BOARD OF EDUCATION
Minutes of Reorganization Board Meeting
December 17, 2019

CALL TO ORDER/MEETING PLACE
Board President Linda Menges called the Board meeting to order at 5:15 PM at the Las Virgenes Unified School District, 4111 Las Virgenes Road, Calabasas, CA.

BOARD MEMBERS PRESENT
Angela Cutbill
Dallas Lawrence
Linda Menges
Lesli Stein
Mathy Wasserman

BOARD MEMBERS ABSENT
None

BOARD OF EDUCATION DISCUSSION REGARDING CALENDARING ASSIGNMENTS AND GENERAL ANNOUNCEMENTS

COMMENTS FROM THE AUDIENCE REGARDING ITEMS ON THE CLOSED SESSION AGENDA
There were no comments from the audience regarding items on the Closed Session Agenda.

ADJOURNMENT TO CLOSED SESSION
The Board adjourned to Closed Session at 5:20 p.m.

A discussion was held regarding Public Employee Discipline/Dismissal/Release, Conference with Labor Negotiator - Agency Designated Representative - Dr. Rose Dunn.

CALL TO ORDER/OPEN SESSION
President Menges reconvened the Board meeting at 6:22 PM

BOARD MEMBERS PRESENT
Angela Cutbill
Dallas Lawrence
Linda Menges
Lesli Stein
Mathy Wasserman
Agoura High School student board member Ethan Castillo (at the dais)
Calabasas High School student board member Bella Echols (in the audience)

BOARD MEMBERS ABSENT
None

STAFF PRESENT
Dr. Daniel Stepenosky, Superintendent
Dr. Rose Dunn, Assistant Superintendent of Personnel
Karen Kimmel, Assistant Superintendent of Business
Dr. Clara Finneran, Assistant Superintendent of Education
Robbie Amodio, Director of Classified Personnel
Ryan Gleason, Director of Education and Leadership
Steve Scifres, Director of Curriculum and Athletics  
Jim Klein, Chief Technology Officer  
Angle Falk, Director of Pupil Services

STAFF ABSENT  
None

PLEDGE OF ALLEGIANCE  
The Pledge of Allegiance was led by Gustavo Bermudez and Galen Herbert de Cortina.

REPORT OUT OF CLOSED SESSION  
President Menges reported that the Board of Education took no specific action in Closed Session.

APPROVAL OF AGENDA  
On motion of Ms. Wasserman, seconded by Ms. Stein, the Board of Education approved the agenda of December 17, 2019.  
Board Motion Carried 5:0 as follows:  
   AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman  
   NAYES: None

Student Preferential Vote Carried 1:0 as follows:  
   AYES: Student board member Castillo

COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA  
There were no comments from the audience regarding items, not on the agenda.

APPOINTMENT OF TEMPORARY CHAIRMAN  
On motion of Mr. Lawrence, seconded by Ms. Stein, the Board of Education appointed Dr. Daniel Stepenosky, District Superintendent, as temporary Chairman of the meeting.  
Board Motion carried 5:0 as follows:  
   AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman  
   NAYES: None

RECOGNITION OF OUTGOING BOARD PRESIDENT LINDA MENGES  
Dr. Stepenosky thanked Ms. Menges for her leadership and said he appreciates Ms. Menges' empathy and care that she brought to her leadership position. He said there were 21 board meetings under her presidency with 427 agenda items. During Ms. Menges' presidency there were over $3 million in grants awarded to LVUSD, dramatic expansion of our Early College Academy, significant progress and collaboration and team build from preschool through 12 grade, a common bell schedule between both Agoura High School and Calabasas High School, the first ever district-wide Facilities Master Plan and a vote by the Board to place a bond measure on the upcoming March 3, 2020 ballot.

Ms. Wasserman recognized City of Calabasas Council member Fred Gaines, former LVUSD Board member Jill Gaines, City of Agoura Hills Council member Deborah Lopez. She thanked Ms. Menges for her leadership and presented her with a gift as a token of appreciation for her year of service as President.

Ms. Menges thanked her family, dignitaries in attendance, her fellow Board members, Dr. Stepenosky, Cabinet, and LVUSD staff for their support throughout the year. She said she is proud to have served as President over the past year and is appreciative of everyone's hard work during this past year.

Members of Ms. Menges' family congratulated Ms. Menges on her successful year as Board President.

On behalf of the City of Calabasas, Councilmember Fred Gaines thanked Ms. Menges for her service to the community and great work as President.

On behalf of the City of Agoura Hills, Councilmember Deborah Lopez thanked Ms. Menges for her leadership and friendship.

On behalf of LVEA and staff, Craig Hochhaus thanked Ms. Menges for her sincere interest in making LVUSD a great place to work and learn.

Board members Angela Cutbill, Mathy Wasserman, Lesli Stein, and Dallas Lawrence and student board representative Ethan Castillo thanked Ms. Menges for her guidance, wisdom, service and leadership.
On behalf of Cabinet and the LVUSD leadership team, Dr. Dunn thanked Ms. Menges for her calm and caring leadership. She described Ms, Menges as a global thinker and said the District looks forward to working with her in her new role.

**ELECTION OF OFFICERS**

**President**
It was moved by Ms. Wasserman, seconded by Ms. Menges, and carried 5:0 that Lesli Stein be elected President of the Board of Education of the Las Virgenes Unified School District for the period of December 17, 2019 through December 15, 2020.

Board Motion Carried 5:0 as follows:
- AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman
- NAYES: None

**Vice President**
It was moved by Mr. Lawrence, seconded by Ms. Wasserman, and carried 5:0 that Angela Cutbill be elected Vice President of the Board of Education of the Las Virgenes Unified School District for the period of December 17, 2019 through December 15, 2020.

Board Motion Carried 5:0 as follows:
- AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman
- NAYES: None

**Clerk**
It was moved by Ms. Stein, seconded by Ms. Wasserman, and carried 5:0 that Dallas Lawrence be elected Clerk of the Board of Education of the Las Virgenes Unified School District for the period of December 17, 2019 through December 15, 2020.

Board Motion Carried 5:0 as follows:
- AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman
- NAYES: None

**PRESIDENT ASSUMED CHAIR**
Newly elected President Lesli Stein assume the chair to conduct the balance of the meeting.

**APPROVAL OF CONSENT AGENDA A - REORGANIZATION**
On motion of Mr. Lawrence, seconded by Ms. Wasserman, the Board of Education approved the amended Consent Items 1 through 22.

Board Motion Carried 5:0 as follows:
- AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman
- NAYES: None

1. Appointed Daniel Stepenosky, District Superintendent, as Secretary to the Board of Education.
2. Appointed the President of the Board, Lesli Stein, as the Representative for Electing Members to the County Committee on School District Organization and appointed all other members of the Board to serve as alternates.
3. Approved Resolution 16-19 (copy attached) which verifies signatures of all Board members and authorizes the signature and facsimile signature of staff members for use on salary warrants, notices of employment, contracts, and on all "B" warrants that have been approved.
4. Authorized Daniel Stepenosky, as Secretary to the Board of Education, to be authorized to sign reports, budgets, and all other documents which require either the Secretary's signature or the Clerk's signature.
5. Authorized Daniel Stepenosky, or Rose Dunn, or Karen Kimmel, or Clara Finneran, or Robbie Amodio be authorized to sign employment contracts.
6. Approved Resolution 18-19 (copy attached) appointing Daniel Stepenosky, or Rose Dunn, or Karen Kimmel, or Clara Finneran, or Ryan Gleason, or Angie Falk, or Jim Klein, or Steve Scifres as authorized agents for all matters pertaining to Federal or State specially funded projects.
7. Authorized Daniel Stepenosky, or Rose Dunn, or Karen Kimmel, or Clara Finneran to sign Purchase Orders. Further authorized Kelly Beder or Jim Klein to sign Purchase Orders, not to exceed $2,499.99.
8. Authorized Daniel Stepenosky, or Karen Kimmel, or Kristine Torres, or Waleska Cannon to sign Cafeteria Reports.
9. Authorized Daniel Stepenosky, or Rose Dunn, or Karen Kimmel, or Clara Finneran, or Kristine Torres to sign checks for the Cafeteria Account and that two signatures be required.
10. Authorized Daniel Stepnosky, or Rose Dunn, or Karen Kimmel, or Clara Finneran, or Kristine Torres to sign Collection Reports to the County.
11. Authorized Daniel Stepnosky, or Rose Dunn, or Karen Kimmel, or Clara Finneran to sign Board approved budget transfers.
12. Authorized Daniel Stepnosky, or Rose Dunn, or Karen Kimmel, or Clara Finneran, or Kristine Torres to sign checks on the Clearing, Benefits, Developer, and Transportation Accounts and that two signatures be required. Further authorized Daniel Stepnosky, or Rose Dunn, or Karen Kimmel, or Clara Finneran, or Kristine Torres to sign checks on the Revolving Cash Account, which is limited to one signature.
13. Authorized the Clerk of the Board of Education, or the President of the Board of Education, or Daniel Stepnosky, or Rose Dunn, or Karen Kimmel, or Clara Finneran to sign all contracts and agreements approved by the Board, and if those names are absent, then a majority of Board members be required to sign.
14. Authorized Daniel Stepnosky, or Rose Dunn, or Karen Kimmel, or Clara Finneran, or Kelly Beder, or Kristine Torres to sign for collection and certification of AB 2926 Developer Fees.
15. Authorized Daniel Stepnosky, or Rose Dunn, or Karen Kimmel, or Clara Finneran, or Robbie Amodio to accept resignations on behalf of the Board of Education, and to certify the effective date of each resignation as of the date of receipt.
16. Authorized Daniel Stepnosky, or Karen Kimmel, or Kelly Beder, or Julie Pescetto, or Shawn Vudmaska to serve on behalf of the Board of Education as designated Hearing Officers for sub-contractors.
17. Approved the reaffirmation of all District policies, rules and regulations currently in effect.
18. Approved the re-adoptation of the course of study currently in effect.
19. Approved Resolution 17-19 (copy attached) authorizing members of the Board of Education to attend meetings and conferences related to public school education and be reimbursed for actual and necessary expenses in connection therewith.
20. Approved the designation of all Tuesday nights for regular Board meetings. Ordinarily, the Board of Education will meet on the second and fourth Tuesdays of each month; and other regular Board meetings will be called if sufficient agenda items require action. Meetings will be held at 6:00 p.m. in the District Office, 4111 Las Virgenes Road, Calabasas, California. Closed session, when needed, generally will begin at 4:30 p.m., before the 6:00 p.m. regular session.
21. Authorized Daniel Stepnosky, or Rose Dunn, or Clara Finneran to issue 45-day notices of unprofessional conduct and 90-day notices of unsatisfactory performance to certificated staff pursuant to Education Code § 44938.
22. Approved Resolution 19-20 (copy attached) appointing Daniel Stepnosky, or Karen Kimmel, or Kristine Torres, or Julie Pescetto, or Kelly Beder as authorized agents to acquire federal surplus property from the California State Agency for Surplus Property.

APPROVAL OF CONSENT AGENDA A - REGULAR
On motion of Ms. Wasserman, seconded by Mr. Lawrence, the Board of Education approved Consent Agenda A - Regular, Items 1 through 7.
Board Motion Carried 5:0 as follows:
AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman
NAYES: None
Student Preferential Vote carried 1:0 as follows:
AYES: Student board member Castillo

1. Approved Overnight Field Trip No. 19-20.34 for the Calabasas High School 11th adn 12th grade Model United Nations Team to travel to the UCSB MUN Conference in Santa Barbara, CA.
2. Approved Overnight Field Trip No. 19-20.35 for the Calabasas High School 11th and 12th grade Model United Nations Team to travel to the UC Berkeley MUN Conference in Berkeley, CA.
3. Approved Job Description: Custodial Crew Leader
4. Approved Updated Job Description: Assistant Superintendent, Human Resources
5. Approved Gifts
6. Approved Disposal of Surplus Personal Property
7. Approved Purchase Orders

APPROVAL OF CONSENT AGENDA B - REGULAR
On motion of Ms. Cutbill, seconded by Ms. Wasserman, the Board of Education approved Consent Agenda B - Regular, Item 1.
Board Motion Carried 5:0 as follows:
AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman
NAYES: None
1. Approved the Personnel Document dated December 17, 2019, enumerating employee changes as listed in the attached document.

ITEMS SCHEDULED FOR INFORMATION
1. Dr. Stepenosky presented the LVUSD 2020 Superintendent Committee Assignments and Areas of Focus. These committees provide diverse viewpoints, specialized knowledge, expertise, and/or increased efficiency.

2. Ms. Stein said she and Dr. Stepenosky will confer on the 2020 Board Committee Appointments and request Board members to indicate their preferences for consideration and the proposed assignments will be present to the Board for a vote at the next Board meeting.

ADJOURNMENT
The meeting was adjourned at 6:57 PM

Date Approved
Clerk, Board of Education