BOARD OF EDUCATION
Minutes of a Special Meeting - Study Session - Facilities Master Plan
September 18, 2019

CALL TO ORDER/MEETING PLACE
Board of Education President Linda Menges called the Special Board meeting to order at 4:07 PM at
the Las Virgenes Unified School District, 4111 Las Virgenes Road, Calabasas, CA.

BOARD MEMBERS PRESENT
Angela Cuthill
Dallas Lawrence participated via teleconference from 888 E. Walnut Street, Pasadena, CA 91101
Linda Menges
Lesli Stein
Mathy Wasserman

BOARD MEMBERS ABSENT
None

STAFF PRESENT
Dr. Daniel Stepenosky, Superintendent
Dr. Rose Dunn, Assistant Superintendent of Personnel
Karen Kimmel, Assistant Superintendent of Business
Dr. Clara Finneran, Assistant Superintendent of Education
Robbie Amodio, Director of Classified Personnel
Ryan Gleason, Director of Education and Leadership
Steve Scifres, Director of Curriculum and Athletics
Jim Klein, Chief Technology Officer
Angie Falk, Director of Pupil Services

STAFF ABSENT
None

AGENDA
Dr. Stepenosky said the Board of Education has asked staff to contemplate a bond for LVUSD and in
May 2019 the District hired the firm Cannon Design, who has previously done consulting work for the
District. He said the District’s facilities are all nearing 60 years old and require updating. Cannon
Design had 29 different visits with over 400 participants, with at least two meetings at each of our 14
schools. The meetings have been very helpful with staff and parents providing ideas for school
improvements which have been added to a potential project list. The list includes updates due to
aging facilities, building codes, and safety and security related to earthquakes and wildfires. He said
Measure G which was passed in 2006 addressed the construction of the performing arts centers and
included $43 million for the remodeling of Lindero Canyon Middle School and the construction of
Yerba Buena Elementary School. He said the District wants to make sure we have cutting edge
instructional spaces to help students be college and career ready. Dr. Stepenosky said the District’s
bond counsel, David Casnocha, has recommended a shift in our approach for the work ahead. Mr.
Casnocha has proposed a living document approach which would include a comprehensive project list
that would require funding greater than that provided by a bond. The approach is to have the
Facilities Needs Assessment completed with a tiered list of needs. He added that there are several
state matching fund opportunities that can be explored, similar to the $12 million in state matching
funds the District received with Measure G.
Ms. Kimmel added that it is important to look at this Facilities Master Plan as a living document which would be a launching pad from which all future documents would be written. She said in addition to the parent and staff meetings held at every school site, Cannon Design spent days with our Facilities Department going through every detailed plan, studying all the drawings for every campus, spending an entire day on every campus with our facilities team, and walking through every single classroom. She said the preliminary information is being shared with the Board for feedback.

Dr. Stepenosky thanked Cannon Design, Julie Pescetto, Shawn Vudmaska and the entire Facilities and Maintenance Department for all their hard work. He said the District is not only working on the needs assessment but also working with the consulting firm Clifford Moss to determine community support for a potential bond. He said preliminary polling results will be shared with the Board.

Ms. Stein asked for clarification on the accelerated timing. Dr. Stepenosky replied that the process has been accelerated because the District's pollsters and consultants have determined March 3 to be the more favorable time to approach our community as opposed to the November presidential election which will have a lot of energy around it and make it difficult for a local issue like this to gain traction in the community.

Blair Ripplinger from Cannon Design presented a draft of the Facilities Master Plan to the Board and reviewed the categories and their related costs in order to prioritize the facilities needs based on community interest. He thanked the Facilities Committee, plant managers, principals, teachers and staff, and the community for their support and input. He said independent campus site investigators conducted principal surveys and held community meetings at every site. He said overall there were 85 opportunities for community outreach which is an important step in documenting and developing a comprehensive Facilities Master Plan. Mr. Ripplinger stated that curriculum and instruction, STEM (Science, Technology, English, Math) and technology were of the utmost interest to the public, with safety and security a close second in terms of importance.

Mr. Jovan Nabili reviewed funding sources and opportunities and stated that historically, with the passing of any bond, there is a potential for matching funds from the state.

Ms. Kimmel added that the numbers provided are all current year numbers and as the projects get prioritized and set out over 10-15 years, the District will need to factor inflation and other costs which can add 20-40% onto the original costs.

Members of the community addressed the Board regarding the Facilities Master Plan.

A copy of the Facilities Master Plan can be reviewed at the District office located at 4111 Las Virgenes Road, Calabasas. CA.

**ADJOURNMENT OF SPECIAL MEETING**
The Special Meeting was adjourned at 6:08 PM

[Signature]

Date Approved

Clerk, Board of Education