. Approved Measure E Oversight Committee Appointments
5. Approved Warrants, as presented
6. Approved Gifts, as presented

On motion of Ms. Wasserman, seconded by Ms. Menges, the Board of Education approved Consent Agenda A, Items 1 through 6.

Board Motion Carried 5:0 as follows:
- **AYES:** Board members Cutbill, Lawrence, Menges, Stein, and Wasserman
- **NAYES:** None

Student Preferential Vote Carried 1:0 as follows:
- **AYES:** Student board member Echols

**APPROVAL OF CONSENT AGENDA - B**

On motion of Mr. Lawrence, seconded by Ms. Cutbill, the Board of Education approved Consent Agenda - B, Item 1.

Board Motion Carried 5:0 as follows:
- **AYES:** Board members Cutbill, Lawrence, Menges, Stein, and Wasserman
- **NAYES:** None

1. Approved the Personnel Document dated February 11, 2020, enumerating employee changes as listed in the attached document.

**APPROVAL OF ACTION ITEMS**

1. Mr. Scifres presented information on Revision of Board Policy 6141 - Curriculum Development and Evaluation where six (6) community members shall serve on Curriculum Council. He said staff recommends the addition of language indicating that any current LVUSD staff members may not apply for any of those six positions. He said the District continues to encourage employees to apply for Curriculum Council through the curriculum areas that are designated and that community positions are reserved solely for those who are not employed by LVUSD. He said these revisions were presented to the Board as an Information Item at the January 14, 2020 Board meeting.

On motion of Ms. Cutbill, seconded by Ms. Menges, the Board of Education approved Revision to Board Policy 6141 - Curriculum Development and Evaluation.

Board Motion Carried 5:0 as follows:
- **AYES:** Board members Cutbill, Lawrence, Menges, Stein, and Wasserman
- **NAYES:** None

Student Preferential Vote Carried 1:0 as follows:
- **AYES:** Student board member Echols
2. Dr. Dunn stated that a mid-year change in the special education program has resulted in a long term substitute teacher being identified as a potential replacement. She said an interim approval authorizing a provisional permit will allow the employee to fill the current position while completing credentialing requirements.

On motion of Ms. Wasserman, seconded by Mr. Lawrence, the Board of Education approved the Provisional Internship Permit Credential for Preliminary Education Specialist, Mild/Moderate - Calabasas High School.

Board Motion Carried 5:0 as follows:
AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman
NAYES: None

Student Preferential Vote Carried 1:0 as follows:
AYES: Student board member Echols

INFORMATION

1. Mr. Scifres presented revisions to Board Exhibit 6160 Curriculum Council Bylaws. He said the changes include transitioning the title of the Bylaws from Exhibit 6160 to Administrative Regulation 6141 and modifying the language in order for the two Board members serving on Curriculum Council to be reclassified as voting members.

2. Mr. Gleason provided an update on the District’s four-week summer school program which offers credit recovery courses via APEX online, Freshman Seminar, and three dual-enrollment classes through the Moorpark College partnership. He said the summer school program was made available last year through a Low Performing Block Grant in order to support graduation recovery, students who desire to accelerate in freshman year, and provide an extended school year for students with special needs. He said the original grant was available for two years and the District will work to obtain additional grant funding to maintain the program for the following year. He said the summer school program will be offered again at Agoura High School due to scheduled summer construction taking place at Calabasas High School.

Ms. Wenter stated that last summer 185 students remediated and this summer 250 seats will be offered over six sections.

Ms. Stein asked for an update on the current enrollment status. Ms. Wenter replied that there is currently a 10 person wait list for Freshman Seminar.

Mr. Gleason said the D/F rate is down 10% this year across all four grade high school levels thanks in part to the "Shop" and "Center" as well as effective tier 2 counselor interventions.

Ms. Wasserman asked if a student on the D/F list can remediate a class. Ms. Wenter confirmed yes they can and that the reduction in number of students requiring credit recovery is a good sign.

Ms. Stein asked what it cost to run the program last summer. Mr. Gleason said given that the program is grant funded the District was lean and spent $75K on the program with a projection of spending $100K this year. He said the District is conducting a cost benefit analysis and writing additional grant proposals.

Ms. Wenter said this summer the District will also offer a limited scope middle school program for 30 students and will focus on study skills, literacy, numeracy, and social-emotional development in order to keep those students on track. She said this year the program will have adjustments including a first day welcome, streamlined dual enrollment registration, dual enrollment coordination, counseling, an office manager, student ambassadors to assist students, and more visible signage. Finally, Ms. Wenter said the summer school program will run from 8:00 am to 11:30 am for middle school students, 8 am to 12:00 pm for high school students, and a nutrition break for both.

Ms. Wasserman asked if transportation will be offered. Ms. Wenter replied that the City of Calabasas will be offering a shuttle service.

ADJOURNMENT
The meeting was adjourned at 6:56 PM.