How to request a library book

Make sure you have your parent’s permission first. Unless you can walk to school, your parent will need to drive you to school to pick up your book.

Go to the Media Center Tab on the AEW Website
Click on Online Catalog then click on AE Wright Middle School
Use your Google Username and ID number as password, then click Log In in the upper right corner. (Don't include the domain name: @student.lvusd.org)
Pay attention to two of the tabs:

**Catalog** is where you look up books

**My Info** is where you see what you have checked out or any holds pending.
My Info tab shows all your books, textbooks, laptops, fines, and holds.
Catalog tab is where you search for a book by keyword, title, author, subject.
Once you've found your book, click Hold It in the upper right corner.
Click Save to confirm.
Your request will be sent to Mrs. Ammon. She’ll let you know when it is ready.

Pick up Instructions:

- You do not need to have a health screening to pick up your book, but PLEASE DON’T COME IF YOU ARE ILL.
- Go directly to the Library Media Center to pick-up your book.
- You must wear a mask.
Additional information

- Be sure your parents are willing to drive you to school to pick up your holds.
- Please return books in a timely manner so others can read them. The recommended checkout period is still 3 weeks.
- There are no overdue fines at this time.
- Email Mrs. Ammon if any problems arise: mjammon@lvusd.org