

LAS VIRGENES UNIFIED SCHOOL DISTRICT

4111 LAS VIRGENES ROAD
CALABASAS, CALIFORNIA 91302
Telephone: (818) 880-4000
Fax: (818) 880-4200
www.lvusd.org



BOARD OF EDUCATION

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SUPERINTENDENT

MEASURE G OVERSIGHT COMMITTEE

MINUTES

September 17, 2019

Members Present:

Barbara Chiodo
Carlos Cojulun
Cynthia Duarte
Greg Meneshian
Charlotte Meyer
Steve Schulz
Lisa Simpson

Staff:

Karen Kimmel - Assistant Superintendent of Business
Kristine Torres – Director of Accounting
Dan Stepenosky - Superintendent

The meeting was called to order at 6:00 PM at the District Office, 4111 Las Virgenes Road, Calabasas, CA 91302.

Board Community Outreach

Dr. Stepenosky shared information regarding site visits conducted by Cannon Design in an effort to create a Facilities Master Plan. He shared that the team has held 29 meetings both for parents and staff to garner feedback about the District's facilities. The meetings have been very successful with lots of information gathered.

Ms. Kimmel shared that there will be a Board Study Session tomorrow, September 18, at 4 pm at the District Office where the Cannon Design team will share its findings with the Board of Education. All are welcome to attend.

Review of Minutes from April 3, 2019 meeting

The committee reviewed the minutes from the meeting held April 3, 2019. On motion of Ms. Chiodo, seconded by Mr. Meneshian, the committee approved the minutes of April 3, 2019 6 – 1, with Ms. Meyer abstaining.

Measure G District Summary Report through June 30, 2019

Ms. Duarte asked for more clarification on the report since she is new to the committee. Ms. Kimmel explained that the committee's role is to confirm the spending is in line with the authorizations provided in the Bond language and the Board of Education is the entity that actually approves the projects.

Measure G Project Update

Ms. Kimmel shared an update with the committee regarding the MPR project at Lupin Hill Elementary School. The project, originally scheduled to be completed mid September, now has a Thanksgiving anticipated date of completion. Delays were caused by the weather and other unforeseen complications. The new parking lot has been completed with 44 additional spaces.

Mr. Meneshian asked about the role the construction manager is playing and Ms. Kimmel replied that he is representing the District and pushing for the project's completion. Ms. Meyers inquired if the District was using a school attorney or a construction attorney. Ms. Kimmel shared that the District uses an attorney specializing in school construction and contracts.

Ms. Kimmel also shared a project at Round Meadow Elementary School that was completed this past summer. Funded jointly with the City of Hidden Hills, a new drop-off loop was created to help ease traffic around the school. Also added were additional parking spaces for staff.

Facilities Master Plan

Ms. Kimmel shared the findings Cannon Design has gathered in preparation for the Board Study Session. Ms. Meyer commented that all schools should be represented on the project list in order for the bond to be passed.

Future Meetings

The committee discussed options of dates for the December meeting. This meeting also hosts the auditors from Nigro and Nigro who share their report. The three best options are:

Thursday, December 5, 2019 at 6 pm
Monday, December 9, 2019 at 6 pm
Thursday, December 12, 2019 at 6 pm

Ms. Kimmel stated she will speak with the auditors from Nigro and Nigro to see when is best for them to attend and then will confirm the meeting.

The meeting adjourned at 7:15 PM.