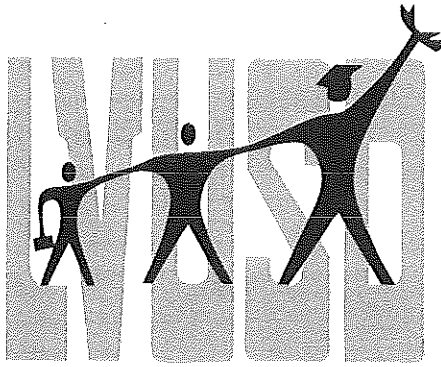


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BOARD OF EDUCATION

ANGELA CUTBILL

DALLAS LAWRENCE

LINDA MENGES

LESLI STEIN

MATHY WASSERMAN

DANIEL STEPENOSKY, Ed.D.
SUPERINTENDENT

**BOARD OF EDUCATION
Minutes of Regular Board Meeting
March 12, 2019**

CALL TO ORDER/MEETING PLACE

Board President Linda Menges called the Board meeting to order at 5:11 p.m. at the Las Virgenes Unified School District, 4111 Las Virgenes Road, Calabasas, CA.

BOARD MEMBERS PRESENT

Angela Cutbill
Dallas Lawrence
Linda Menges
Lesli Stein

BOARD MEMBERS ABSENT

Mathy Wasserman

**BOARD OF EDUCATION DISCUSSION REGARDING CALENDARING ASSIGNMENTS
AND GENERAL ANNOUNCEMENTS**

**COMMENTS FROM THE AUDIENCE REGARDING ITEMS ON THE CLOSED SESSION
AGENDA**

There were no comments from the audience regarding items on the Closed Session agenda.

ADJOURNMENT TO CLOSED SESSION

The Board adjourned to Closed Session at 5:16 p.m.

A discussion was held regarding Public Employee Discipline/Dismissal/Release, Conference with Labor Negotiator - Agency Designated Representative - Dr. Rose Dunn, and Consideration of a Level III Complaint.

CALL TO ORDER/OPEN SESSION

President Menges reconvened the Board meeting at 6:01 p.m.

BOARD MEMBERS PRESENT

Angela Cutbill

Dallas Lawrence

Linda Menges

Lesli Stein

Calabasas High School student board member Allison Flame (at the dais)

Agoura High School student board member Nicolette Gelnak (in the audience)

BOARD MEMBERS ABSENT

Mathy Wasserman

STAFF PRESENT

Dr. Daniel Stepenosky, Superintendent

Dr. Clara Finneran, Assistant Superintendent of Education

Dr. Rose Dunn, Assistant Superintendent of Personnel

Karen Kimmel, Assistant Superintendent of Business

Robbie Amodio, Director of Classified Personnel

Ryan Gleason, Director of Education and Leadership

Steve Scifres, Director of Curriculum and Athletics

Dr. Derek Ihori, Director of Pupil Services

Jim Klein, Chief Technology Officer

STAFF ABSENT

None

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Round Meadow Elementary School students Ella Birnbaum and Natalie Tabatabai.

REPORT OUT OF CLOSED SESSION

President Menges reported that the Board of Education voted 4:0:1 to uphold the Level II complaint.

APPROVAL OF AGENDA

On motion of Mr. Lawrence, seconded by Ms. Stein, the Board of Education approved the Agenda of March 12, 2019.

Board Motion Carried 4:0:1 as follows:

AYES: Board members Cutbill, Lawrence, Menges, and Stein

NAYES: None

ABSENT: Board Member Wasserman

Student Preferential Vote Carried 1:0 as follows:

AYES: Student board member Flame

APPROVAL OF MINUTES

On motion of Ms. Stein, seconded by Mr. Lawrence, the Board of Education approved the Organizational and Regular Board Meeting Minutes of December 11, 2018 and the Regular Board Meeting Minutes of January 15, 2019.

Board Motion Carried 4:0:1 as follows:

AYES: Board members Cutbill, Lawrence, Menges, and Stein

NAYES: None

ABSENT: Board Member Wasserman

Student Preferential Vote Carried 1:0 as follows:

AYES: Student board member Flame

STAFF/BOARD COMMUNICATION

Round Meadow Elementary School 4th and 5th grade chorus students, under the direction of Music Director, Diane Meyer, beautifully sang "Great New Day", "I Believe", and "Your Song".

Ms. Flame said on March 13 Calabasas High School will be announcing their prom location and senior activities, the Calabasas High School's Mr. Coyote Boys Talent Show will take place March 14, ComedySportz will take place March 15, A Cappella performance will take place March 19, and the CHS vocal program will perform at Carnegie Hall March 20-25.

Ms. Cutbill forewent comments.

Ms. Stein shared photographs of her visit to Yerba Buena Elementary School and Buttercup Preschool. She said she and Ms. Menges participated in the Conejo Valley, Las Virgenes, Oak Park (COLVOP) Superintendents Forum where Dr. Stepenosky and neighboring school district superintendents discussed leadership strategies. She said she attended the Ventura County School Board Association dinner meeting which included a presentation on the benefits of preschool. Finally, Ms. Stein stated that she enjoyed Calabasas High School's fantastic production of "Chicago".

Mr. Lawrence thanked Sumac Elementary School for the "Pancake Breakfast" and "Sumac's Night Out" which he said were enjoyable and supportive community fundraising events. He said he recently co-led a speakers' panel with Intel at the South by Southwest Conference on the future of Augmented Reality/Virtual Reality (AR/VR). He said companies are incorporating AR/VR in their trainings and that LVUSD's 1:1 technology environment provides opportunities to integrate AR/VR in the classrooms.

Ms. Menges said after attending the COLVOP dinner she attended the Lindero Canyon Middle School dress rehearsal of "Beauty and the Beast" which had 116 LVUSD elementary through high school students performing in the production. She said on March 7 she attended the Homer Dickerson Youth Ethics and Leadership Conference, which had a large representation from Agoura High School and Calabasas High School. Ms. Menges said along with District administrators, she had a productive meeting with representatives from Los Angeles County Supervisor Sheila Kuehl's office regarding LA County Office of Education funding to support district employees in the areas of counseling, social work, and nursing.

Superintendent Dr. Daniel Stepenosky shared that founding Councilmember and former Mayor of the City of Calabasas, Karyn Foley, passed away on March 9. He said district administrators attended the Ventura County School Board Association meeting to support Ms. Stein for her recognition of eight years of service on the county school board. He said he and Westlake Village Mayor Ned Davis attended White Oak Elementary School's annual Ellis Island event which was delightful.

He said Calabasas High School's production of "Chicago" was amazing, well attended, and included actress, Renee Zellweger in the audience. Finally, Dr. Stepenosky stated that Mr. Scifres has been recognized as the Curriculum Leader of the Year by the Association of California School Administrators (ACSA) Region 13, which consists of 42 different school districts.

Dr. Finneran shared information on several talent development opportunities available for staff and said on March 11, Mariposa School for Global Education teacher Gina Armfield hosted an Arts Integration Institute at Center EdX. Dr. Finneran said she will be joining Ms. Kimmel and Mr. Gleason in presenting a State of the Budget webinar sharing information on the state budget and its effect on the District's budget.

Mr. Scifres said the District is preparing for its K-12 Science curriculum adoption for which the materials exploration process will begin in a month. He said the grade K-5 team will be looking at materials on April 25 followed by the grades 6-8 team looking at materials on May 1, and the grades 9-12 team looking at materials on May 8.

Mr. Klein said on April 30 the annual Full Steam Ahead Showcase (aka 20% Project) will take place at the A.E. Wright Middle School gymnasium. He said the district has been using virtual reality (VR) in the elementary classrooms and incorporated it into the 4th grade Missions Project where students viewed footage of the San Diego Mission with the use of VR.

Dr. Ihori thanked District nurses for their work in preparing families for Outdoor Education. He said our nurses will be delivering prescribed medications and scheduling medical procedures throughout the day for students who require ongoing nursing care. He said this year there are over 30 students attending Outdoor Ed. who have a healthcare plan in place for conditions including; diabetes, seizure disorder, cardiac conditions, life threatening allergies and other serious medical conditions. Dr. Ihori said we are very fortunate to have such dedicated medical professionals supporting our students.

Ms. Amodio said the Staff Development Day held on March 11 was a success and included Lupin Hill Elementary School teacher Jody Lumas providing training to Instructional Assistants on the Systematic Instruction in Phonological Awareness, Phonics and Sight Words (SIPPS). Ms. Amodio stated that tickets for the District's benefit concert featuring Wilson Phillips go on sale on March 13.

Mr. Gleason said the community is responding very well to LVUSD's Spring Community 360 events. He said all tickets have been claimed for the February 23 "Reality Party" and that the screening of "LIKE" was successful with 400 tickets claimed. He said 650 tickets have been claimed for LVUSD's second annual Community 360 Conference on March 23 and over 300 tickets were claimed for the screening of "Angst" on April 1. Mr. Gleason said he is pleased to have such a broad interest in these events.

Ms. Kimmel said Julie Pescetto, Kelly Beder, and she attended the Alliance of Schools for Cooperative Insurance Programs (ASCIP) annual conference on March 8 in a show of appreciation for the support the District received during the Woolsey Fire and to learn about additional resources available. Ms. Kimmel said the District is partnering again with the City of Calabasas for an Arbor Day celebration on March 16 at A.C. Stelle Middle School.

Dr. Dunn said LVUSD administrators presented three sessions at the 4th Annual ACSA Mid-State Conference on March 8 in San Luis Obispo. She said Mr. Gleason presented about Center EdX and creating a leadership pipeline, Mr. Scifres and Dr. Roderick presented on leadership development, and she presented on delegation as a leadership tool.

COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA

Miyoko Rifkin addressed the Board on the subject of bullying.

APPROVAL OF CONSENT AGENDA - A

On motion of Ms. Stein, seconded by Mr. Lawrence, the Board of Education approved Consent Agenda - A, Items 1 through 6, Items 8 and 9.

Board Motion carried 4:0:1 as follows:

AYES: Board members Cutbill, Lawrence, Menges, and Stein

NAYES: None

ABSENT: Board member Wasserman

Student Preferential Vote carried 1:0 as follows:

AYES: Student board member Flame

1. Approved Overnight Field Trip Request 18-19.32 for the Agoura High School 9th through 12th grade Jazz B, Mixed Choir II, Orchestra, and Wind Ensemble to travel to the Scholastic Music Festival in New Orleans.
2. Approved Overnight Field Trip Request 18-19.34 for the Calabasas High School 9th through 12th grade track team to travel to the Chandler High School Invitational track competition in Arizona. This field trip was revised to reflect the correct amount of \$200 per student and one additional student qualified to attend.
3. Approved Overnight Field Trip Request 18-19.35 for the Calabasas High School 9th through 12th grade track team to travel to the Texas Relays Invitational track competition in Texas.
4. Approved Job Title and Job Description: Administrator of Data and Teacher Support, as presented.
5. Approved Change Order No. 3 - Conejo Window Tinting - Installation of Window Glass Tint Project, Agoura High School, Bay Laurel Elementary School, Chaparral Elementary School, Mariposa/Sumac Elementary School, Round Meadow Elementary School, White Oak Elementary School, and Willow Elementary School in the amount of \$782. The new contract total is \$150,892.47.
6. Approval of Memorandum of Understanding Between University of California, Suzanne Dworak-Peck School of Social Work and Las Virgenes Unified School District, as presented.
7. Approval of the Memorandum of Understanding Between the city of Hidden Hills and the Las Virgenes Unified School District for a Secondary Drop-Off/Pick-Up Loop and Parking Expansion, was pulled for discussion.
8. Approved Warrants, as presented.
9. Approved Disposal of Surplus Personal Property, as presented.

The Board now discussed Item No. 7 - Memorandum of Understanding Between the City of Hidden Hills and the Las Virgenes Unified School District for a Secondary Drop-Off/Pick-Up Loop and Parking Expansion. Ms. Kimmel said the District and the City of Hidden Hills have come up with a solution for traffic mitigation at Round Meadow Elementary School which will add an additional 25 parking spaces. The Board thanked Round Meadow Elementary School Principal, Kirby Welsh, the Facilities Committee, and Ms. Kimmel for their hard work.

On motion of Ms. Stein, seconded by Mr. Lawrence, the Board of Education approved Consent Agenda - A, Item 7.

Board Motion carried 4:0:1 as follows:

AYES: Board members Cutbill, Lawrence, Menges, and Stein

NAYES: None

ABSENT: Board member Wasserman

Student Preferential Vote carried 1:0 as follows:

AYES: Student board member Flame

APPROVAL OF CONSENT AGENDA - B

On motion of Ms. Stein, seconded by Ms. Cutbill, the Board of Education approved Consent Agenda - B, Item 1.

Board Motion Carried 4:0:1 as follows:

AYES: Board members Cutbill, Lawrence, Menges, and Stein

NAYES: None

ABSENT: Board member Wasserman

1. Approved the Personnel Document dated 3-12-19, enumerating employee changes as listed in the attached document.

APPROVAL OF ACTION ITEMS

1. Mr. Scifres stated that the Computer Science courses have gained popularity at LVUSD. Teachers Joe Keays and Yasi Alamandari presented information on the Python Programming Course and said students will learn the basics of computer programming and computer science. Mr. Keays said Python is a very popular computer language which is commonly used today and that this course is the perfect bridge for students to learn problem solving skills associated with that computer language. Ms. Alamandari said a greater number of freshman and sophomore students are showing an interest in computer science and are taking courses that will help them in this field.

On motion of Mr. Lawrence, seconded by Ms. Cutbill, the Board of Education approved the Computer Science - Python Programming Course.

Board Motion Carried 4:0:1 as follows:

AYES: Board members Cutbill, Lawrence, Menges, and Stein

NAYES: None

ABSENT: Board member Wasserman

Student Preferential Vote Carried 1:0 as follows:

AYES: Student board member Flame

2. Mr. Scifres said teachers thoroughly vet curriculum before any course or curriculum adoption is presented to the Board for approval. He said four options are being presented to the Board on the recommendation of the pilot team and Curriculum Council for 10th and 11th grades, and two recommendations are being presented for 12th grade. He said the team was comprised of grade level representatives from each of the schools sites, including special education. Mr. Scifres said prior to piloting the curriculum the team looked at different elements of the framework including content, literacy, inquiry, and citizenship as they align with Student 360. He thanked the pilot team for their collaboration.

Agoura High School history teacher Jason Busby presented additional information on the advantages of the proposed History-Social Science adoption. He said two years ago the state released a new framework for History/Social Science which changed the emphasis from content and memorization of facts to application of various social science skills, most notably citizenship. He said the content will be available digitally with hardcover sets available in the classroom and that the pilot team found the textbooks to be accessible to both the general student body as well as special education students and English language learners.

Agoura High School history teacher Casey Hambly said the organization and planning tools provided are very useful for teachers and that the book is more in line with the state framework. She said the supplemental materials are useful for struggling readers and English language learners and that students have expressed that the content is interesting and accessible.

Ms. Hambly said the online textbook can be translated into any language with appealing graphics and visuals provided by the History Channel.

Agoura High School History teacher Christine Shields said the textbook was very accessible and the materials were well organized and include the LGBTQ population.

Agoura High School Special Education teacher, Kristen Marsilio said the government content textbook was a good base for all students with in depth real life discussions.

The Board thanked the pilot team for their thorough vetting of the textbooks and curriculum.

On motion of Ms. Stein, seconded by Ms. Cutbill, the Board of Education approved the High School History - Social Science Adoption Course.

Board Motion Carried 4:0:1 as follows:

AYES: Board members Cutbill, Lawrence, Menges, and Stein

NAYES: None

ABSENT: Board member Wasserman

Student Preferential Vote Carried 1:0 as follows:

AYES: Student board member Flame

3. Mr. Gleason said the District has launched a middle school task force of 20 teachers and counselors and the Pathways Committee is exploring expansion of the Middle School Early College Academy. He said the dual enrollment partnership with Moorpark College is a unique Opportunity which provides students one or more years of community college CSU/UC credit via dual enrollment. He said the Early College Academy is available to students in grades 6, 7, and 8 who are selected to be a part of a 25-30 person cohort at the middle school level then transitioning on to high school. Mr. Gleason said priority enrollment goes to first generation college bound, underserved, low income, or with special circumstance. He said the Early College Academy curriculum for grades 6-8 is driven by the WICOR method, which stands for writing, inquiry, collaboration, organization, and reading. Finally, Mr. Gleason said a parent meeting will be held on April 22 at the Calabasas Performing Arts Education Center.

On motion of Mr. Lawrence, seconded by Ms. Cutbill, the Board of Education approved the Middle School Early College Academy Curriculum.

Board Motion Carried 4:0:1 as follows:

AYES: Board members Cutbill, Lawrence, Menges, and Stein

NAYES: None

ABSENT: Wasserman

Student Preferential Vote Carried 1:0 as follows:

AYES: Student board member Flame

4. Dr. Stepenosky shared information on Resolution No. 20-18 which will be shared with local legislators and will support Assembly Bill (AB) 428 which would increase AB 602 base funding rates, establish a funding mechanism for preschool programs for children with disabilities, provide additional funding for students with the most intensive needs, and address declining enrollment. Mr. Lawrence requested amended language be added to the Resolution for clarification.

On motion of Mr. Lawrence, seconded by Ms. Cutbill, the Board of Education approved the amended Resolution No. 20-18 Funding for Children with Disabilities.

Board Motion Carried 4:0:1 as follows:

AYES: Board members Cutbill, Lawrence, Menges, and Stein

NAYES: None

ABSENT: Wasserman

Student Preferential Vote Carried 1:0 as follows:

AYES: Student board member Flame

5. Ms. Kimmel presented information on Resolution No. 21-18 to affirm intent to implement budget efficiencies as needed to meet the minimum required reserve requirement. She said over the past few years, the limited increases in state funding (for districts with LVUSD demographics) have not kept pace with the increasing cost of living and pension obligations. She said these rising pension obligations, combined with declining enrollment, have resulted in deficit spending projections for the District and in order to meet the Board's fiduciary duty with regard to the District's financial obligations, the budget efficiency plan has been created reflecting \$1 million in budget improvements each year.

Mr. Lawrence requested an amendment stating who is mandating LVUSD to take this action. Ms. Kimmel stated that LVUSD is being directed by the LA County Office of Education.

On motion of Mr. Lawrence, seconded by Ms. Cutbill, the Board of Education approved the amended Resolution No. 21-18 Affirming Intent to Implement Budget Efficiencies as Needed to Meet the Minimum Required Reserve Requirement.

Board Motion Carried 4:0:1 as follows:

AYES: Board members Cutbill, Lawrence, Menges, and Stein

NAYES: None

ABSENT: Wasserman

Student Preferential Vote Carried 1:0 as follows:

AYES: Student board member Flame

6. Ms. Kimmel presented information on Resolution No. 22-18 Authorizing the Delegation of Authority to the Assistant Superintendent of Business to Negotiate and Execute Change Orders up to 10% for Construction Projects. She said during school facility projects changes can result in change orders and the payment of additional compensation to contractors performing the work. She said delegating authority with these types of contracts saves time in not delaying progress of school facility projects. She said over the summer the District's new Business Manager, Kelly Beder, brought in an attorney to evaluate the District's processes to legally conduct business and they suggested adding this resolution in order to be able to conduct business in a more effective manner when making changes.

The Board discussed amending the Resolution to cap the authority up to a \$1 million contract.

On motion of Mr. Lawrence, seconded by Ms. Cutbill, the Board of Education approved amended Resolution No. 22-18 Authorizing the Delegation of Authority to the Assistant Superintendent of Business to Negotiate and Execute Change Orders up to 10% for Construction Projects.

Board Motion Carried 4:0:1 as follows:

AYES: Board members Cutbill, Lawrence, Menges, and Stein

NAYES: None

ABSENT: Wasserman

Student Preferential Vote Carried 1:0 as follows:

AYES: Student board member Flame

7. Dr. Dunn presented, "sunshined", the proposed contract between Las Virgenes Unified School District and the Las Virgenes Educators Association (LVEA).

On motion of Ms. Cutbill, seconded by Ms. Stein, the Board of Education opened the Public Hearing for the Las Virgenes Unified School District and the Las Virgenes Educators Association's Joint Initial Re-Openers for the LVUSD/LVEA Contract of Agreement.

Board Motion Carried 4:0:1 as follows:

AYES: Board members Cutbill, Lawrence, Menges, and Stein

NAYES: None

ABSENT: Wasserman

On motion of Ms. Cutbill, seconded by Mr. Lawrence, the Board of Education closed the Public Hearing for the Las Virgenes Unified School District and the Las Virgenes Educators Association's Joint Initial Re-openers for the LVUSD/LVEA Contract of Agreement.

Board Motion Carried 4:0:1 as follows:

AYES: Board members Cutbill, Lawrence, Menges, and Stein

NAYES: None

ABSENT: Wasserman

8. Dr. Dunn presented the proposed Presentation of Joint Initial Re-openers for the Certificated Contract by the Las Virgenes Unified School District and the Las Virgenes Educators Association.

On motion of Ms. Stein, seconded by Mr. Lawrence, the Board of Education approved the Presentation of Joint Initial Re-openers for the Certificated Contract by the Las Virgenes Unified School District and the Las Virgenes Educators Association.

Board Motion Carried 4:0:1 as follows:

AYES: Board members Cutbill, Lawrence, Menges, and Stein

NAYES: None

ABSENT: Wasserman

9. Ms. Kristine Torres presented the Second Interim Budget with positive certification, including budget adjustments, as presented. She said current budget adjustments reflect additional revenue of \$1.9 million and increased expenditures of \$0.7 million for a net increase in the General Fund Balance of \$1.2 million compared to the First Interim Budget. She said the District is faced with rising pension costs and declining enrollment and that changes from the current budget are detailed in the Second Interim Budget report posted on the district website www.lvusd.org. Ms. Kimmel said LVUSD is looking at budget cuts with the loss of one time funding. She said the Greatest challenges are that the LCFF model is fully funded and the District is facing declining Enrollment.

The Board of Education approved the Second Interim Budget with a positive certification which is required under AB 1200.

On motion of Mr. Lawrence, seconded by Ms. Stein, the Board of Education approved the Interim Budget Report.

Board Motion Carried 4:0:1 as follows:

AYES: Board members Cutbill, Lawrence, Menges, and Stein

NAYES: None

ABSENT: Wasserman

Student Preferential Vote Carried 1:0 as follows:

AYES: Student board member Flame

INFORMATION

1. Mr. Gleason highlighted the Community 360 Counseling Center located in the Center EdX wing of the A.E. Wright Middle School campus. He said the new center is currently staffed by a Dean of Wellness and a counselor. He said the Community 360 Counseling Center is designed to support higher-tier social and emotional support needs that require more in depth student and family counseling. Mr. Gleason said that the Community 360 Counseling Center will soon offer small-scale parent education training which will be announced via social media and in the weekly *This Week in LVUSD* newsletter. Mr. Gleason said the Center offers LVUSD families intensive counseling support and already has had 35 referrals in 14 days.

Dean of Student Wellness Ramona White provided an overview of the Center. She said principals, assistant principals, and school counselors refer K through 12 students for tier 2 intervention and

Every student receives a 90-minute family conference and collaborative plan.

The Center's Counselor Kathleen O'Connell said the Center is in partnership with the USC School of Social Work to add additional support on sites where counselors and administrators are able to conduct collaborative family conferences. She said the Center has received a lot of positive feedback from students and parents.

Mr. Gleason said with the addition of the Counseling Center, every school's counseling department is extended by three thereby helping mitigate the spike to tier 3 counseling.

He said the Center's successes are being followed closely and will be reported to the Board. The Board discussed the referral cases that the Center receives, the utilization of counseling interns from local universities, and commended staff on their work in providing additional support to LVUSD students.

ADJOURNMENT

The meeting was adjourned at 8:28 pm.

6-11-19

Date Approved


Clerk, Board of Education