



BOARD OF EDUCATION

**Minutes of a Special Meeting - Board Retreat Wrap-Up
September 10, 2019**

CALL TO ORDER/MEETING PLACE

Board of Education President Linda Menges called the Special Board meeting to order at 3:57 P.M. at the Las Virgenes Unified School District, 4111 Las Virgenes Road, Calabasas, CA.

BOARD MEMBERS PRESENT

Angela Cutbill
Linda Menges
Lesli Stein
Mathy Wasserman
Dallas Lawrence

BOARD MEMBERS ABSENT

None

STAFF MEMBERS PRESENT

Dr. Daniel Stepenosky, Superintendent

AGENDA

The Board of Education reviewed the priority goals set for the District during the August 12, 2019, Special Board Meeting.

The Board finds school site visits a vital component in developing their perspective of what is taking place throughout the district and staying connected with students, teachers, principals, and staff. Their consensus is that scheduled site visits help manage expectations and schedules and keep the lines of communications open for teachers to share their thoughts with board members. The Board expressed the importance of teacher feedback which informs the Board as they prepare to deliberate and make decisions. The Board also finds "Instructional Rounds" to be very informative and useful, and they appreciate receiving invitations in advance for events throughout the District.

The Board expressed that they work on District matters throughout the week and weekend, and they do not expect staff to respond to emails over the weekend unless the matter has been deemed urgent. The Board discussed managing the Superintendent's time by funneling select information through the Board President. They agreed that issues will arise where it will be necessary for each Board member to have a direct discussion with the Superintendent.

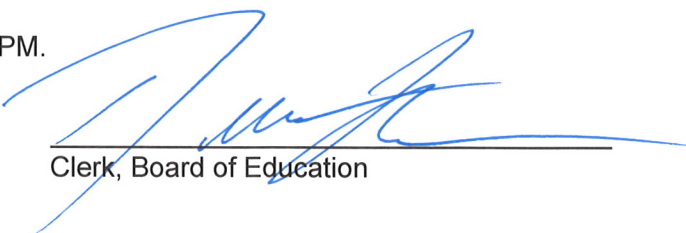
The Board agreed that the functionality of the "Doodle" application is useful in coordinating their availability, and they will continue to utilize it to manage meeting dates and board attendance. The Board discussed having an annual mid-year retreat to revisit goals and norms.

Finally, the Board discussed ways of staying on top of legislative items related to curriculum and how the Curriculum Council and the Educational Services Department can assist the Board in this matter.

ADJOURNMENT OF SPECIAL MEETING

The Special Meeting was adjourned at 4:53 PM.

1/14/20
Date Approved


Clerk, Board of Education