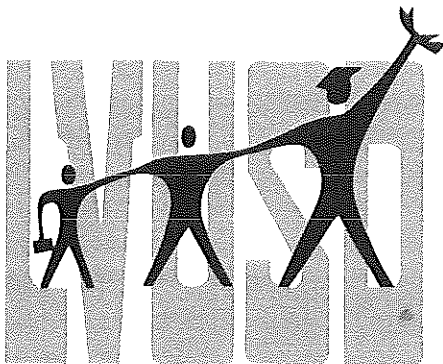


LAS VIRGENES UNIFIED SCHOOL DISTRICT
4111 LAS VIRGENES ROAD
CALABASAS, CALIFORNIA 91302
Telephone: (818) 880-4000
Fax: (818) 880-4200
www.lvusd.org



BOARD OF EDUCATION

ANGELA CUTBILL

DALLAS LAWRENCE

LINDA MENGES

LESLI STEIN

MATHY WASSERMAN

DANIEL STEPENOSKY, Ed.D.
SUPERINTENDENT

**BOARD OF EDUCATION
Minutes of Regular Board Meeting
March 26, 2019**

CALL TO ORDER/MEETING PLACE

Board President Linda Menges called the Board meeting to order at 5:15 p.m. at the Las Virgenes Unified School District, 4111 Las Virgenes Road, Calabasas, CA.

BOARD MEMBERS PRESENT

Angela Cutbill
Dallas Lawrence
Linda Menges
Lesli Stein
Mathy Wasserman

BOARD MEMBERS ABSENT

None

**BOARD OF EDUCATION DISCUSSION REGARDING CALENDARING ASSIGNMENTS
AND GENERAL ANNOUNCEMENTS**

**COMMENTS FROM THE AUDIENCE REGARDING ITEMS ON THE CLOSED SESSION
AGENDA**

Susan Simms addressed the Board via teleconference.

ADJOURNMENT TO CLOSED SESSION

The Board adjourned to Closed Session at 5:21 p.m.

A discussion was held regarding Public Employee Discipline/Dismissal/Release, Conference with Labor Negotiator - Agency Designated Representative - Dr. Rose Dunn, Consideration of a Level III Complaint, and Student Discipline.

CALL TO ORDER/OPEN SESSION

President Menges reconvened the Board meeting at 6:20 p.m.

BOARD MEMBERS PRESENT

Angela Cutbill

Dallas Lawrence

Linda Menges

Lesli Stein

Mathy Wasserman

Agoura High School student board member Nicolette Gelnak (at the dais)

Calabasas High School student board member Allison Flame (in the audience)

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Dr. Daniel Stepenosky, Superintendent

Dr. Clara Finneran, Assistant Superintendent of Education

Dr. Rose Dunn, Assistant Superintendent of Personnel

Karen Kimmel, Assistant Superintendent of Business

Robbie Amodio, Director of Classified Personnel

Ryan Gleason, Director of Education and Leadership

Steve Scifres, Director of Curriculum and Athletics

Dr. Derek Ihori, Director of Pupil Services

Jim Klein, Chief Technology Officer

STAFF ABSENT

None

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Yerba Buena Elementary School second grade students Allison Sandoval, Brooklyn Vaughn Davis, and Matilda Hensley.

REPORT OUT OF CLOSED SESSION

President Menges reported that the Board of Education voted 5:0 to uphold the Level II complaint.

President Menges reported that the Board of Education voted 5:0 to approve a settlement agreement with former employee No. SG5221782 in exchange for a full release of all claims for the District's portion of the settlement in the amount of \$30,000.

APPROVAL OF AGENDA

On motion of Ms. Stein, seconded by Ms. Wasserman, the Board of Education approved the Agenda of March 26, 2019.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote Carried 1:0 as follows:

AYES: Student board member Gelnak

STAFF/BOARD COMMUNICATION

Yerba Buena Elementary School second grade students, led by their teachers Elizabeth Ferguson, Kelli Garcia, and Allison Ramsey, displayed their Bobcat spirit while singing "Hello All The People of the World" in multiple languages and "We Come From Everywhere".

The Board of Education congratulated the Calabasas High School Academic Decathlon Team who have competed as a team for the past three years and have won first place for each of those years in the Ventura County Academic Decathlon. The team advanced to the state competition where they placed 5th in California.

The Board of Education recognized Certificated Employees of the Month, Calabasas High School Science Teacher Courtney Watkins, Agoura High School Social Science Teacher Katia McCusker, and Agoura High School Social Science Teacher Jason Busby and Classified Employee of the Month, A.C. Stelle Middle School Cafeteria Helper Lori Crane.

The Board of Education recognized and thanked Lost Hills Sheriff JT Manwell who has served the community and helped protect and educate over 600,000 students.

Ms. Gelnak said last weekend the Agoura High School Sports Medicine team won 2nd place at the regional competition and will move on to nationals and that the AHS Dance team won their third state championship. She said the AHS Link Crew held "Freshman Friday" on March 22 and that Student Council elections will take place this week with the student body voting tomorrow for the representatives of the 2019-2020 school year.

Ms. Cutbill said she attended A.E. Wright Middle School's "Pi Day" on March 14 and enjoyed helping Agoura High School International Baccalaureate students on a project they are working on with the Willow Elementary School principal.

Ms. Wasserman said it was a privilege to be in the audience on March 23 for the Community 360's keynote speaker Julie Lythcott-Haims who presented a thought provoking speech to the community on the topic of raising independent children.

Ms. Stein said this year's benefit concert for the Performing Arts Education Centers (PAEC) will take place at the Calabasas PAEC on May 17 and will feature Wilson Phillips and the many talented students of LVUSD. Ms. Stein said she also enjoyed Julie Lythcott-Haims keynote on How to Raise an Adult. She said she and Ms. Menges participated in the Western Association of Schools and Colleges (WASC) reaccreditation of Calabasas High School where educators from around the state toured the campus and learned about the various programs LVUSD offers despite limited funding.

Mr. Lawrence forewent comments.

Ms. Menges said she traveled with Dr. Stepenosky and Principal Eric Anhalt to the California League of Schools event on March 14 where Lindero Canyon Middle School was renamed as a "School to Watch". She said she enjoyed attending the City of Calabasas annual Arbor Day Celebration on March 16 held at A.C. Stelle Middle School. Ms. Menges said she and Ms. Wasserman met with City of Calabasas Mayor David Shapiro and Mayor Pro Tem Alicia Weintraub on March 18, and finally, she attended the Spring Wind Ensemble held at the Agoura High School PAEC on March 21.

Superintendent Dr. Daniel Stepenosky said Prop 56 grant funds are being used to help educate and prevent LVUSD students from using vape and tobacco products and one component of the prevention efforts has been conducting sting operations. He said 12 local retailers were recently visited and two arrests were made and charged with a misdemeanor for selling to a minor. He said the District appreciates the close cooperation with the Lost Hills Sheriff's Department as we work together to keep our students safe.

Dr. Finneran said the District was pleased to host keynote speaker Julie Lythcott-Haims at the Spring Community 360 event and thanked Mr. Gleason for his leadership in introducing her to our community. Dr. Finneran recognized Calabasas High School administrators and staff for their hard work in preparing for Calabasas High School's reaccreditation. She said the District is preparing for an Association of California School Administrator's (ACSA) visit at the state capitol on April 7 and 8 where district administrators will meet with policy makers and leaders on key issues including three-year teacher probationary issue, AB 39 which deals with increasing LCFF funding, and AB 428 for equalization of special education funding.

Mr. Scifres said the recent courses approved by the Board have been approved by the UC A-G portals and he thanked and congratulated all the teachers who were instrumental in the process of getting these options and opportunities into the classroom for the 2019-2020 school year.

Mr. Klein said there is an increased interest in cyber safety and digital literacy among our elementary school parents. He said the District has increased efforts in discussing with parents issues such as social media safety, screen time, and digital literacy. He said the Technology Department is planning for the upcoming online assessments at the end of the school year and have met with California Assessment of Student Performance and Progress (CASSPP) coordinators last week and have been helping teachers prepare for the testing.

Dr. Ihori said last week the Pupil Services Department began the spring training of certificated special education staff. He said the District conducts two large trainings every year in order to ensure that every special education staff member has received the same base level of training. He said the Pupil Services Department completed the elementary group last week and will complete the secondary groups this week and feedback has been very positive. Finally, Dr. Ihori said the District will hold its MVP baseball game on March 29 at Agoura High School.

Ms. Amodio reminded the public to visit www.paecs.org to purchase tickets for the LVUSD's Benefit Concert featuring Wilson Phillips.

Mr. Gleason said along with Dr. Stepenosky and Mr. Freel he met with representative from the Department of Justice on March 25 and reported on LVUSD's efforts regarding the Prop 56 grant funding. He said the District will apply for the next round of grant funding which will be for a five-year period.

Ms. Kimmel said the District's independent auditors recently completed their interim audit for attendance and the Associated Student Body's (ASB) accounting procedures. She said she was pleased that the District's senior accountant was able to shadow the auditor and develop internal audit procedures for the ASBs. She said the Business Department met with the secondary school sites regarding the preliminary findings. She said the District's Environmental Stewardship Committee will be screening "A Plastic Ocean" on April 24 and the evening will include a panel of expert leaders on environmental change including 7th Generation, Heal the Bay, and the Los Angeles Director of Environmental Affairs.

Dr. Dunn said she is pleased to announce that ACSA Region 13 has selected Dr. Stepenosky as this year's Leadership Matters Awards recipient for his leadership as Superintendent of LVUSD, his leadership during the Woolsey Fires, and being a community liaison throughout our community. The Board of Education congratulated Dr. Stepenosky on his award.

COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA

There were no comments from the audience on items not on the agenda.

APPROVAL OF CONSENT AGENDA - A

On motion of Ms. Stein, seconded by Ms. Wasserman, the Board of Education approved Consent Agenda - A, Items 1 through 11.

Board Motion carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, Wasserman

NAYES: None

Student Preferential Vote carried 1:0 as follows:

AYES: Student board member Gelnak

1. Approved Overnight Field Trip Request 18-19.33 for the Mariposa School of Global Education 8th grade students to travel to Yosemite, CA.
2. Approved Overnight Field Trip Request 18-19.36 for the Calabasas High School 9-12 grade Future Business Leaders of America (FBLA) to compete at the State Leadership Conference (SLC) competition in Sacramento, CA.
3. Approved Overnight Field Trip Request 18-19.37 for the Mariposa School of Global Education 6th and 7th grade students to visit Camp Ramah in Ojai, CA.
4. Approved Overnight Field Trip Request 18-19.38 for the Agoura High School 11th and 12th grade students to participate in the Every 15 Minutes program at Agoura High School.
5. Approved City of Calabasas Fourth of July Celebration, as Presented.
6. Approved 2019-2020 Board Meeting Dates, as Presented.
7. Approved Change Order No. 1 Emcor Services Mesa Energy HVAC Controls Upgrade Project at A.C. Stelle Middle School and Lupin Hill Elementary School, in the additional amount of \$10,250.
8. Approved Notice of Completion - Conejo Window Tinting Installation of Window Glass Installation of Window Glass Tint Project Agoura High School, Bay Laurel Elementary School, Chaparral Elementary School, Mariposa/Sumac Elementary School, Round Meadow Elementary School, White Oak Elementary School, and Willow Elementary School, in the final amount of \$150,892.47.
9. Approved Clinical Affiliation Agreement Between California State University, Fullerton and Las Virgenes Unified School District, as presented
10. Approved Acceptance of Gifts, as presented
11. Approved Purchase Orders, as presented

APPROVAL OF CONSENT AGENDA - B

On motion of Ms. Cutbill, seconded by Ms. Wasserman, the Board of Education approved Consent Agenda - B, Item 1-3.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

1. Approved the Personnel Document dated 3-26-19, enumerating employee changes as listed in the attached document.
2. Approved the Expulsion of the Student in Disciplinary Case No. 18-19.13, as presented
3. Approved the Expulsion of the Student in Disciplinary Case No. 18-19.14, as presented

APPROVAL OF ACTION ITEMS

1. Mr. Gleason presented information on the Mild-Moderate Teacher Credentialing and Mild-Moderate Internship Memorandums of Understanding (MOU) with California State University at Channel Islands (CSUCI). He said in 2018 LVUSD was awarded a \$1.5 million Local Solutions to Special Education Teacher Shortage grant which with these two MOUs will help expand LVUSD's Special Education talent pool. He said the District has had approximately 70 LVUSD employees express an interest in submitting for a scholarship. He said there are minimum qualifications to be accepted to a local university and we anticipate the interview process to begin in mid April to determine the final ten candidates.
Ms. Stein inquired as to why LVUSD is accepting ten candidates. Mr. Gleason replied that the District can sustain ten candidates with the matching grant.

On motion of Ms. Cutbill, seconded by Mr. Lawrence, the Board of Education approved the CSUCI Special Education Credential Partnership MOU.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote Carried 1:0 as follows:

AYES: Student board member Gelnak

2. Dr. Stepenosky presented a contract with Clifford Moss who has extensive experience with community outreach, education, needs assessment, and feasibility. He said in 2014 LVUSD hired Clifford Moss as a consultant and would like to bring them back to review current options for LVUSD who faces financial challenges similar to other school districts in California.
Ms. Kimmel added that five years ago Clifford Moss did a fantastic job and has agreed to honor their rates from five years ago.
The Board of Education discussed hiring Clifford Moss to conduct a formal educational outreach to parents and the broader community in order to explore opportunities to support diverse academic programs and ensure excellence in education.

On motion of Mr. Lawrence, seconded by Ms. Cutbill, the Board of Education approved the Community Outreach and Education Contract with Clifford Moss.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote Carried 1:0 as follows:

AYES: Student board member Gelnak

3. Ms. Kimmel presented information on Resolution No. 23-18 which will enable the District to begin the RFP process to secure a 60-month contract for small group transportation services. She said additional transportation vendors will allow the District to better serve both special education and regular education students. She said this RFP is for the 2019-2020 school year and will formalize and collect proposals from other providers to augment LVUSD's needs. She said this will allow Durham Bus Services to continue to provide bus service to the larger population. She said the recent late bus arrivals have been due to Durham's staffing shortage and their need to double up on routes causing a delay in schedule.
Mr. Lawrence asked if we are continuing to pay the same rate. Ms. Kimmel replied that the District pays for the routes driven with penalties when there are a certain number of late arrivals. Ms. Kimmel said Durham has been managing the District's transportation for the past 20 years providing excellent service and it is only this year that they have been struggling with hiring new drivers.

On motion of Ms. Cutbill, seconded by Ms. Stein, the Board of Education approved Resolution No. 23-18 Regarding Approval of the Small Group Transportation Request for Proposal.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote Carried 1:0 as follows:

AYES: Student board member Gelnak

4. Dr. Dunn said once a year the District presents to the Board a Declaration of Need to continue employment of staff that are not fully credentialed. She said while the District limits the need to use other than fully credentialed teachers, the "Declaration of Need" process allows the District the option to retain the services of a partially credentialed teacher in hard-to-fill teaching areas, when necessary.

On motion of Ms. Wasserman, seconded by Ms. Stein, the Board of Education approved the Declaration of Need for Fully Qualified Educators.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote Carried 1:0 as follows:

AYES: Student board member Gelnak

INFORMATION


1. Dr. Ihori presented a proposed update to Administrative Regulation 6159.4 for Behavioral Interventions for Special Education students which will bring the AR into consistency with the revised California law. He said this update to the AR is required because Education Code 56523 was amended by Assembly Bill 86 to become consistent with the federal law. He said this revision eliminated references in the education code to a functional analysis assessment and behavior intervention plan for students with serious behavior problems. He said instead, it more broadly requires districts to address any behaviors that are impeding a student's learning or the learning of other students. He said this revision outlines requirements on what emergency interventions could be used, when they may be used, and require a behavior emergency report to be completed when such interventions are used. Dr. Ihori said the District has been implementing these revisions as required by law since AB 86 was passed and now proposes an update to AR 6159.4 to formally align it with the law. Dr. Ihori stated that there is no corresponding Board Policy to this AR.

ADJOURNMENT

The meeting was adjourned at 7:20 pm.

6-11-19

Date Approved


Pabli Stein

Clerk, Board of Education