



BOARD OF EDUCATION
Minutes of Regular Board Meeting
September 15, 2020

CALL TO ORDER/MEETING PLACE

The meeting was held in accordance with Governor Newsom's Executive Orders N-33-20 and N-25-20 in regard to the COVID-19 virus, which included provisions relating to the Brown Act in regard to local legislative bodies, such as school boards, holding meetings via teleconference. One of the stated reasons for issuing this Executive Order was to, "further efforts to control the spread of the virus and to reduce and minimize the risk of infection." Notice was given that the regular meeting of the Las Virgenes Unified School District Board of Education, scheduled for August 11, 2020, would be a video conference meeting where the members of the Board of Education would attend the meeting via video conference. Members of the public were able to observe the meeting using a live online stream and were further able to submit public comments via email.

Board President Lesli Stein called the Board meeting to order at 4:20 p.m. at the Las Virgenes Unified School District, 4111 Las Virgenes Road, Calabasas, CA.

BOARD MEMBERS PRESENT

Angela Cutbill
 Dallas Lawrence participated via video-conference
 Linda Menges participated via video-conference
 Lesli Stein
 Mathy Wasserman participated via video-teleconference

BOARD MEMBERS ABSENT

None

BOARD OF EDUCATION DISCUSSION REGARDING CALENDARING ASSIGNMENTS AND GENERAL ANNOUNCEMENTS

ADJOURNMENT TO CLOSED SESSION

The Board Adjourned to Closed Session at 4:55 p.m.

ADJOURNMENT OF CLOSED SESSION

Closed Session adjourned at 5:50 p.m.

CALL TO ORDER OPEN SESSION

President Stein reconvened the Board meeting at 6:16 p.m.

BOARD MEMBERS PRESENT

Angela Cutbill
 Dallas Lawrence participated via video-conference
 Linda Menges participated via video-conference (**joined the meeting at 6:24 p.m.**)
 Lesli Stein
 Mathy Wasserman participated via video-teleconference
 Agoura High School Student Board Member, Jake Goodman (watched the meeting online)
 Calabasas High School Student Board Member, Noah Murray participated via video-conference

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Dr. Daniel Stepenosky, Superintendent
Karen Kimmel, Assistant Superintendent of Business
Steve Scifres, Assistant Superintendent of Human Resources
Dr. Clara Finneran, Assistant Superintendent of Education
Ryan Gleason, Director of Education and Leadership
Laura Kintz, Director of Elementary Education participated via video-conference
Robbie Amodio, Director of Human Resources participated via video-conference
Angie Falk, Director of Pupil Services, participated via video-conference
Jim Klein, Chief Technology Officer

STAFF ABSENT

None

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Board Member, Angela Cutbill

REPORT OUT OF CLOSED SESSION

President Stein reported that the Board of Education voted in Closed Session 5:0 to uphold the Level II decision.

APPROVAL OF AGENDA

On motion of Ms. Cutbill, seconded by Mr. Lawrence, the Board of Education approved the agenda of September 15, 2020.

Board Motion Carried 4:0 as follows:

AYES: Board members Cutbill, Lawrence, Stein, and Wasserman

NAYES: None

Student Preferential Vote Carried 1:0

APPROVAL OF MINUTES

On motion of Ms. Cutbill, seconded by Ms. Wasserman, the Board of Education approved the Board Meeting Minutes of September 1, 2020.

Board Motion Carried 4:0 as follows:

AYES: Board members Cutbill, Lawrence, Stein, and Wasserman

NAYES: None

Student Preferential Vote Carried 1:0

STAFF/BOARD COMMUNICATION

Ms. Menges joined the meeting at 6:24 p.m.

Dr. Stepenosky shared that this was the first time during the pandemic that we have both classified and certificated employees of the month.

Mr. Scifres shared the qualities of the employee of the month. The employees must exhibit guiding principles such as adaptability, compassion, initiative and perseverance. They also must have dispositions that are inherent to Community 360, such as empathy, understanding, building a collaborative community and operating on a positive mindset. These two employees have been exceptional and have gone above and beyond. They have adapted to this new virtual environment due to Covid 19.

Dr. Roberts acknowledged the classified employee, Mary Jo Ammon. She started 20 years ago at A.E. Wright. She was a PFC president for 4 years. She volunteered wherever she was needed. In 2004, she worked in the media center making it a welcoming and inviting place to learn and read. In 2020, Mary Jo spent countless hours bar coding books and getting everything ready for the students. She then helped with text support that was flooded with requests. She goes above and beyond. She is a great part of the A.E. Wright family. Dr. Roberts congratulated her and was so happy to have her as part of the community.

Ms. Stein recognized Mary Jo Ammon. Many of the board members have worked with her during their volunteer days and years. Mary Jo takes pride in the media center. It is extremely inviting with student art, etc. She jumps in wherever and whenever needed. Ms. Stein presented her an Apple trophy with a plaque that reads: Employee of the Month, Mary Jo Ammon, In Appreciation for Exemplary Service to Students and Staff, September 2020.

Ms. Ammon thanked everyone for this recognition. She wanted to thank the administration for their hard work. She talked about the media center and how important the media center is for the students. She thanked everyone working in the media centers. She is proud to work alongside of the technology team with checking out laptops, etc. She acknowledged Ms. Anna DeRosa as her teammate. Anna takes pride in her work and should be alongside her. She thanked her husband, her sons, their wives, and her grandchildren. She is proud to be a part of the LVUSD team.

Ms. Reynolds, Principal at Willow Elementary presented the certificated honoree, Melissa Carter, 1st grade teacher. Her virtual classroom is wonderful. She is enthusiastic, engaging, devoted and amazing to watch. She is also supportive of her fellow teachers. A few of her students thanked her and said she is the best teacher ever.

Ms. Stein congratulated Ms. Carter. She presented her an Apple trophy with a plaque that reads: Employee of the Month, Melissa Carter, In Appreciation for Exemplary Service to Students and Staff, September 2020.

Melissa Carter thanked the board for this recognition. She commented that her mom posted on social media that she was receiving this award and her kindergarten teacher congratulated her which meant the world to her. She remembered her own kindergarten teachers' love and hugs. That is why she became a teacher. Teaching is a gift. She thanked her husband for his patience and support when she spends late nights preparing for her class. She thanked her Willow teachers. She has so much support and guidance. Being a teacher today is exhausting and rewarding. She is happy to be home with LVUSD. She thanked Dr, Stepenosky, the Cabinet and the Board.

Dr, Stepenosky commented how inspired he is to work alongside these ladies. He also thanked the Child Nutrition team. This team provided just under 60,000 total breakfasts and lunches over the past 6 months. He is so thankful and appreciative.

Ms. Kimmel thanked this team for their hard work. She is grateful for their service. They are wonderful. She presented a slide show with their pictures. They served over 117,000 total meals to our community. She thanked the team individually; Fabiola Torres, Nikki Gluck, Kerstin Ferguson, Sylvie Sarkas, Lori Crane, Kathy Soleimani and Waleska Cannon.

Ms. Stein thanked every one of them. She called them heroes and said you can't replace these people. She presented a Proclamation from the district. She thanked them from the bottom of her heart.

Ms. Cannon thanked the board for their recognition of her team. She thanked all of her team. She said they all came to work every day without any fear of the pandemic. She was very proud of her team.

Ms. Stein recognized the Student Board Member from Calabasas High School, Noah Murray, and welcomed him to his first board meeting.

Noah Murray commented that he and Jake Goodman, the Agoura High School Student Board Member, are still planning the 2020 Virtual School Board Candidate Forum. Calabasas High School will have their Freshman Elections on October 1, 2020, and Agoura High School had their first Spirit Week of the school year.

Mr. Lawrence reported how touched he was to see the Back to School Nights. The teachers have rallied together. His first grade son has been challenged, but when his teacher welcomes him to class every day, it brightens his world. He spoke about the music teacher at A.E. Wright and how inspiring he is. His daughter is so engaged and doesn't feel like she is missing out on anything. He is so thankful for all of our teachers and how innovative they are connecting with our students. Mr. Lawrence gave a shout out to Ms. Stein for organizing the meeting with Southern California Edison. We have had issues this year with Southern California Edison shutting down power for scheduled maintenance during the school day which has shut down power at our schools. The SCE meeting happened with the four mayors, Hidden Hills, Westlake, Agoura Hills and Calabasas, our senator, our superintendent and some members of the board. It was impressive to see this meeting because prior to the pandemic, it would not have been this easy to have this meeting. Mr. Lawrence reported that the meeting was successful. We shouldn't have these issues anymore.

Ms. Menges attended many Back to School Nights and PFA/C meetings. Even though the meetings are virtual, it has been nice to connect the faces with names. She attended the Pure Water Project opening this past week held by Las Virgenes Municipal Water District. She was impressed with how they have come full circle and eco-friendly with making the water pure and drinkable again.

Ms. Wasserman spoke about the Southern California Edison meeting. The board has become an active voice about our waiver process. She recognized how important it is for us to be a prominent voice so we can get our students back on campus again. The feedback from the community has been positive since implementing the Virtual Academy for families.

Ms. Cutbill echoed the recognitions tonight with the employees of the month and the Child Nutrition team. Those employees are the brightest corner of our room. They touch lives every day. This reminded her of the heart of our district.

Ms. Stein spoke about the Southern California Edison meeting. She was thankful for the members who attended the meeting. It was important that routine outages be done after the school day. Schools in L.A. County are not allowed to open, however, some private schools in our area have opened and we don't know why. This virtual learning is very difficult. It is harder than anyone anticipated. There are so many stresses at home. We are advocating to get our schools open. Ms. Stein made it clear that our community is not frustrated at our teachers. They are frustrated at the situation. The board has reached out to Dr. Ferrer to question when we can open.

Dr. Stepenosky reported that five of our high school students have become the 2021 National Merit Scholar Semi-Finalists. There are 1.5 million juniors who participated, 16,000 selected; out of those, five are in LVUSD; Rachel Fox, Ethan Goldenberg, Daniel Nathanson, Quynh Anh Nguyen, and Jeremy White. Out of those 16,000 selected, only 7600 will advance to the finals.

Dr. Finneran echoed the staff commitment and gratitude towards all of our staff. The evaluation process of our administrators are continuing. LVUSD collaborates with them on goal setting and meets with them regularly to help them achieve their goals. The meetings are occurring more frequently now that school is underway. The process and coaching is ongoing. There will be small groups of students with IEP's back on campus soon.

Mr. Klein congratulated the 2 employees of the month. He has personally worked with them and admits that this year would not have gone as smoothly without their expertise. District is looking into air quality sensors across the district. This will allow schools to monitor air quality. This system only helps in monitoring the air. This is something we can post on our website so people can be informed about the air quality.

Ms. Kimmel thanked Mr. Klein for working on this. There are so many websites and apps. This will be very helpful to us in monitoring our air quality by setting our own standards.

Mr. Scifres reported that we are launching a Fall Administrator Support Series. The cabinet is providing support for our administrators. The sessions will consist of running successful 504/IEP/SSTs, Bullying Investigations, and a class called Finance, Facilities and Fun. There will also be a book study offered.

Mr. Gleason reported that he is working on the Career Technical Education grant since we are applying again this year. We are also applying for a Virtual Academy grant.

Ms. Amodio announced that we will be celebrating our retirees before our October 6, 2020 meeting since we didn't get a chance to celebrate them in the spring.

Ms. Kintz gave a shout out to our elementary, middle, and high school English Language Development teachers. These proficiency assessments were administered in person (following safety protocols) and remotely. The district is meeting the deadline for these assessments. She also thanked our principals and plant managers for their work in organizing the schools and getting them ready for our special education students which will be coming on campus soon in small groups.

COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA

There were no comments from the audience on items not on the agenda.

APPROVAL OF CONSENT AGENDA - A

On motion of Mr. Lawrence, seconded by Ms. Wasserman, the Board of Education approved Consent Agenda A, Items 1-7.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote Carried 1:0

1. Approved Resolution No. 3-20 - Adoption of GANN Limit as Determined by Article XIII-B to the California Constitution as listed on the attached document.
2. Approved Resolution No. 4-20 - Interfund Cash Transfer for Deferred Maintenance as listed on the attached document.
3. Approved Notice of Completion - S.C. Anderson Inc - Modernization and Multipurpose Room Project at Lupin Hill Elementary School as listed on the attached document.
4. Approved Employee Recognition Weeks: May 3-14, 2021 as listed on the attached document.
5. Approved Acceptance of Gifts as listed on the attached document.
6. Approved Warrants as listed on the attached document.
7. Approved Purchase Orders as listed on the attached document.

APPROVAL OF CONSENT AGENDA - B

On motion of Mr. Lawrence, seconded by Ms. Wasserman, the Board of Education approved Consent Agenda B, Items 1 and 2.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

1. Approved Rejection of Claim #1907413 - V Las Virgenes Unified School District as listed on the attached document.
2. Approved Personnel Document dated September 1, 2020 as listed on the attached document.

ACTION ITEMS

1. Public Hearing - Tentative Agreement with the Las Virgenes Classified Association was presented. Dr. Stepenosky shared much appreciation with the bargaining teams. He also shared the importance of the classified staff and the huge role they play in the success of the students. Mr. Scifres showed appreciation towards Ms. Amodio and Ms. Lunsford in the work they achieved this summer coming to an agreement. Ms. Amodio shared that the negotiations take a lot of collaboration. She is grateful to Ms. Lunsford to come to an agreement this early in the school year. The membership has ratified this agreement. Ms. Amodio is presenting the agreement for public hearing.

On Motion of Ms. Wasserman, seconded by Ms. Menges, the Board of Education approved to Open the Public Hearing.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Ms. Stein stated that there were no comments from the public.

On Motion of Mr. Lawrence, seconded by Ms. Menges, the Board of Education approved to Close the Public Hearing.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

2. Approval of - Tentative Agreement with the Las Virgenes Classified Association was now presented. Ms. Amodio presented the tentative agreement and stated the members of the Las Virgenes Classified Association have ratified the agreement and is now presenting it to the board for approval. Ms. Stein thanked Ms. Lunsford for her leadership and hard work on this agreement. Ms. Stein also thanked the district cabinet for their participation in this agreement. She additionally thanked the board for their observation of this agreement. The board is allowed to be present and observe these negotiations and Ms. Stein commented how wonderful it was to be a part of the process and to do what is best for the staff and students.

On Motion of Mr. Lawrence, seconded by Ms. Menges, the Board of Education approved the Tentative Agreement with the Las Virgenes Classified Association.

Board Motion Carried: 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

3. Public Hearing - Certification of Compliance with Ed Code 60119 - Textbooks and Instructional Materials was presented. Mr. Gleason shared the annual sufficiency of textbooks to the virtual academy and the 14 comprehensive schools. The books are now in the hands of our students. Mr. Gleason thanked Ms. Tina Johnson, Ms. Leslie Timers and the entire library team in their efforts to successfully allocate the books to our students.

On Motion of Mr. Lawrence, seconded by Ms. Cutbill, the Board of Education approved to Open the Public Hearing. Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote Carried 1:0

Ms. Stein stated that there were no comments from the public.

On Motion of Mr. Lawrence, seconded by Ms. Menges, the Board of Education approved to Close the Public Hearing.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote Carried 1:0

4. Approval of Resolution 2-20 - Certification of Compliance with Education Code 60119 - Textbooks and Instructional Materials

On Motion of Mr. Lawrence, seconded by Ms. Wasserman, the Board of Education approved Resolution 2-20 - Certification of Compliance with Education Code 60119 - Textbooks and Instructional Materials.

Board Motion Carried: 5:0 as follows:

AYES: Board members: Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote Carried 1:0

5. Approval of Unaudited Actuals Financial Report of 2019/20 was presented. Ms. Kimmel presented the final results of the 2019-20 year. This was a year not like any other. The new BEST Software System was initiated through the county for all school sites as well as dealing with the pandemic. Ms. Torres reported the summary of the net results of our major funds. Child Nutrition had a net loss due to the shutdown in the spring and the loss of parent paid meals. The deferred maintenance fund had more revenues than expenditures. The funds were used for our summer projects. Fund 21 is our bond fund. We had more expenditures than revenues which was due to our completion of the Lupin Hill MPR project. We still have \$5 million dollars for our technology infrastructure and UV HVAC systems. The Capital Facilities fund comes from new and remodeled home construction within our district boundary area. We saw a reduction in revenue, however, there was enough to cover our debt service payment on the Certificates of Participation (COP). The BEST system was new this year. We had challenges with our end of year closure. We don't know what additional federal funding will look like from the CARES Act, so we should have a better idea of our how our budget will look in December. It will be presented at that time.

Mr. Lawrence commented about how challenging this year has been. He commended the team for their work on the budget and how they clearly presented it to the board. Ms. Wasserman thanked Ms. Torres and her finance team along with Ms. Kimmel for their level of transparency to our district and community. This has been so clearly presented for the common person. Ms. Menges echoed those comments and commended the team for their work with the new BEST system. She appreciated their clear and concise presentation. Ms. Stein thanked Ms. Kimmel, Ms. Torres and their team for their continued hard work.

On Motion of Ms. Menges, seconded by Ms. Wasserman, the Board of Education approved the Unaudited Actuals Financial Report of 2019/20.

Board Motion Carried: 5:0 as follows:

AYES: Board members: Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote Carried 1:0

6. Approval of Learning Continuity and Attendance Plan was presented by Mr. Gleason. He commented that the plan has not changed since the last meeting when it was discussed. Ms. Stein thanked Mr. Gleason and his team for

their work on the LCAP.

On Motion of Ms. Menges, seconded by Mr. Lawrence, the Board of Education approved the Learning Continuity and Attendance Plan.

Board Motion Carried: 5:0 as follows:

AYES: Board members: Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote Carried 1:0

7. Approval of Variable Term Waiver Permit was presented by Mr. Scifres. This waiver is for Special Education teacher, Leemor Banuelos who teaches at Calabasas High School. Due to Covid 19, she was unable to complete the requirements to enter a credential program. She is now working on those requirements and was able to enter an intern program.

On Motion of Mr. Lawrence, seconded by Ms. Cutbill, the Board of Education approved the Variable Term Waiver Permit.

Board Motion Carried: 5:0 as follows:

AYES: Board members: Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote Carried 1:0

8. Approval of Provisional Internship Permit was presented by Mr. Scifres. This permit is for Shelby Fry who works at Lupin Hill Elementary. She has been a valued member of the Special Education Team for 3 years. She will enter a credential program in the 2021-22 school year. The staff is asking for this permit so Ms. Fry can continue teaching this school year at Lupin Hill.

On Motion of Ms. Wasserman, seconded by Mr. Lawrence, the Board of Education approved the Provisional Internship Permit.

Board Motion Carried: 5:0 as follows:

AYES: Board members: Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote Carried 1:0

INFORMATION ITEMS

1. Supplemental Early Retirement Program for Certificated Bargaining Unit was presented by Mr. Scifres. This program was agreed upon during the bargaining negotiations with the Las Virgenes Educators Association. This one time early retirement incentive plan will begin in January 2021 and conclude on June 30, 2021. The final determination of the program's feasibility will be based on the enrollment and the projected amount of savings to the district. Mr. Jeffrey Misokawa, Assistant Vice President, Keenan & Associates presented this plan. Supplemental Employee Retirement Plan (SERP) is Keenan's early retirement plan. The employee must be 55 years of age and must have been employed for 5 years. Keenan did a demographic study and found that there are 134 employees eligible for this plan within LVUSD. Retirement incentives are offered about every 5 years through the district. This program will be presented at the next board meeting for approval.

2. Staffing and Enrollment was presented by Mr. Scifres. The projected enrollment for the 2020-21 school year was 10,562; as of Day 5 of school, the actual student enrollment was 10,349, which was a decrease of 213 students. The staffing ratio is used to determine how much staff is needed. At the middle school and high school level, the staffing calculation is 36 students/1 teacher with varying actual class sizes. At the elementary level, the staffing ratio in grades four and five is 30.5 students/1 teacher; in Kindergarten classes, it is 24 students/1 teacher. The district had several new hires: 3 Principals, 2 Assistant Principals, 1 Assistant Superintendent-HR, 1 Director of Elementary Education, 1 Speech/Language Teacher, 3 Special Ed Teachers, and 2 Secondary Math Teachers at Calabasas High School. We have added 15 substitute teachers to our sub list in the last 6 weeks. Substitute teachers are receiving virtual/online training. The overall class size are as follows; K - 22 students; 1st - 21 students; 2nd - 23 students; 3rd - 25 students; 4th - 30 students; 5th - 29 students. The district is trying to keep the secondary class size minimum to 25 students, with a goal of averaging over 30 whenever possible with no more than 40. The secondary academic core classes over 40 students are as follows; AEW Gate courses, VA ELA, Algebra I, and Freshman Seminar; the largest core class is 42 students. The secondary academic core classes under 25 are as follows: LCMS Math & ELA; VA Science, AHS Chemistry; AHS Algebra II, CHS Gov/Econ. The numbers range from 21-24; with one exception LCMS ELA is 18 students. The special situations were caused by the Virtual Academy.

The core principles are to maintain the current staff so the sites are not disrupted. If there is a huge shift of students that want to come back to school, we will have to consider restructuring the master schedule. We are looking at an overall 4.9% decrease in enrollment. Looking at the School of Choice Permit option, it shows that 15% of the families choose schools other than their assigned school. This number averages the same year after year.

3. Fall 2020 Planning Update was presented by Dr. Stepenosky. He thanked staff, parents and students for the successful start to the 2020-21 school year with all students learning from a distance. Dr. Stepenosky has been monitoring health metrics on a daily basis. Currently, Los Angeles County is in the Purple, or Widespread category. Once we leave that metric, we have to stay in that for 14 days. Our positivity rate is 4.9% but our cases per 100K is above 7. Hopefully next week we will be below 7. The state is giving the health metrics only on Tuesdays now, rather than every day. The positivity rate is 4.3% as of September 8, 2020. Case rate went from 11 (per 100,000) on September 1 to 9.6 (per 100,000) on September 8. Dr. Stepenosky is encouraged by the numbers. Los Angeles County is reluctant to open schools so that they don't open and then have to close again. Now, Ventura County and San Diego County numbers are rising. Los Alamitos opened on September 8, 2020 and is going well. Once you open, you will likely see an increase in numbers.

Ms. Cutbill discussed how she hears from people who pay \$900 a month to drop their kids off and pay someone to help the students with their LVUSD school work. She feels bad for the people who can't afford to pay that. These people are paying their property taxes so they can receive public education. This is unfair. There is a credentialed, out of work teacher in her neighborhood who has opened up a pod. Ms. Cutbill did the numbers and the teacher is bringing in \$12,000 a month. This is undermining public education.

Student Board Member, Noah Murray, discussed that the students want to go back to school. They are not enjoying learning from home; it is distracting, but they want to make sure it is safe.

Mr. Lawrence stated that we need to be more pointed and direct. Our county supervisor is not being supportive. They are not supporting the opening of local schools. Our district is an hour away from Los Angeles, but we are held to the same standards. It is absurd that private schools are able to open, but not public schools. People need to speak up. It is not ok to have a one size fits all approach.

Ms. Stein reported that if private schools are able to open, then we should be able to open as well. She doesn't understand why they are turning a blind eye to private schools. Plus, the elected officials are not acting fairly between private and public schools.

Dr. Stepenosky has had conversations with Ms. Kuehl's office. The private schools could ruin our metrics and force the public schools to remain closed longer. The previous state metrics utilized rates of 200 and 100 per 100,000. Those were cumulative cases over 14 days. The new metric of 7 new cases is based on cases from one day. There are 55 schools open in Los Angeles County. These are public schools. They have applied for special needs considerations.

Flu clinic is coming to Las Virgenes. It is important to get your flu shot. Waivers are for TK-6. There have been over 500 waivers applied in the state. The waiver must have letters of support. We have Boys and Girls Club, YMCA, West Hills Hospital, and 13 out of 14 schools PFC/A leadership have signed off. We have spent \$1.6 million on getting ready to have students back on campus.

Dr. Finneran stated that each school has received start up kits including PPE, Sanitizer, Dividers, Thermometers, Signage, Cleaner/Wipes, Face Shield and Masks. Classroom preparations have taken place. Blue and orange cohort designations have been made; blue for morning, orange for afternoon. Each cohort will have their own PE equipment. We have ordered umbrellas to provide shade for the kids. The schools will utilize outdoor spaces to help keep students distant. We do have sun issues so that students can not stay outside all day. Measure V was where we were going to use funds to set up shaded areas so that kids can stay outside. Plus now because of the fires, the air quality is not healthy for kids to be outside. There is signage at every school plus daily check-in assessments. The hydrostatic cleaners use products that are safe for school sites.

Mr. Lawrence asked about face shields/masks. Dr. Stepenosky stated that kids are required to wear masks (not face shields) while at school.

Dr. Finneran stated the Ultraviolet cleaners will be received by the end of October and installed by the end of November. The California Department of Public Health (CDPH) issued guidance allowing districts to bring subsets of students back to campus in small cohorts. Los Angeles County Department of Public Health (LACDPH) issued

more restrictive guidance limited to students served by Individualized Education Programs (IEPs) and English Learners (ELs); with a maximum of 10% site population. Dr. Finneran stated this is not a waiver process. No application is needed. LA County does not need to approve, but they requested to be notified about the District's plans.

Ms. Falk presented the special education plan. LA County issued guidance that you can have 12 students with 2 adults, and no more than 10% of the student population on campus at one time. This would mean having 39-50 students on campus at one time. LA County also stated that if you have less than 12 students, you can have more adults which is great because some students require one to one assistance. A cohort is a group of students and adults that maintain the integrity the entire time they are on campus. Both students and adults can not cross between cohorts. The only mixing allowed is for a substitute teacher to come into the cohort if a teacher is out. Buttercup was easy because due to their low numbers, they were a cohort already. The elementary schools were also easy as the students are seen by the learning center model meaning the kids are pulled out of class for their special education services. Secondary posed a problem because the kids were pulled out of class period by period. Because you can't mix cohorts and teachers, this posed a problem. The specialized programs are the only students that can be served. This would be for our more severe students. The only students that will be brought back in middle and high school are the students who are in specialized programs.

Dr. Finneran stated that the special education services would not prevent distance learning. The EL students will also still be served.

Ms. Falk stated that the bulk of the day for the students would still be distance learning. We will bring students on campus for 2-3 hours to deliver their special education services. The rest of the day will still support distance learning. No students will be on campus for lunch. Each teacher and staff member will only be on campus for one cohort. Each teacher will only work in one cohort. Once the cohorts start and other students decide to join in, they will not be able to. All cohorts will be closed once they begin. No students will be allowed to enter this closed cohort. Ms. Falk sent a parent survey and gave a deadline of Friday. Out of the 1400 families, 1100 students are eligible to come back. We have heard from 700 families. Out of those families, 55% was yes, they want to come back to campus; 22% were maybe; 10% solid no. The maybe parents were sent an additional survey with more information. About 60% of those maybes are changing their mind to a yes. The students will be served on their home campus. Transportation will be provided if the students have that on their IEP. The bus will also be by cohort. There could be some additional cost involved as the bus companies will have one bus per cohort. The program will begin on October 5, 2020. This will give staff and families time to prepare. Ms. Falk met with the Special Education Teachers, Unions (classified and certificated), Principals, and Para Educators. We now need to look at how many students are coming to each campus so we can staff the schools appropriately. Bay Laurel has the highest amount of students coming back, which is 20 students. That works because we have 2 teachers on campus there. Staff is anxious to come back to help these students.

Ms. Wasserman commended Ms. Falk for her leadership. She is grateful for her approach to make it safe for everyone. Mr. Lawrence asked about safety on campus. The rule is ages 2 and up need to wear a mask, however, some severe students can not wear masks. The nurse, Melissa Foster, has to determine whether they need to wear a mask or not. Staff can wear medical grade gowns and masks. We have ordered rolling plexiglass that can keep the teacher and student separate. There will be a district specialist that can observe the cohort from a distance to make sure they remain safe.

Ms. Falk will make sure the students and staff understand the safety protocols. The students' temperature will be taken when they arrive to campus and every precaution will be taken to insure the safety of all students and staff.

Mr. Scifres updated information from the last Covid testing on September 2, 2020. There were 46 staff members tested; all 46 were negative. There will be testing again next week on September 22. This lab also provides the antibody test. He also shared a campus update. All Principals, Assistant Principals, Office Managers, Health Clerks, and Media Center clerks are on campus daily during the school day. With special education students coming to campus, it is important that we have this staff on campus.

Mr. Klein reported that his team has stabilized. Staff development is currently happening. The team is also working with the substitute teachers as there are more skills and requirements needed to work successfully. The technology team is looking forward to working with the special education students which will be coming on campus. There will be a daily health screening check-in for students which we are working on right now. We are still working on device

connectivity. We are also working with LACOE on more hot spots so the cost will not be on the district. We are teaching parents proper use of the laptops since some of the older laptops were given to the younger families.

Dr. Finneran reported that our child nutrition team has issued over 100,000 meals. Meals can be picked up at all of our secondary campuses from 11:00 a.m. to 12:30 p.m. There is early pick up at Lindero and A.C. Stelle from 6:30 a.m. to 8:30 a.m. Any student can pick up a meal. The free and reduced meal application is not required but is requested. The application is on our website in multiple languages. Child care is available at various locations and sites. Our counseling center is open for appointments for both students and staff. Go to the website: www.community360.me to make an appointment. Our tutoring system is up on the same website.

Dr. Stepenosky reported that Conejo (TK-6) and Moorpark (TK-5) are planning to open on October 5, 2020.

ADJOURNMENT

The meeting was adjourned at 9:38 p.m.

Date Approved

President, Board of Education