



**LAS VIRGENES UNIFIED SCHOOL DISTRICT
FACILITIES COMMITTEE MEETING MINUTES**

June 17, 2021

Present: Angela Cutbill, Board Member
Kate Vadehra, Board Member
Dan Stepenosky, Superintendent
Karen Kimmel, Assistant Superintendent, Business Services
Julie Pescetto, Director of Facilities, Maintenance & Operations
Sara Exner, Principal, Calabasas High School
Logan Fox, Assistant Principal, Calabasas High School
Garrett Lepisto, Assistant Principal, Agoura High School
Mike Roberts, Principal, A.E. Wright Middle School
Susana Baird, Principal, A.C. Stelle Middle School
Jackii Duncan, Principal, Bay Laurel Elementary School
Clint Cummings, Athletic Director, Agoura High School
Dustin Croick, Head Football Coach, Agoura High School
Ziva Santop, School Garden Specialist, Mariposa School

The meeting was called to order at 1:30 p.m. in person and via teleconference/ video conference.

LVIS

Classroom

Ms. Pescetto shared an update on LVIS – Las Virgenes Independent Study which will be held in the M building on the campus of A.E. Wright Middle School. She shared that an outside contractor is turning four classrooms into eight smaller classrooms. Principal Roberts shared that each classroom will have a teacher’s desk as well as a teacher’s area. Ms. Pescetto added that each room will have two doors. Cost will be approximately \$89K which will involve moving lights and adding electric.

Garden

Ms. Pescetto shared that the new garden at A.E. Wright will be used for science classes, Special Education and LVIS. The garden will be located on the other side of the fence from the bus yard in an already fenced-in space. Ms. Pescetto shared pictures of the space which consist of raised planters and decomposed granite. Dr. Vadehra asked how big the entire area is. Ms. Pescetto replied that it is 80 ft. x 80 ft.

Ms. Pescetto also noted that the space will keep the existing wind screens. Principal Roberts spoke to the

educational advantages of the garden. He shared that the cafeteria is excited to utilize it as well for fruits and vegetables for the students. Ms. Pescetto shared a list of needs for the garden and said she has been reaching out to vendors for assistance.

Calabasas High School

Baseball Camera

Assistant Principal Fox shared a proposal that the athletics department at CHS would like to purchase and install a GameCam camera and WIFI for a streaming service. She shared that the camera would be mounted to the backstop and would enhance security. The camera would have the ability to livestream games and can be used for review for player and coach development. The total cost will be approximately \$6500 and the baseball boosters will pay for the streaming service.

Ms. Cutbill asked if there would be a charge to watch the streamed games. Assistant Principal Fox said that as of now, there are no plans for the system to be revenue generating. She also added that for now, the service is for baseball but they would want to add this service for the softball team as well. Dr. Vadehra feels this service would be great for the students but Ms. Cutbill has some concerns. She and Dr. Stepenosky would like to see a plan for both softball and baseball and ensure that both girls and boys have the same opportunities. Ms. Kimmel suggested that Calabasas come back with a plan for both the boys and girls and get more of an idea of WIFI installation cost. Assistant Principal Fox shared that they would like cameras placed on both the Varsity and JV fields and that the initial quote they received to add WIFI would be approximately \$1500. She will bring a new plan to the committee in the fall. Ms. Pescetto also noted that work is being done on the snack shack and they may be able to incorporate parts of this new project.

Security Guard Booth

Principal Exner proposed placing a security guard booth at the front of the school near the main office. This booth will be used daily for students checking in and out. It will take pressure off of the front office staff and utilize Campus Supervisors to manage the booth.

Principal Exner stated that the CHS budget will cover the \$11K cost but they will need electrical and installation. There are two options for the placement of the booth – either before the gate or after the gate. Principal Exner prefers option A.

Dr. Stepenosky asked what the color scheme of the booth will be and Principal Exner said it will be Calabasas colors. Dr. Vadehra asked if the booths will be air-conditioned and Ms. Pescetto said they would be. The committee approves this project.

Wellness Center

Principal Exner shared a proposal to turn the previous student center into the Wellness Center. Located in the courtyard near the lecture hall, the purpose of the Wellness Center is to serve as a place where students can receive counseling services. It will be staffed by two wellness counselors and one clerical staff. Principal Exner shared the layout for the center and noted that the current furniture will be moved to the music room. The cost for the project will be approximately \$55K. Principal Exner believes the PFC may contribute.

Ms. Cutbill loves the vision of this center and agrees that it is currently being under-utilized. Dr. Vadehra asked if the wellness counselors were on site and Principal Exner said they were. Ms. Cutbill would like

to see the center started even if all of the work on the space hasn't yet been completed.

The committee approves this project in concept, pending funding.

Bay Laurel Bench

Principal Duncan shared that a Girl Scout Troop 3606 would like to donate a "Buddy Bench" to Bay Laurel. The bench will be placed close to the field. If the troop has the funds, they would like to donate another bench to be used in the kinder yard.

The committee approves this project.

Mariposa Plaque

Ms. Santop shared that she received approval for a mural last Facilities meeting and would like to place a plaque next to the mural. It will be a slate plaque sized 12x16. The committee approves this project.

A.C. Stelle Mural

Principal Baird proposed a mural for their California Distinguished School recognition. The proposed location is on the wall between the library and counseling center. Cost for the mural would be approximately \$2K. The district can provide a 40 foot boom.

The committee approves this project.

Principal Baird also proposed adding the name of the school to the awning on the main office building. This would cost approximately \$1K and be funded by the PFC.

The committee approves this project.

Chaparral

Fencing

Ms. Pescetto shared that Chaparral would like to add fencing to the front of the school to provide additional security and protection for students. The cost will be approximately \$133K and the PFC will be paying \$110K.

The committee approves this project.

Playground Equipment

Ms. Pescetto shared that the playground equipment at Chaparral in the lower yard is unsafe and needs to be replaced. The District will contribute \$50K and the PFC \$100K.

The committee approves this project.

Updates

Ms. Pescetto shared updates on existing projects in the District.

City of Calabasas Road Work

Ms. Pescetto shared that the City of Calabasas will be doing two roadwork projects on Old Topanga and Mulholland. On Mulholland, the city is adding a new driveway and making the existing one ADA accessible. Work is set to begin on July 1.

On Old Topanga Road, a new retaining wall, curb and sidewalk are being added.

AHS

Assistant Principal Lepisto shared a proposal to add a team room, which will be similar to the one at CHS, to AHS. Flooring and new lockers will be added to the existing sports complex. The proposed space is currently used as a meeting space and is used at half-time.

Coach Croick shared that all sports will be able to use this space but due to its location, it will mostly be used for field sports. Funding will be provided by booster clubs. They would like for the work to be done over the summer.

The committee approves this project. The committee would like to see before and after pictures. Ms. Pescetto also reminded AHS that all contracts need to be overseen by her.

Tennis Court Naming and Renovation

Assistant Principal Lepisto shared a proposal to name the tennis courts at AHS after Stuart Limbert a long-time coach who recently passed away. Family and friends would like to donate \$50K-\$100K in his name.

Assistant Principal Lepisto added that they would like to add a small set of bleachers and a shade structure to the court and establish a championship court. They would also like to reconfigure/replace the wind screen and move the existing benches. These upgrades will be covered by the donation.

Ms. Cutbill asked what the signage will look like. Assistant Principal Lepisto will look at options and share them with the committee. Dr. Stepenosky asked if there would be any CIF issues with having a name on the court. Assistant Principal Lepisto doesn't believe there is but he will make sure.

The committee approves this project.

The meeting adjourned at 3:15 pm