



**BOARD OF EDUCATION**  
**Minutes of Reorganization/Regular Board Meeting**  
**December 15, 2020**

**CALL TO ORDER/MEETING PLACE**

The meeting was held in accordance with Governor Newsom's Executive Orders N-33-20 and N-25-20 in regard to the COVID-19 virus, which included provisions relating to the Brown Act in regard to local legislative bodies, such as school boards, holding meetings via teleconference. One of the stated reasons for issuing this Executive Order was to, "further efforts to control the spread of the virus and to reduce and minimize the risk of infection." Notice was given that the regular meeting of the Las Virgenes Unified School District Board of Education, scheduled for November 17, 2020, would be a video conference meeting where the members of the Board of Education would attend the meeting via video conference. Members of the public were able to observe the meeting using a live online stream and were further able to submit public comments via email.

Board President Lesli Stein called the Board meeting to order at 5:15 p.m. at the Las Virgenes Unified School District, 4111 Las Virgenes Road, Calabasas, CA.

**BOARD MEMBERS PRESENT**

Angela Cutbill participated via video-conference  
Dallas Lawrence participated via video-conference  
Linda Menges participated via video-conference  
Lesli Stein participated via video-conference  
Mathy Wasserman participated via video-conference

**BOARD MEMBERS ABSENT**

None

**STAFF PRESENT**

Dr. Daniel Stepenosky, Superintendent participated via video-conference  
Karen Kimmel, Assistant Superintendent of Business participated via video-conference  
Steve Scifres, Assistant Superintendent of Human Resources participated via video-conference  
Dr. Clara Finneran, Assistant Superintendent of Education participated via video-conference  
Ryan Gleason, Director of Education and Leadership participated via video-conference  
Laura Kintz, Director of Elementary Education participated via video-conference  
Robbie Amodio, Director of Human Resources participated via video-conference  
Angie Falk, Director of Pupil Services participated via video-conference  
Jim Klein, Chief Technology Officer participated via video-conference

**STAFF ABSENT**

None

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Board President, Lesli Stein.

**APPROVAL OF AGENDA**

On motion of Ms. Cutbill, seconded by Ms. Wasserman, the Board of Education approved the agenda of December 15, 2020.  
Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

**RECOGNITION OF RETIRING BOARD MEMBER MATHY WASSERMAN**

Dr. Stepenosky spoke about Ms. Wasserman's impact across the years in LVUSD at Round Meadow, A.E. Wright, and Calabasas High School while a slideshow played on the screen in the background. He said Ms. Wasserman was always a fierce defender and supporter of the little guys and little gals in the district. She always challenged the district's thinking. She has been candid, direct, and blunt about the issues she stood for. She always had such a massive heart and passion for all of the students. She has been a voice for the City of Hidden Hills. The district has always respected that about her. Dr. Stepenosky remembers her from when he first started in the district. She has touched and improved the life of the students in all fifteen

schools across the district and in all four cities, Hidden Hills, Calabasas, Agoura and Westlake Village. Personally and professionally, Dr. Stepenosky appreciates her. During his own health challenges, Ms. Wasserman has always stepped up and been there for him. Her support and love has been overflowing.

Mr. Gleason spoke about what a great honor it is to speak about Ms. Wasserman. Being a Board Member is basically being a volunteer. The job is tireless. You have to serve the community and make many tough decisions. The Board has accomplished so many wonderful things since Ms. Wasserman has been a member; from the launch of the credential programs, new graduation requirements, \$5 million in grants, and curriculum adoptions in all four subjects. Getting to know Ms. Wasserman over the past several years, it has been a joy to watch her with her passions. Her legacy will live on with the development of RACI, which allows students to have access to scheduling their courses in high school. She helped launch the counseling center, supported the 360 initiatives, the parent and speaker series, book clubs, suicide prevention, and activated dialogue among parents and students. She supported the development of the SHOP center which focuses on struggling high risk students in high school. Mr. Gleason said he would miss her terribly and appreciated all of her hard work and many accomplishments.

The following people spoke about Ms. Wasserman and thanked her for her many accomplishments. Many presented her with plaques and/or certificates:

Steve Freedland, Councilmember, City of Hidden Hills  
David Shapiro, Councilmember, City of Calabasas  
James Bozajian, Mayor, City of Calabasas  
Alicia Weintraub, Councilmember, City of Calabasas  
Illece Buckley Weber, Mayor pro Tem, City of Agoura Hills  
Brad Halpern, Mayor pro Tem, City of Westlake Village  
Henry Stern, California State Senator  
Jesse Gabriel, California State Assemblyman

Ms. Wasserman was presented with the following:  
Certificate from Ted Lieu, California Congressman  
Plaque from the City of Agoura Hills  
Plaque from the City of Westlake Village  
Proclamation from LVMWD

Dr. Stepenosky shared a word from the Midwestern Wasserman Family members from St. Louis, Missouri.

Ms. Wasserman was congratulated by her three sons, Jake Wasserman, Kyle Wasserman, Perry Wasserman and her husband, Ed Wasserman.

Ms. Stein shared a few words about Ms. Wasserman. She said she met Mathy many years ago when they were both PFC Presidents at different schools. Ms. Wasserman has always been a fierce of nature. Her advocacy for students is legendary. She is compassionate and a staunch supporter and leader of social justice and anti-racism. Ms. Stein has enjoyed her time on the board with her. She presented some gifts of appreciation:

LVUSD Proclamation  
Engraved LVUSD Sculpture  
LVUSD Lifetime Passes for Ms. Wasserman and a Guest to any student performance at the PAEC's  
Gift from the Board of Education  
Ms. Wasserman's Dais Name Placards

Ms. Cutbill knew of Ms. Wasserman before she met her. Ms. Wasserman has a love for Hidden Hills. She has been so protective and caring for the city. She has a twinkle in her eye that is always witty, insightful, and funny. She has done so much for the district. She has always been an amazing advocate for her three sons. Ms. Cutbill appreciates her and thanked her for everything she has done.

Mr. Lawrence thanked Ms. Wasserman for her efforts. He was heartsick when he heard she was leaving the Board. He has enjoyed working with her. This quote best sums up Ms. Wasserman, "Purpose is the reason you journey, but passion is the fire that lights the way." Everything Ms. Wasserman does is purposeful. She is a tremendous leader and stands up for her passions. He thanked her for everything she has done and shared that he will miss her a lot.

Ms. Menges met Ms. Wasserman during the campaigning process of August 2015. She has truly enjoyed working with her. She has had many bonding experiences with her. She has a way of making things fun during difficult times. She is an advocate for students with special needs. She will miss her very much.

Dr. Vadehra spoke about the first time she met Ms. Wasserman. She met her on her Round Meadow tour. She was so warm and welcoming. She was a role model for other parent volunteers. She has always looked up to her. They met again years later at Calabasas High School. They both volunteered together. She thanked her for her positivity. She was always an active listener and role model. She will miss her guidance and inspiration very much.

Ms. Wasserman now thanked everyone. She shared that she always worked without the need for the pat on the back. She thanked all of the people that recorded messages to her. She has been honored and privileged to serve on the Board. She thanked her husband and said that her husband encouraged her to run for the School Board. She thanked and acknowledged her dad for raising her to always look out for other people. She thanked her children for their patience and support. She is so thankful for the friendships she has forged during her time within LVUSD. She shared how thankful she was for the relationships she has made with the people of the four cities. She thanked the councilmembers. She also thanked the Lost Hills Sheriff station and all of the deputies. She worked with them on the safety of the campuses after the Sylmar campus shooting. LVMWD has been a great support to LVUSD. She thanked the following people and/or organizations: the volunteers for the Foundation, Don Zimring, former and fellow Board members, PFC/PFA leaders, her mentors, Lesli Stein and Angela Cutbill, Board representatives, Maria Bergstrom, Angela Falk, Jim Klein, Robbie Amodio, Ryan Gleason, Steve Scifres, Clara Finneran, Karen Kimmel, Dan Stepenosky, and Sharon, Kearston and Sean Stepenosky. She thanked all of these people listed individually. She hoped she fulfilled the duties that she set out to do. She said she has really enjoyed everything that has come from being a Board member and was so proud to serve the community and the district.

## **ITEMS SCHEDULED FOR ACTION**

### **A. APPOINTMENT OF TEMPORARY CHAIRMAN**

On motion of Mr. Lawrence, seconded by Ms. Menges, the Board of Education appointed Dr. Stepenosky, District Superintendent, as temporary Chairman of the meeting.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

### **B. OATH OF OFFICE**

Dr. Stepenosky led Ms. Menges in taking the Oath of Office.

Dr. Stepenosky led Dr. Vadehra in taking the Oath of Office.

### **C. RECOGNITION OF OUTGOING PRESIDENT LESLI STEIN**

Dr. Stepenosky thanked Ms. Stein for her leadership as outgoing Board President. This was her third time. Congressman Ted Lieu sent a certificate to Ms. Stein for her service as President. Dr. Stepenosky shared that personally, it has been a joy and privilege to have Ms. Stein as President of the Board. Her kindness and generosity has been on full display this year. She cared for our staff and students during this most difficult of times. Dr. Stepenosky has enjoyed working beside Ms. Stein both professionally and personally.

Dr. Finneran shared that 2020 has been difficult, discouraging, but also instructive. She commented how we learned together with Ms. Stein at the helm. We have learned patience, tolerance, new recipes, public health, science of UV filtration, new ways of teaching and meeting, and that our staff and parents are incredible. People show the essence of who they truly are when faced with adversity and Ms. Stein showed what an incredible leader she was. She thanked Ms. Stein for her leadership, her generosity, her thoughtfulness, and unflinching support during this time. Ms. Stein has been a model leader. Ms. Stein has been so supportive of everyone. She hears all views and makes her decisions wisely. She helped launch the virtual academy, social justice efforts, and summer and fall activities for the students. She cares about each and every student. Dr. Finneran thanked Ms. Stein on behalf of the Cabinet. The Cabinet has appreciated her unconditional support, thoughtfulness, and generosity.

Ms. Stein congratulated Ms. Menges, Dr. Vadehra and Ms. Wasserman. January 2020 started off with great hope and then March hit with the Pandemic and everything changed. The Board and the district had to learn a new way of teaching and learning. She has been so proud to serve on the Board for LVUSD. Our teachers and staff had to relearn how to teach. Our 11,000 students relied on us and needed us. Our entire LVUSD staff truly stepped up for our students. She is so proud of everyone. Ms. Stein is confident that we have made the best decisions for our staff and students. The health and safety of everyone is our top priority. She thanked her fellow Board members for their support of her as President. She thanked Cabinet as well. She thanked her family for their support. She personally thanked Dr. Stepenosky for his leadership and unconditional support. He has done a wonderful job leading this district into uncharted territories. She thanked Craig Hochhaus and Cindi Lunsford for their partnership. Parents and families are always our priorities. She thanked our four city councils and members for their support and partnership. This is a time of sacrifice for every one of us. We have had to give up on certain things for the good of someone else. Please wear your masks, social distance, be healthy and enjoy the Holiday Season.

Ms. Cutbill shared that Ms. Stein has always been a really good School Board Member, but she has also been a really great Board President. She has managed her leadership so gracefully and has been so focused. She knows how to decide what is

important. The Board has truly benefited from her leadership. On behalf of the district, Ms. Cutbill presented her with a beautiful engraved wine decanter. She also presented her with a gift card to a local restaurant which she will receive tomorrow.

Mr. Lawrence thanked Ms. Stein for her leadership. This year was truly challenging and the board was so lucky to have Ms. Stein at the helm.

Ms. Menges echoed the previous comments. Ms. Stein was President when Ms. Menges first joined the Board. As Board President, she has always kept the community up to date when necessary. She has been a great leader.

Dr. Vadehra shared that Ms. Stein has always been such a strong advocate for our schools. She is truly looking forward to working with her moving forward. She thanked her for her leadership this year.

#### **D. ELECTION OF OFFICERS**

##### **1. PRESIDENT**

On motion of Ms. Stein, seconded by Ms. Menges, it was moved that Ms. Cutbill be elected President of the Board of Education.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Vadehra

NAYES: None

##### **2. VICE PRESIDENT**

On motion of Ms. Cutbill, seconded by Ms. Menges, it was moved that Mr. Lawrence be elected Vice President of the Board of Education.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Vadehra

NAYES: None

##### **3. CLERK**

On motion of Mr. Lawrence, seconded by Ms. Menges, it was moved that Dr. Vadehra be elected Clerk of the Board of Education.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Vadehra

NAYES: None

#### **PRESIDENT ASSUMED CHAIR**

Newly elected President Cutbill assumed the chair to conduct the remainder of the meeting.

#### **E. CONSENT - REORGANIZATION**

On motion of Ms. Stein, seconded by Mr. Lawrence, the Board of Education approved Consent - Reorganization, Items 1-21.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Vadehra

NAYES: None

#### **F. ACTION - REORGANIZATION**

##### **1. APPOINTMENT OF REPRESENTATIVE TO THE LOS ANGELES COUNTY SCHOOL TRUSTEES**

###### **ASSOCIATION (LACSTA)**

On motion of Ms. Menges, seconded by Ms. Stein, it was moved that Dr. Vadehra be designated as the Las Virgenes Unified School District representative to LACSTA.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Vadehra

NAYES: None

##### **2. APPOINTMENT OF REPRESENTATIVE TO THE VENTURA COUNTY SCHOOL BOARDS ASSOCIATION (VCSBA)**

On motion of Ms. Stein, seconded by Mr. Lawrence, it was moved that Ms. Menges be designated as the Las Virgenes Unified School District representative to VCSBA.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Vadehra

NAYES: None

#### **ADJOURNMENT OF REORGANIZATION SESSION**

The Board Adjourned Reorganization Session at 7:00 p.m.

#### **CALL TO ORDER OPEN SESSION**

President Cutbill reconvened the Board meeting at 7:03 p.m.

## **BOARD OF EDUCATION DISCUSSION REGARDING CALENDARING ASSIGNMENTS AND GENERAL ANNOUNCEMENTS**

### **ADJOURNMENT TO CLOSED SESSION**

The Board Adjourned to Closed Session at 7:04 p.m.

### **ADJOURNMENT OF CLOSED SESSION**

Closed Session Adjourned at 7:55 p.m.

### **CALL TO ORDER OPEN SESSION**

President Cutbill reconvened the Board meeting at 8:01 p.m.

### **BOARD MEMBERS PRESENT**

Angela Cutbill participated via video-conference  
Dallas Lawrence participated via video-conference  
Linda Menges participated via video-conference  
Lesli Stein participated via video-conference  
Kate Vadehra participated via video-conference  
Agoura High School Student Board Member, Jake Goodman (observing remotely)  
Calabasas High School Student Board Member, Noah Murray participated via video-conference

### **BOARD MEMBERS ABSENT**

None

### **STAFF PRESENT**

Dr. Daniel Stepenosky, Superintendent participated via video-conference  
Karen Kimmel, Assistant Superintendent of Business participated via video-conference  
Steve Scifres, Assistant Superintendent of Human Resources participated via video-conference  
Dr. Clara Finneran, Assistant Superintendent of Education participated via video-conference  
Ryan Gleason, Director of Education and Leadership participated via video-conference  
Laura Kintz, Director of Elementary Education participated via video-conference  
Robbie Amodio, Director of Human Resources participated via video-conference  
Angie Falk, Director of Pupil Services participated via video-conference  
Jim Klein, Chief Technology Officer participated via video-conference

### **STAFF ABSENT**

None

### **REPORT OUT OF CLOSED SESSION**

President Cutbill reported that the Board of Education took no specific action in Closed Session.

### **APPROVAL OF AGENDA**

On motion of Mr. Lawrence, seconded by Dr. Vadehra, the Board of Education approved the agenda of December 15, 2020.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Vadehra

NAYES: None

Student Preferential Vote Carried 1:0

### **APPROVAL OF MINUTES**

On motion of Mr. Lawrence, seconded by Ms. Menges, the Board of Education approved the Board Meeting Minutes of November 17, 2020.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Vadehra

NAYES: None

Student Preferential Vote Carried 1:0

### **STAFF/BOARD COMMUNICATION**

Student Board Member, Noah Murray, shared that Calabasas High School had Robert Herjavic speak to the students about business and how he got his success. CHS wrapped up a fantastic canned food drive and clothing drive this week. There will be a student senate meeting next week. Last week they had a Freshman Focus Zoom meeting. Agoura High School is having a toy drive tomorrow from 3:00 p.m. to 5:00 p.m. at the front loop of the school. This week both high schools had a fun spirit week.

Mr. Lawrence thanked Ms. Stein for being Board President last year and congratulated Ms. Cutbill for being Board President this year. He welcomed Dr. Vadehra to the Board. He also welcomed Ms. Menges back to the Board. He reported that the teachers are so excited to be back in the classroom with their students. Our teachers are so important to our students. He wished our teachers and staff a wonderful Holiday Season.

Dr. Vadehra attended the California School Board Association New Trustee Orientation meeting. She also attended the Round Meadow drop off. She saw how happy the kids were. She has stayed updated pertaining to the vaccine through the American Academy of Pediatrics. She thanked the Board and the staff for all their hard work at the schools. She is excited to be joining the Board.

Ms. Menges spoke at the Westlake City Council meeting. She thanked them for their support and shared with them the excitement of the students heading back to White Oak Elementary. She also thanked them for their patience and kindness. Last night, she attended the Calabasas Tri-M Music Honor Society via Zoom from 5:00 p.m. to 5:40 p.m. They are having the free Zoom every night this week until Thursday. They have a mixture of videos and different music. It was very relaxing. Thursday night at 7:00 p.m. is the WHY Who Hears You performance at Agoura High School, which will be live streamed.

Ms. Stein congratulated Dr. Vadehra and Ms. Cutbill. Last week, we had the distinct pleasure of having a riveting conversation with Julie Lythcott-Haims who wrote, *How to Raise an Adult*. She also wrote *Real American, A Memoir*. She highly encouraged everyone to read it. She hoped Ms. Lythcott-Haims will come back to visit us again. She watched the Calabasas High School performance of *She Kills Monsters* last week. She was thrilled to see the creativity of the teachers and students. The show was outstanding.

Ms. Cubill welcomed Dr. Vadehra to the Board and thanked Ms. Stein for her hard work this year being Board President.

Mr. Scifres shared what a honor and pleasure it was to introduce the November Employees of the Month. Over and over, we have seen our employees go above and beyond. These two employees have done an outstanding job. The criteria are inherent to our 360 initiative and include traits such as adaptability, compassion, initiative, and perseverance. Mr. Scifres introduced Mr. Scott Foli who will share information about our classified Employee of the Month.

Mr. Foli introduced Laura Duggan. This is truly a well deserved honor. She works really, really hard. She is a huge part of what we call, our Office A Team at Lupin Hill Elementary, which is the best office staff that any principal could have. Ms. Duggan has an amazing personality. She is one of the funniest people and she doesn't know how funny she is. Her humor is contagious. She is always working. She never stops. She has performed a lot of different jobs in the district such as IA, Campus Supervisor, Office Assistant, and has even worked at the District Office for a little while. She is a team player. She is well liked by everyone at Lupin Hill. She will fill in where necessary without being asked. She takes initiative. At the beginning of the year, we lost Ms. Duggan for a little while and the office wasn't the same without her. We are very happy to have her back. He shared that he can't say enough good things about her. She makes every day better. He proudly introduced Ms. Duggan.

Ms. Cutbill congratulated Ms. Duggan and presented her with an Apple trophy. She thanked her and shared how much the district appreciates her and how hard she works. She shared that Ms. Duggan is the heart of a school site.

Ms. Duggan thanked the Board Members and the District personnel who voted to acknowledge her hard work over the past 10 years. She shared how nice it was to have some good news to share with friends and family. She thanked Scott Foli, Principal, Lola Stone, Office Manager, and all of the staff at Lupin Hill that she looks forward to working with every day. She thanked her staff for getting her through the hard times. She shared how excited she was to have the students back on campus. It was a reminder of why we are there in the first place. She graciously accepted this award on behalf of the little people who sometimes feel like no one notices what they do every day to keep things moving. She realized that apparently they do notice. She thanked everyone again.

Mr. Lawrence shared some good news that he read on social media about Lupin Hill. He shared a post he read on Nextdoor. It was from a parent that just moved to the area and Lupin Hill was their home school. They asked if anyone could share some information about Lupin Hill. Mr. Lawrence said there were many, many positive posts about the school. Parents shared that their kids loved the school. They shared about how wonderful the staff was and the positive comments went on and on. Mr. Lawrence just wanted to congratulate both Mr. Foli and Ms. Duggan on a job well done since there was such an overwhelming praise for the school.

Mr. Scifres now presented Ms. Angie Falk to present the certificated Employee of the Month.

Ms. Falk presented the certificated Employee of the Month, Curran Cummings. She is honored and excited to present Ms. Cummings. Ms. Cummings started in 2000 at Lupin Hill as a Special Education Teacher. She then moved to Willow and worked there for 17 years as a Special Education teacher. As a teacher, she was always dedicated to her students and a leader and mentor to other teachers. Two years ago, the district needed a mentor and leader for new teachers, and Ms. Cummings was the obvious choice. She has continued to mentor these teachers virtually. She has always had the best interest of her students as a

top priority. She is a team player and Ms. Falk is honored to have her as part of the Special Education team. This award is well deserved.

Ms. Cutbill presented Ms. Cummings with an Apple trophy. Our Special Education staff is held at the highest regard. You are so needed and special. You are the heart and soul of the district. She congratulated Ms. Cummings and shared how much the Board appreciates all that she has done.

Ms. Cummings shared how surprised she was when she was informed about the award. She has been with the district for 20 years. She shared that the first substitute teacher that ever subbed for her ended up being her husband. She feels like she grew up here in LVUSD as an adult. She shared how amazing it has been to watch her students grow. She thanked everyone for this award and thanked the teachers who are in the classroom every day.

Dr. Stepenosky shared that because it is so late, only two Board members will share tonight; Dr. Finneran and Ms. Kimmel.

Dr. Finneran shared that the district had 125 Special Needs students return to campus from grades 6-12. The return has gone remarkably well. We are so excited to share how wonderful the return has been. The students and staff have followed the safety protocols and it has been going very well. Dr. Finneran played a sample of a video from the students expressing how happy they are to have returned to campus. Dr. Finneran shared that these students' grades have all improved since returning to campus.

Ms. Kimmel shared some professional photographs taken of the new MPR at Lupin Hill. She shared pictures of the outside of the building, the inside with and without the lunch tables, and the inside of the cafeteria. She gave a shout out to Lupin Hill for their new building.

### **COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA**

There were no comments from the audience on items not on the agenda.

### **APPROVAL OF CONSENT AGENDA - A**

On motion of Mr. Lawrence, seconded by Dr. Vadehra, the Board of Education approved Consent Agenda A, Items 1-5.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Vadehra

NAYES: None

Student Preferential Vote Carried 1:0

1. Approved Revision to Board Policy 5141.52 - Suicide Prevention as listed on the attached document.
2. Approved Acceptance of Gifts as listed on the attached document.
3. Approved Warrants as listed on the attached document.
4. Approved Purchase Orders as listed on the attached documents.
5. Approved Disposal of Surplus Property as listed on the attached document.

### **APPROVAL OF CONSENT AGENDA - B**

On motion of Mr. Lawrence, seconded by Ms. Menges, the Board of Education approved Consent Agenda B, Item 1.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Vadehra

NAYES: None

1. Approved Personnel Document dated December 15, 2020 as listed on the attached document.

### **ACTION ITEMS**

1. AP Government Curriculum was presented. Mr. Gleason shared that two years ago the College Board completely redesigned the Advance Placement American Government course. The current textbook was adopted in 2006 which was out of date on content and structure of the course. The new book is aligned with the current course curriculum outline and standards.

Mr. Busby from Agoura High School shared that this new book is digital which aligns with the standards of today. He also shared that the curriculum includes all five units that the College Board requires for AP Government in the main textbook. It includes a reader that contains fifteen landmark Supreme Court cases as well as the nine Foundational documents that are required by the College Board.

Mr. Boelman from Calabasas High School spoke about the redesign of the AP exam which aligns with this new curriculum. The access to the digital sources makes it convenient for the students today. Most importantly, is that the curriculum includes the 2020 election. The redesign also includes social justice and anti-racism which is so important today.

On Motion of Ms. Stein, seconded by Mr. Lawrence, the Board of Education approved AP Government Curriculum.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Vadehra

NAYES: None

Student Preferential Vote Carried 1:0

2. District Audit Report was presented. Ms. Kimmel shared that she was honored to present the annual Audit Report for 2019-2020. She introduced Jessica Berry who is the manager at Nigro and Nigro, which is the company that audits our financials. Ms. Berry shared that the beginning of the report includes the opinion letter which shows that the company agreed with the financials and that they are laid out in a clear and precise manner. The next section is the Management Discussion and Analysis which gives a two year analysis. Then there is a section on notes that has some supplementary information. There is a section on instructional time which includes for 2019-2020, a portion of distance learning as well as ADA Attendance. Our district shows a three year analysis towards the end of the report so we can compare the changes within a three year period. The last section is the section on Findings, which this year, there were none. The report wraps up with the audit Opinions section, which was clean this year. The very last section is the ASB findings, which every year, has gotten better because of district involvement.

Ms. Cutbill commented on the ASB findings. She thanked Ms. Kimmel, Ms. Torres, and their team for helping to tighten up this area.

Ms. Stein thanked Ms. Berry, Ms. Kimmel, and Ms. Torres for their work on this.

Mr. Lawrence thanked Ms. Kimmel and her staff for a nice, clean audit. He pointed out that we had a deficit spending this year of \$1 million. This is due to the fact that it costs more to run the school district than the state gives us. He also shared that our facilities bond money is basically down to \$0. This means that our ability to do long term maintenance is in danger now. Mr. Lawrence also shared that the money the district spends for PERS and STRS has gone up which makes that difficult to maintain.

On Motion of Mr. Lawrence, seconded by Ms. Stein, the Board of Education approved District Audit Report.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Vadehra

NAYES: None

Student Preferential Vote Carried 1:0

3. First Interim Budget Report was presented by Ms. Kimmel. AB 1200 requires that school districts provide updates to the Board at least two times per year. The purpose is to ensure to the Board that the district has sufficient financial reserves to complete the current fiscal year as well as two subsequent years.

Ms. Torres shared that the budget assumptions will change over the next few weeks and months due to ebs and flows of opening on-campus learning, evolving information regarding public health guidelines, possible federal stimulus packages (HEROES Act), and state budget plans with revised revenue projections. Included in the budget was a \$5.1 million Cares Act.

Ms. Kimmel pointed out that regarding Child Nutrition, the district will be at a loss this year of \$1.1 million which is the labor costs. There was a mandate that stated the district was not allowed to lay off any employees involved with Child Nutrition. We are also at a loss for Parent Funded expenses since the Parent groups can not do fundraising this year. Every month we are in distance learning, there is a \$300k cost avoidance for personnel.

Ms. Torres shared the economic timeline. The First Interim Budget Report Approval will take place December 15th. Governor Newsom will announce his 2021-2022 Budget Proposal on January 10. School Services of California Budget workshop will be January 15. The Finance Committee Meeting will take place on January 29 and the Second Interim Budget Report will take place on March 9.

On Motion of Ms. Menges, seconded by Mr. Lawrence, the Board of Education approved First Interim Budget Report.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Vadehra

NAYES: None

Student Preferential Vote Carried 1:0

4. Resolution No. 12-20 - Fiscal Stabilization Plan was presented by Ms. Kimmel. AB 1200 requires districts to show a financial projection that maintains a minimum 3% reserve in the outgoing years. LACOE has expanded this requirement to include a separate resolution reflecting the Board's commitment to their fiduciary responsibilities. Beginning in 2017-18, the District has met this requirement through annual budget efficiencies which have totaled \$8 million in the past four years.

On Motion of Ms. Stein, seconded by Dr. Vadehra, the Board of Education approved Resolution No. 12-20 - Fiscal Stabilization Plan.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Vadehra

NAYES: None

Student Preferential Vote Carried 1:0

5. Budget Overview for Parents was presented by Ms. Kimmel. The LCAP was approved by the Board on September 15, 2020. In conjunction with the district's First Interim Budget Report, we are providing the second piece of the LCAP, which is the Budget Overview for Parents. This overview provides a broad analysis for parents to see how funds are being focused in specialized areas, utilizing the CARES Act and Supplemental Funds.

On Motion of Mr. Lawrence, seconded by Ms. Menges, the Board of Education approved Budget Overview for Parents.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Vadehra

NAYES: None

Student Preferential Vote Carried 1:0

6. Resolution No. 13-20 Determining Seniority Among Certificated Employees with the Same Seniority Date ("Tie-Breaker Resolution") was presented by Mr. Scifres. He shared that due to the unprecedented financial implications brought about by the Covid-19 pandemic, the district has suffered severe economic impact. Education Code 44955 requires that the district provide a tie breaking criteria for employees with the same start date. Resolution 13-20 provides the specific criteria.

On Motion of Mr. Lawrence, seconded by Ms. Stein, the Board of Education approved Resolution No. 13-20 Determining Seniority Among Certificated Employees with the Same Seniority Date ("Tie-Breaker Resolution").

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Vadehra

NAYES: None

Student Preferential Vote Carried 1:0

7. Provisional Internship Permit was presented by Mr. Scifres. The district is seeking a Provisional Internship Permit approval for Donna Bragg who has been teaching since 2011 as a Vision Impaired Specialist. This Provisional Internship Permit will allow Ms. Bragg to teach in LVUSD while she acquires her credential.

On Motion of Mr. Lawrence, seconded by Ms. Menges, the Board of Education approved Provisional Internship Permit.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Vadehra

NAYES: None

Student Preferential Vote Carried 1:0

### **INFORMATION ITEMS**

1. Review Board Committees was presented. Dr. Stepenosky shared the list of current Board Committee assignments and meeting dates for the 2021 calendar year.

2. Superintendent Committee Assignments were presented. Dr. Stepenosky shared that there was one change. The 360 Committee name was changed to The Safety and Wellness Committee (360) to better capture what the committee focuses on.

3. 2021 Update was presented by Dr. Finneran. The district is expressing thanks to our staff, parents, students, community members, etc. We appreciate all that you are doing. We ask that everyone show kindness. Dr. Finneran asked that everyone follows the following safety protocols: wear masks, maintain distance, avoid gatherings, wash hands frequently, stay home if not feeling well and get flu shots. She stressed the importance of wearing masks during drop off and pick up to keep everyone safe. The district has about 2500 students receiving on campus instruction which include 220 students who receive services via IEP, 2100 students TK-3, and 125 high needs 6-12 students.

Mr. Scifres shared an update about the LVUSD Safety Compliance Team. The team met three times in November and completed several site walkthroughs. The School-site Covid-19 Compliance Team regularly meets as well as the district teams. The site teams consists of administrators, teachers, as well as classified staff. Mr. Scifres gave a shout out to all of those teams for their hard work to keep everyone safe.

Dr. Stepenosky spoke about the level of the teams that the district has. He doesn't know of any other district that has this level of collaboration. He thanked Mr. Scifres, Dr. Finerran, Ms. Kimmel, and all of the certificated staff on campus.

Ms. Kimmel shared that the UV Filtration Devices have been installed at every school, except one, which will take place this Thursday.

Dr. Finneran shared the importance of the daily screening process. Every student and staff member must complete the daily screening process. If there is something unusual, the nurse staff members will address the concern. The Governor has stated that if anyone does travel, which is not recommended, they must self quarantine for 14 days. We have an information section on our website about Covid and the protocols that the district is following. There is also a dashboard listing the district's current status.

Mr. Lawrence asked for a mandatory 14 day self quarantine if a student or family travels.

Dr. Finneran and Dr. Vadehra both stated that the county is working on that.

Dr. Finneran shared that we have meals available to our on campus students as well as all LVUSD families. The meals can be picked up at our secondary sites from 11:00 a.m. to 12:30 p.m. Monday through Friday and early bird pick-ups at our middle schools from 7:00 a.m. to 8:00 a.m. There will not be meal pick-ups available over the winter break. They can pick up additional meals on the Friday before winter break.

Dr. Stepenosky wished everyone a safe and happy Holiday Season. He asked people to keep safe and not visit people who are not in your immediate family.

Ms. Cutbill thanked everyone who watched this meeting online. She also thanked our staff for their hard work this year. She wished everyone a safe winter break.

**ADJOURNMENT**

The meeting was adjourned at 9.37 p.m.

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
President, Board of Education