CALL TO ORDER/MEETING PLACE
Board President Linda Menges called the Board meeting to order at 5:01 PM at the Las Virgenes Unified School District, 4111 Las Virgenes Road, Calabasas, CA.

BOARD MEMBERS PRESENT
Angela Cutbill
Linda Menges
Lesli Stein
Mathy Wasserman

BOARD MEMBERS ABSENT
Dallas Lawrence

BOARD OF EDUCATION DISCUSSION REGARDING CALENDARING ASSIGNMENTS AND GENERAL ANNOUNCEMENTS

COMMENTS FROM THE AUDIENCE REGARDING ITEMS ON THE CLOSED SESSION AGENDA
There were no comments from the audience regarding items on the Closed Session Agenda.

ADJOURNMENT TO CLOSED SESSION
The Board adjourned to Closed Session at 5:05 PM

A discussion was held regarding Public Employee Discipline/Dismissal/Release, Conference with Labor Negotiator - Agency Designated Representative - Dr. Rose Dunn.

CALL TO ORDER/OPEN SESSION
President Menges reconvened the Board meeting at 6:30 PM

BOARD MEMBERS PRESENT
Angela Cutbill
Linda Menges
Lesli Stein
Mathy Wasserman
Calabasas High School student board member Bella Echols (at the dais)
Agoura High School student board member Ethan Castillo (in the audience)

BOARD MEMBERS ABSENT
Dallas Lawrence

STAFF PRESENT
Dr. Daniel Stepenosky, Superintendent
Dr. Rose Dunn, Assistant Superintendent of Personnel
Karen Kimmel, Assistant Superintendent of Business
Dr. Clara Finneran, Assistant Superintendent of Education
Robbie Amodio, Director of Classified Personnel
Ryan Gleason, Director of Education and Leadership
Steve Scifres, Director of Curriculum and Athletics
Jim Klein, Chief Technology Officer
Angie Falk, Director of Pupil Services
STAFF ABSENT
None

PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was led by Agoura High School students Jack Mintz, Evan Dellinger, and Minuette Rocha.

REPORT OUT OF CLOSED SESSION
President Menges reported that the Board of Education took no specific action in Closed Session.

APPROVAL OF AGENDA
On motion of Ms. Cutbill, seconded by Ms. Stein, the Board of Education approved the Agenda of September 24, 2019.

Board Motion Carried 4:0:1 as follows:
  AYES: Board members Cutbill, Menges, Stein, and Wasserman
  NAYES: None
  ABSENT: Board member Lawrence

Student Preferential Vote Carried 1:0 as follows:
  AYES: Student board member Echols

STAFF/BOARD COMMUNICATION
The Board of Education recognized Certificated Employee of the Month, Lindero Canyon Middle School teacher, Carissa Shaw and Classified Employee of the Month, District Office Application Support Specialist, Leslie Timbers. Agoura High School mixed choir students, directed by their vocal music teacher Caroline Beal, showcased their musicality by singing "It Takes a Village", by Joan Szymko.

Ms. Echols said Calabasas High School (CHS) held its first blood drive today in collaboration with the Red Cross. She said on September 27 the LA Rams/Alumni football game will take place at Calabasas High School and elementary school night football game taking place at Agoura High School (AHS). She said on September 25 the first student senate meeting will take place at Calabasas High School giving students outside the Associated Student Body (ASB) an opportunity to provide feedback on school related matters. She said on September 11 A.E. Wright Middle School will have a fundraiser at Corner Bakery and on October 4 the Kevin Cordasco Foundation Something Yellow football game will take place at CHS. She said the middle schools will participate in International Walk to School Day on October 2 and are looking forward to their upcoming honor society trip to Yosemite. Finally, Ms. Echols said she and Mr. Castillo have been in contact with middle school leadership classes and are planning visiting their leadership classes.

Ms. Cutbill forewent comments.

Ms. Wasserman said she participated in a great meeting with the City of Calabasas with regard to traffic safety and that she is grateful for the City's support. She said the City of Hidden Hills is partnering with the District and has provided a grant in support of the LVUSD's Community 360 speaker series.

Ms. Stein said Back to School Nights were very successful and there was wonderful parent participation. She thanked Ms. Kimmel, Ms. Pescetto, and the Facilities Committee for their work with the Facilities Needs Assessment and said that the Board and Cabinet held a study session last week to discuss community feedback. She said the consulting firms have done an excellent job in conducting a thorough audit of all our campuses to determine our facilities needs.

Ms. Menges said The Foundation raised approximately $40,000 at their carnival fundraiser in September and have determined that online pre-sale tickets are most profitable. She said in October The Foundation will have a photography fundraiser, and that they are considering a golf fundraiser, poker tournament and the annual Event. Ms. Menges said she enjoyed taking part in the City of Hidden Hills Fiesta Days Parade, Boy and Girls Club gala, and YMCA gala.

Cabinet members forewent comments in the interest of time.

APPROVAL OF CONSENT AGENDA - A
On motion of Ms. Stein, seconded by Ms. Cutbill, the Board of Education approved Consent Agenda - A, Items 1 through 7.
Board Motion Carried 4:0:1 as follows:
   AYES: Board members Cutbill, Menges, Stein, and Wasserman
   NAYES: None
   ABSENT: Board member Lawrence

Student Preferential Vote Carried 1:0 as follows:
   AYES: Student board member Echols

1. Approved Overnight Field Trip No. 19-20.19 for the Agoura High School 9th through 12th grade Associated Student Body to travel to the YMCA Camp in Big Bear, CA.
2. Approved Overnight Field Trip No. 19-20.21 for the Lindero Canyon Middle School 7th grade Honor Society students to travel to the Catalina Island Marine Institute in Catalina, CA.
3. Approved Job Description - System Analyst
4. Approved Employee Recognition Weeks - May 4-15, 2020
5. Approved Acceptance of Notice of Completion - Conejo Window Tinting Installation of Window Glass Tint Project Calabasas High School, A.E. Wright Middle School, A.C. Stelle Middle School, and Sumac Elementary School in the amount of $202,603.46.
6. Approved Acceptance of Notice of Completion - EMCOR Services, Mesa Energy - HVAC Controls Upgrade Project - A.C. Stelle Middle School and Lupin Hill Elementary School in the amount of $115,200.
7. Approved Purchase Orders, as presented.

APPROVAL OF CONSENT AGENDA - B

On motion of Ms. Cutbill, seconded by Ms. Stein, the Board of Education approved Consent Agenda - B, Item 1.

Board Motion Carried 4:0:1 as follows:
   AYES: Board members Cutbill, Menges, Stein, and Wasserman
   NAYES: None
   ABSENT: Board member Lawrence

1. Approved the Personnel Document dated September 24, 2019, enumerating employee changes as listed in the attached document.

APPROVAL OF ACTION ITEMS

1. On motion of Ms. Wasserman, seconded by Ms. Stein, the Board of Education opened the Public Hearing - Certification of Compliance with Education Code 60119 - Textbooks and Instructional Materials.

Board Motion Carried 4:0:1 as follows:
   AYES: Board members Cutbill, Menges, Stein, and Wasserman
   NAYES: None
   ABSENT: Board member Lawrence

Student Preferential Vote Carried 1:0 as follows:
   AYES: Student board member Echols

There were no comments from the public therefore on motion of Ms. Stein, seconded by Ms. Wasserman, the Board of Education closed the Public Hearing - Certification of Compliance with Education Code 60119 - Textbooks and Instructional Materials.

Board Motion Carried 4:0:1 as follows:
   AYES: Board members Cutbill, Menges, Stein, and Wasserman
   NAYES: None
   ABSENT: Board member Lawrence

Student Preferential Vote Carried 1:0 as follows:
   AYES: Student board member Echols

2. Mr. Scifres said staff is committed to making sure students have access to standards-aligned instructional materials and the tools they need to have a successful school year. He said each year the Board of Education is required by Education Code Section 60119 to conduct a public hearing to review the sufficiency of textbooks and instructional materials and approve a resolution confirming that the sufficiency of textbooks and instructional materials has been met, thereby enabling the District to continue to receive state funding for textbooks and instructional materials. He said this year was particularly challenging with the K-12 History and Social Science adoption and last years' K-12 ELA adoption. He thanked Leslie Timbers and Tina Johnson for all their hard work.
On motion of Ms. Stein, seconded by Ms. Wasserman, the Board of Education approved Resolution No. 9-19 - Certification of Compliance with Education Code 60119 - Textbooks and Instructional Materials.

Board Motion Carried 4:0:1 as follows:

AYES: Board members Cutbill, Menges, Stein, and Wasserman
NAYES: None
ABSENT: Board member Lawrence

Student Preferential Vote Carried 1:0 as follows:

AYES: Student board member Echols

INFORMATION

1. Director of Education and Leadership, Mr. Gleason presented information on LVUSD's High School Alternative Education Centers. He said the Learning Centers were launched at both high schools in the Fall of 2019 and serve students who need credit recovery, have a medical need, or need independent study given long-term absence from school for personal reasons. He said students who are referred to the Centers are taught by a full-time teacher plus four content specialists who are in and out for content-specific support and that the Centers are overseen by Principals and the Deans of Student Support. He said within the first five weeks of school, 159 students taking approximately 227 classes have been enrolled in the Centers for a portion of their school day. He said the Educational Services Department will continue to provide updates on the academic, fiscal, and student success metrics to the Pathways Committee and to the Board throughout the year.

Mr. Gleason thanked principals CJ Foss and Dr. Stephanie McClay for their leadership in bringing the Alternative Education Centers to life. He also thanked the deans and the Facilities and Maintenance Department for their part in making the spaces ready and functioning.

Ms. Foss and Dr. McClay thanked the Board of Education for their support of the Alternative Education Centers, shared photographs of the spaces and stories of student accomplishments and said a variety of students are being served in the spaces with individualized plans.

Ms. Stein asked about the physical education component offered at the Centers. Dr. McClay explained that the APEX has a physical education component which requires additional physical fitness that students are required to complete independently. She said Agoura High School is piloting the independent student physical education program and is being mindful of how to track student accountability.

Ms. Wasserman asked for clarification of how teachers' schedules are determined. Ms. Foss and Dr. McClay expanded on how teachers are scheduled and the use of the support period. They said highly qualified teachers who understand the content and hold students accountable are important to the program.

Mr. Gleason added that along with the expert teachers, the new Deans of Student Support offer a comprehensive plan to serve the students.

Dr. McClay said as the program grows and improves it can be expanded to be more proactive than reactive. She said currently students who have a need for credit recovery are helping build the Centers' capacity. She said the Centers have been instrumental in helping students with school avoidance to find a place on campus that is a place they want to go to as an option for a safe space. She said given the pacing of the program we are able to maintain the rigor needed for A-G completion.

Ms. Wasserman asked if a student could choose to accelerate through the program. Dr. McClay said the program could accommodate that given its structure, however, we have approached this from an intervention perspective and although we have a very high performing student population, the Centers are looking to serve students who have been under-served and are under-performing. She said acceleration is within the realm of the structure but not within the realm of the intent of the formation of the programs. Ms. Foss added that we want to be mindful that we are serving the students that we intend to serve. She said we continue to identify whether this is an appropriate intervention for each student and evaluate the supports in place to help the student be successful.

Ms. Wasserman asked if there is a counseling component. Dr. McClay said school counselors prepare students for the next phase of their education and college and career advisors serve as a bridge to refer back to the counselors for additional support.

Deans of Student Support, Nicole Goldstein and Eli Kashman shared their perspective of their day-to-day experiences with teachers moving in and out of the Centers and how student progress is monitored. The Board of Education thanked everyone for their hard work, leadership, and guidance. The Board thanked gave special thanks for Julie Pescetto and her team for preparing the spaces for student success.

2. Assistant Superintendent of Business, Karen Kimmel stated that at the beginning of January our Director of Maintenance and Operations, Julie Pescetto, walked all campuses with the principals and plant managers to identify critical needs and safety repairs. She said combining the budget dollars allocated annually by the Board with the prioritized direction of the Facilities Committee, Ms. Pescetto takes the selected projects, goes out to bid, builds the
contracts and schedules for the work to be completed over the summer. She said these deferred maintenance projects, in addition to projects funded through grants, city and parent partnerships, and bonds are a massive undertaking that the Maintenance Department completed over the summer. Ms. Kimmel thanked Ms. Pescetto and her team for managing the projects and assuring that every classroom is clean and ready for learning with the start of the new school year.

Director of Maintenance and Operations, Julie Pescetto provided an update on the completion of the Summer 2019 Maintenance Projects which included; a joint effort with the City of Hidden Hills for a new drop-off lane, an electrical employee gate and parking lot lights, 22 additional staff parking stalls at Round Meadow Elementary School. Library upgrades at Round Meadow Elementary School, Willow Elementary School, Lindero Canyon Middle School, Yerba Buena Elementary School, "The Center" at Agoura High School, and "The Shop" at Calabasas High School. Landscape projects at Bay Laurel Elementary School, White Oak Elementary School, Round Meadow Elementary School, Mariposa School of Global Education, A.E. Wright Middle School, and Sumac Elementary School. New flooring in libraries, science rooms, classrooms, and learning centers. A new running track at A.E. Wright Middle School, concrete repairs at Round Meadow Elementary School, Agoura High School, and Chaparral Elementary School. Window tinting at A.E. Wright Middle School, A.C. Stelle Middle School, and Calabasas High School. Work on the Lupin Hill Elementary School MPR and Camp Calabasas.

The Board of Education thanked Ms. Pescetto and her team for their amazing work throughout the district.

3. Assistant Superintendent of Personnel, Dr. Dunn provided an updated Enrollment and Staffing Report for the 2019-2020 School Year. She said with a goal of reaching the highest level of student achievement for all students, it is crucial to align staffing resources efficiently to match priorities. She reported that the District continues to decline in enrollment due in part to an aging population. She said the District studies trends and the Personnel department works closely with the business department and school principals to determine the certificated and classified needs at each site. Dr. Dunn reviewed school site data including; overall enrollment, grade level class sizes, split classes, hiring of substitute teachers, and attrition of existing staff which have resulted in new hires. Ms. Stein asked about Aide time or similar support for teachers in academic areas with high class sizes. Dr. Dunn said the District keeps a watchful eye on all classrooms that are considered large by our standards and determine what type of support can be provided.

Ms. Kimmel said the District has been working with the Finance Committee to determine the financial impact of adjusted enrollment projections. She added that neighboring districts are also experiencing a decline in enrollment.

Ms. Wasserman asked if any of the new hires are funded by grants. Dr. Dunn responded that the Deans of Safety and Wellness, the Administrator of Data and Teacher Support, and one counselor are grant funded positions. She said the grant funding has been a great addition and that the principals, teachers, and students are feeling the extra level of support.

Ms. Wasserman also acknowledged that The Foundation has also provided funding for counseling support.

The Board of Education thanked Dr. Dunn and staff for their projections and thoughtful planning.

**ADJOURNMENT**
The meeting was adjourned at 8:40 PM

---

Date Approved

Clerk, Board of Education