



**LAS VIRGENES UNIFIED SCHOOL DISTRICT
FINANCE COMMITTEE MEETING**

August 2, 2022

Present: Ms. Angela Cutbill, Board Clerk
Dr. Kate Vadehra, Board Member
Dr. Dan Stepenosky, Superintendent
Dr. Ryan Gleason, Assistant Superintendent/CBO
Dr. Clara Finneran, Assistant Superintendent, Education
Dr. Steve Scifres, Assistant Superintendent, Human Resources
Ms. Hallie Chambers, Director of Human Resources
Ms. Julie Abbott, Director of Facilities
Ms. Kelly Beder, Business Manager
Mr. Adrian Noack, Theater Production Manager
Ms. Liz Cangelosi, PAEC Facility Coordinator, AHS
Ms. Leslie Schwarz, PAEC Facility Coordinator, CHS
Ms. Darci Miller, LVEA President

The meeting came to order at 2:04 p.m.

45-Day Revise and Overview of Budget Adjustments

Dr. Gleason shared an overview of current economic conditions and trends to be mindful of, including:

- A decline in overall consumer confidence and a significant rise in inflation.
- A forecast of a drop in capital gains tax revenues as a share of personal income which provide a substantial amount of the Proposition 98 guarantee.
- Geopolitical instability, supply chain disruptions, and core inflationary pressures.

The sum-total of these indicators suggest that an economic recession is looming and thus we need to plan for all scenarios with any new ongoing and one-time revenues to ensure that our district is adaptive to any fiscal scenario we might encounter.

Dr. Gleason shared an overview of the changes to the LVUSD budget as a result of the state-adopted budget plan for the 2022-23 fiscal year. Most notably:

- An approximately 13% increase in LCFF revenues ongoing.
- An increase of TK funding by \$2,813 per ADA.
- \$650 million statewide increase in funding to support implementation of universal meals for students .
- A 60% ongoing reimbursement of transportation costs.

Dr. Gleason recommended that the positive budget news should be tempered by decline in statewide overall ADA, increase district pension obligations, and a decline in approximately 20% of statewide lottery revenues. The committee appreciates the work and thoroughness of the information.

Grant/Categorical Program Updates:

Dr. Gleason shared an overview of three new one-time grant programs that are a component of the statewide adopted budget:

- **Learning Recovery Block Grant:** Can be used for class size reduction, credit recovery efforts, supporting accelerated learning, and for related efforts. This grant will provide \$3,579,943 in one time funds through 2027.
- **Arts and Instructional Materials Block Grant:** Can be used for instructional materials, supporting arts programs, supporting any operational costs, and COVID-supplies. This grant provides \$6,335,322 through 2026.
- **Expanded Learning Opportunities Program Grant (ELOP):** Must be used to provide a minimum of 50% of unduplicated students with access to extended day learning opportunities as well as thirty additional days of instruction. LVUSD will receive \$1,372,610 this year, and the grant should be annual. Ms. Cutbill noted this is a very large project

RFP/RFQ Updates: Scanning Services

Ms. Abbott and Ms. Beder joined Dr. Gleason to outline the recommendation to both launch and complete our document scanning projects over the course of the next 12 months. This recommendation will be brought before the Board along with the companies selected for scanning and document management through the RFP response and interview process. The recommendation for the one year timeline is based on:

- An overcrowded warehouse that currently cannot optimize bulk purchasing (and associated cost savings).
- The 40-60% increase in service costs based a 2019 quote vs. 2022 actuals.

- The indirect cost savings of searching and sifting through 2000+ boxes of records when an archived file needs to be pulled.
- A potential bond which would reflect an exponential increase in facilities contracts and blueprints.

Ms. Cutbill asked how far back student records are kept and Ms. Beder replied they are kept all the way back. Dr. Finneran noted that there are guidelines as to what needs to be retained. Ms. Cutbill asked how fast the scanning can be done and Ms. Beder replied one year.

RFP/RFQ Updates: Security Services

Ms. Beder, and Dr. Gleason shared the process that they have been working on to review applications, review references, and interview three security services to potentially provide safety and substance use mitigation services for our schools. The RFA asked for proposals of two officers who would report directly to our high schools each day (and be mobile during an emergency). A third officer would be mobile to work at areas of high need and would have access to a K-9 for drug and munitions detection. The security services, if approved by the Board, would be 50% funded by Department of Justice Proposition 56 funding. Sergeant Velek, who is now working directly with LVUSD, joined the interview process to help inform our decision making. One group, Covered 6, has been initially selected for recommendation to the Board at an upcoming meeting.

Potential Bond Updates

The committee discussed the bond project list and the pending agenda items for ordering an election that are set to go before the Board on Tuesday August 9th. The committee suggested to provide an overview of the major projects, without going site-specific into the project list.

Other Business

No other business was discussed.

The meeting was adjourned at 3:38 pm.