



LAS VIRGENES UNIFIED SCHOOL DISTRICT FACILITIES COMMITTEE

MAY 9, 2019

Present: Angela Cutbill, Board Representative
Dan Stepenosky, Superintendent
Karen Kimmel, Assistant Superintendent- Business
Jim Klein, Chief Technology Officer
Julie Pescetto, Director of Maintenance and Facilities
Scott Foli, Principal – Lupin Hill Elementary School
CJ Foss, Principal – Calabasas High School
Tyler Higa, Assistant Principal – Calabasas High School
Leslie Timbers, Application Support Specialist
Tina Johnson, Library Media Specialist
Sharon Stepenosky, President – A.E. Wright PTSA
Jennie Parkinson – Boys and Girls Club
Jennifer Wissusik – Boys and Girls Club

Ethan Castillo – AHS Student

Not Present: Mathy Wasserman, Board Representative

The meeting was called to order at 1:34 p.m. at the Las Virgenes Unified School District, 4111 Las Virgenes Road, Calabasas, CA.

LCMS Media Project

Ms. Timbers shared the mural and designs for the library project at LCMS. The committee liked the plans and approved the project.

AEW Track Concept

Ms. Pescetto shared that a new track at A.E. Wright has been proposed and the main reason is due to safety concerns because the current field is uneven. The school is proposing a 3 lane, decomposed granite track. It would be funded by the PTSA and the cost is estimated at \$110,000.00. PTSA president Sharon Stepenosky shared that they have reserves to fund the project. Ms. Kimmel feels that it would be a great improvement for the school

and Ms. Cutbill asked when the project could be done. Ms. Pescetto responded that since they have received the proposal, they now need to go to bid. She is hoping this project can be done over the summer. The committee approved this project.

Boys and Girls Club Building Dedication at Bay Laurel

Ms. Parkinson and Ms. Wissusik from the Boys and Girls Club, shared that they had a donor come forward who is a local family and who were interested in having the name of the club changed to Karen and Ed Jefferson Club. Ms. Parkinson met with Ms. Kimmel and Ms. Pescetto at Bay Laurel to look at potential sites for the new club sign. Ms. Parkinson shared photographs of the proposed sites. Ms. Parkinson shared the size of the signs would be either 4x4 or 3x3. Ms. Cutbill stated that 4x3 would be best. Ms. Cutbill asked if there will be a ribbon cutting ceremony and Ms. Parkinson shared that there would be a dedication on June 3 at 9:30 am and the committee is invited. Ms. Kimmel feels that the location of the sign was good because it shows where on campus parents go to pick up students after school from the Boys and Girls Club. The committee approved this project.

CHS Campus Lighting Lower Lot (Student Parking)

Principal Foss shared that parents and students have asked for more lighting in the student parking lot. Ms. Pescetto shared that there are solar lights in the lot and Assistant Principal Higa shared that the solar lights don't work well and the lot is very dark at night. Ms. Pescetto said she will look into the cost of adding new lighting and see what can be done.

CHS Donor Wall

Principal Foss spoke about the donor wall at CHS. She said it is open to any group at the school who can donate to any cause. Principal Foss proposes that it reads "Calabasas Donor Wall" and not "Calabasas Athletics Donor Wall" as it used to as donations can go to any cause at the school. Ms. Kimmel asked where the money for the donation goes and stated that it should go to where the student designates it.

Ms. Cutbill shared that Ms. Wasserman was interested in knowing where the wall was located. Principal Foss shared it is by the ramp as you are going up to the stadium. Dr. Stepenosky asked who the bricks will be purchased from. Assistant Principal Higa shared that they use the company "That's my brick" who will customize the bricks. Dr. Stepenosky asked who installs the bricks once purchased and Principal Foss shared that parents have in the past, but the Maintenance team will be moving forward.

Ms. Kimmel stated that all checks should be made payable to the ASB and that the donation can be tax deductible. She also asked if there was any finish available to make the bricks graffiti proof and Ms. Pescetto will look into it.

AHS Signage T.O. Blvd.

Ms. Cutbill spoke about receiving a few complaints about the marquee at AHS with the sign being on too long. She proposed the hours being 6:30 am – 9:30 pm. Karen will confirm with the school to make sure the time is as it should be.

Round Meadow Traffic Mitigation

Ms. Pescetto shared that they are looking into getting a gate with a key pad for the staff for parking. Dr. Stepenosky asked if this project will be completed this summer and Ms. Pescetto replied that it depends on bidding requirements for for various components of the project.

AC Stelle Ravine & Sunday Fields

Dr. Stepenosky shared that the neighborhood to the left of AC Stelle is complaining that the fields are being used on Sundays when they are supposed to be closed. Ms. Kimmel confirmed that the school does not rent

fields on Sundays but the city rents the basketball court so people are on campus and can access the field. Ms. Kimmel suggested that signs be put up that read: "By permit only – no Sunday use". She also suggested hiring a guard but that that could be costly. Dr. Stepenosky stated that if signs were posted, the neighbors could call the sheriff to enforce the rules. Ms. Pescetto suggested putting in fencing there the lock is integrated into the gate so it cannot be broken or removed. She also suggested possibly using a QR code for parents whose children are using the gym so they could get in, but others could not. This would require additional staffing to monitor parking lot access. Mr. Klein suggested using motion cameras to see when people are on the field.

Green/Sustainable Efforts Update

Ms. Kimmel shared that the effort is moving forward and that the "A Plastic Ocean" Documentary screening was successful. The district gained good resources in members of the panel. Ms. Cutbill asked what was being relayed to the kids. Ms. Kimmel replied that they are looking on moving away from single-use plastic and are trying to switch over to sugar cane utensils for the next school year. She also added that the district is looking into getting dishwashers so real glasses can be used for meetings, events, etc. Ms. Cutbill asked how often the Environmental Stewardship Committee Meeting is held and Ms. Kimmel replied that they just held a sustainability meeting and all members were very enthusiastic. Ms. Cutbill also asked which schools have zero waste lunches and Ms. Kimmel responded that Mariposa has composting.

Carpooling

Mr. Klein shared that the Carpool Connection is available through LVUSD's website where parents can sign up to carpool with other families. The link to the site gets sent to all families on permit and is also spoken about at registration. Once a family signs up stating they want to carpool, they can see if there are other families in their area who would like to carpool too. Mr. Klein stated that the district has been using this program for five years.

Facility Use Schedule & Custodial Costs

Ms. Kimmel shared that the district has been using Facilitron for reserving facilities for 6 months and it is going well, but costs and related fees for custodians have been a challenge. She suggested not changing rates, but making a consistent practice such as having custodial duties required on a non-school day. This could be implemented with the next opening. Ms. Cutbill agreed that a consistent practice is necessary.

Lupin Hill Construction Update

Ms. Kimmel suggested holding the next Facilities Meeting at Lupin Hill to see the progress on the multi-purpose room project. She shared that they have had about a two month delay due to rain. After the foundation is poured, a recovery schedule will be given. By the start of school, the parking lot and Camp Calabasas must be done.

The meeting adjourned at 3:18 pm.