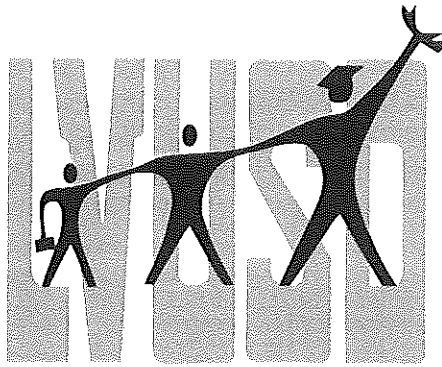


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BOARD OF EDUCATION

ANGELA CUTBILL

DALLAS LAWRENCE

LINDA MENGES

LESLI STEIN

MATHY WASSERMAN

DANIEL STEPENOSKY, Ed.D.  
SUPERINTENDENT

**BOARD OF EDUCATION  
Minutes of Regular Board Meeting  
February 12, 2019**

**CALL TO ORDER/MEETING PLACE**

Board President Linda Menges called the Board meeting to order at 5:15 p.m. at the Las Virgenes Unified School District, 4111 Las Virgenes Road, Calabasas, CA.

**BOARD MEMBERS PRESENT**

Angela Cutbill  
Dallas Lawrence  
Linda Menges  
Lesli Stein  
Mathy Wasserman

**BOARD MEMBERS ABSENT**

None

**BOARD OF EDUCATION DISCUSSION REGARDING CALENDARING ASSIGNMENTS AND GENERAL ANNOUNCEMENTS**

**COMMENTS FROM THE AUDIENCE REGARDING ITEMS ON THE CLOSED SESSION AGENDA**

There were no comments from the audience regarding items on the Closed Session agenda.

**ADJOURNMENT TO CLOSED SESSION**

The Board adjourned to Closed Session at 5:20 p.m.

A discussion was held regarding Public Employee Discipline/Dismissal/Release, Conference with Labor Negotiator - Agency Designated Representative - Dr. Rose Dunn, and student discipline.

**CALL TO ORDER/OPEN SESSION**

President Menges reconvened the Board meeting at 6:13 p.m.

**BOARD MEMBERS PRESENT**

Angela Cutbill

Dallas Lawrence

Linda Menges

Lesli Stein

Mathy Wasserman

Agoura High School student board member Nicolette Gelnak (at the dais)

Calabasas High School student board member Allison Flame (in the audience)

**BOARD MEMBERS ABSENT**

None

**STAFF PRESENT**

Dr. Daniel Stepenosky, Superintendent

Dr. Clara Finneran, Assistant Superintendent of Education

Dr. Rose Dunn, Assistant Superintendent of Personnel

Karen Kimmel, Assistant Superintendent of Business

Robbie Amodio, Director of Classified Personnel

Ryan Gleason, Director of Education and Leadership

Steve Scifres, Director of Curriculum and Athletics

Dr. Derek Ihori, Director of Pupil Services

Jim Klein, Chief Technology Officer

**STAFF ABSENT**

None

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Lupin Hill Elementary School fifth grade student Frankie Arevalo.

**REPORT OUT OF CLOSED SESSION**

President Menges reported that the Board of Education took no specific action in Closed Session.

**APPROVAL OF AGENDA**

On motion of Mr. Lawrence, seconded by Ms. Wasserman, the Board of Education approved the Agenda of February 12, 2019.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote Carried 1:0 as follows:

AYES: Student board member Gelnak

### **STAFF/BOARD COMMUNICATION**

The Lupin Hill Elementary School's Fabulous Fiddlers led by their Music Director, Peggy McClintick, demonstrated their musicality as the first year students played "Song of the Wind" by Shinichi Suzuki, the second year students played "Etude" by Shinichi Suzuki, the third year students played "Wheels of the World" an Irish Fiddle Tune, and everyone played "Bile 'em Cabbage Down" an Irish Fiddle Tune.

Ms. Gelnak said the "Breathe Clean 2019" campaign has been well advertised throughout campus and the LVUSD Deans of Safety and Wellness have been visiting Agoura High School classrooms to speak on the dangers of vaping. She said this week Agoura High School students will perform in the student directed musical production of "Mama Mia".

Ms. Cutbill forewent comments.

Ms. Wasserman forewent comments.

Ms. Stein shared photographs of she and Ms. Cutbill visiting Calabasas High School's new weight room and a photograph of she and Ms. Menges visiting Round Meadow Elementary School where students strategized with an escape room which was a wonderful exercise for persistence, grit, cooperation, and collaboration.

Mr. Lawrence forewent comments.

Ms. Menges said she and Mr. Lawrence have been interviewing candidates for the Measure G and Measure E Oversight Committees and that their selections will be shared in the near future.

Superintendent Dr. Daniel Stepenosky said the District screened the documentary "Like" at the Agoura Performing Arts and Education Center (PAEC) on February 11 with over 400 attendees. Dr. Stepenosky congratulated the Calabasas High School Academic Decathlon team for winning the 2019 Ventura County Academic Decathlon for the third consecutive year and said the team will be heading to Sacramento to compete in the state Academic Decathlon. He congratulated A.C. Stelle Middle School Physical Education teacher, Jennifer Mettler for being selected as the 2019 Shape Magazine PE Teacher of the Year for the Western Region. He said this year's first Reality Party will take place on February 23 and more information can be obtained on upcoming events at [www.Community360.me/events](http://www.Community360.me/events). Finally, Dr. Stepenosky said seats are nearly completely spoken for regarding Julie Lythcott-Haims author discussion on "How to Raise an Adult" at the Agoura PAEC on March 23.

Dr. Finneran said the District continues to offer weekly instructional rounds, which are modeled around medical rounds. She said with instructional rounds, a group of 30-40 educators visit various classrooms to examine the instructional core and discuss observations with the intention of influencing a problem of practice. She said the Local Control and Accountability Plan (LCAP) which is largely a compliance driven document used as a tool toward the District's vision and mission and Mr. Scifres oversaw an LCAP meeting last week where 40 goals were reviewed and discussed for the ongoing evolution of the LCAP.

Mr. Scifres congratulated all the LVUSD winter sports athletes and coaches on a great season.

Mr. Klein said this past weekend LVUSD hosted its third annual Edcamp where teachers from six local school districts met to discuss and share various technology strategies. He said online enrollment is going smoothly and the community feedback has been positive with families saying they like the consistency of material being available online. Finally, Mr. Klein said the District continues to work on installing vape detectors and cameras throughout the secondary campuses.

Dr. Ihori said the Special Education Department has been working with the Educational Services Department to continue to develop options for special education students in satisfying their required third year of math for graduation. He said the District is exploring a special education class for those students with significant math deficits, which will focus on financial algebra in order to meet the third year of math requirement. He said Special Education Coordinator, Angie Falk has been working with special education math teachers to review general education math books and supplemental materials and will meet with special education teachers next week for lesson planning.

Ms. Amodio stated that the next Staff Development Day will take place on March 11. She said specialized training will be provided for para-educators as well as continued safety and wellness training. Ms. Amodio said the LVUSD Beacon for the Arts Benefit "Dream Big and Hold On" will take place May 17 at the Calabasas Performing Arts Education Center.

Mr. Gleason said the Community 360 Counseling Center is nearing completion at the A.E. Wright Middle School campus. He said as a result of the Low Performing Student Block grant the District has hired Kathleen O'Connell as a counselor to work alongside Dean of Student Wellness, Mona White. Mr. Gleason said the District has received two grants which are funding the Counseling program which is a great resource for LVUSD students.

Ms. Kimmel said she had a productive meeting with Agoura High School students who are working on the documentary, "Plastic Ocean" which will be screened on April 24 at the Agoura Performing Arts Education Center. She said along with members of the LVUSD Environmental Stewardship Committee, the students are introducing a panel of students, teachers, and experts in the field of recycling and the environment.

Dr. Dunn said Mr. Gleason led a Center EdX Advisory Board meeting this afternoon which included members from Moorpark College and surrounding school districts to review survey data, suggestions for improvements, and long term planning. Dr. Dunn said in order to keep our academics balanced due to declining enrollment the Personnel Department has been working on staffing transfers.

#### **COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA**

There were no comments from the audience on items not on the agenda.

#### **APPROVAL OF CONSENT AGENDA - A**

On motion of Ms. Stein, seconded by Ms. Wasserman, the Board of Education approved Consent Agenda - A, Items 1 through 5 and 7 through 12. Item No. 6 was tabled for a future meeting.

Board Motion carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote carried 1:0 as follows:

AYES: Student board member Gelnak

1. Approved Overnight Field Trip Request 18-19.24 for Lindero Canyon Middle School 6th grade students to travel to the National Junior Honor Society Astro Camp in Idyllwild, CA.
2. Approved Overnight Field Trip Request 18-19.25 for the Calabasas High School 11-12 grade Academic Decathlon team to travel to the California Academic Decathlon state championships in Sacramento, CA. This item was presented with an updated CPR certification.
3. Approved Overnight Field Trip Request 18-19.26 for the Calabasas High School 9-12 grade Robotics team to travel to the Vex Robotics National Competition in Council Bluff, IA.
4. Approved Overnight Field Trip Request 18-19.27 for the Agoura High School 9-12 grade theatre students to travel to the California State Thespians Festival in Upland, CA.
5. Approved Overnight Field Trip Request 18-19.28 for the Agoura High School 9-12 grade Jazz Band to travel to the Swing Central Jazz Festival in Savannah, Georgia.
6. Approval of Job Title and Job Description - Administrator of Data and Special Projects, was tabled for a future meeting.
7. Approved Job Description Update - Elementary School Campus Supervisor, Middle School Campus Supervisor, High School Campus Supervisor, as presented.
8. Approved Job Description Update - Instructional Specialist, Behavior, as presented.
9. Approved Acceptance of Notice of Completion - Fence Factory - K Yard Ornamental Iron Fence Project at Willow Elementary, 29026 Laro Dr., Agoura Hills, CA 91301 in the amount of \$86,673.04.
10. Approved Change Order No. 1 in the amount of \$4,450.00 and Change Order No. 2 - Conejo Window Tinting - Installation of Window Glass Tint Project, Agoura High School, Bay Laurel Elementary School, Chaparral Elementary School, Mariposa/Sumac Elementary School, Round Meadow Elementary School, White Oak Elementary School, and Willow Elementary School, in the amount of \$8,485.00.
11. Approved Warrants, as presented.
12. Approved Disposal of Surplus Personal Property, as presented.

#### **APPROVAL OF CONSENT AGENDA - B**

On motion of Mr. Lawrence, seconded by Ms. Stein, the Board of Education approved Consent Agenda - B, Items 1 and 2.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

1. Approved the Expulsion of the Student in Disciplinary Case No. 18-19.11.
2. Approved the Personnel Document dated 2-12-19, enumerating employee changes as listed in the attached document.

#### **APPROVAL OF ACTION ITEMS**

1. High School English teachers Marnie Davis and Christy Heredia presented information on the English IV: Young Adult Literature Course. They said this course will examine readings with relatable characters to provoke discussions about our changing society with units including Identity, Race Relations In America, Gender, The Price of Progress, and Mental Health. Ms. Wasserman asked about the Pop Literature course and writing a college essay. Ms. Davis replied that all the senior classes focus on the college essay which is associated with a unit on Identity. She said the high schools begin to prepare students for the college essay in their junior year and the beginning of their senior year.

Mr. Lawrence asked if the books being read will address American History and the founding of America.

Ms. Heredia replied that students will read four core books followed by the student's choice of books from a pre-approved teacher selection. Ms. Davis added that students in their junior year learn about American History for the entire school year as well as in their senior year.

On motion of Ms. Stein, seconded by Ms. Cutbill, the Board of Education approved the English IV - Young Adult Literature Course.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote carried 1:0 as follows:

AYES: Student board member Gelnak

2. High School English teachers Marisa Groper and Ian Godburn presented information on the English IV: Literature and Pop Culture Through Time Course. They said this course is designed for those students who want to read the classics which are made relevant and engaging because of their universal themes and conflicts that have sustained time. They said in this course students will discuss relevant, modern, political, and pop culture and will combine the disciplines of World Literature, Art, Music, Film, Philosophy, and World Cultures in a holistic learning approach.

On motion of Mr. Lawrence, seconded by Ms. Cutbill, the Board of Education approved the English IV - Literature and Pop Culture Through Time Course.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote carried 1:0 as follows:

AYES: Student board member Gelnak

3. High School English teacher, Marni Davis presented information on the English IV - Search for Self Course. She said in this course students will participate in thoughtful discussions and will examine both their place in society and others' point of view. She said the mixed units will include Success and Power, Family, Love, Gender, The Power of Food, and Self-Discovery and College and Career Readiness where students will work on their college essays and resumes.

On motion of Ms. Stein, seconded by Ms. Wasserman, the Board of Education approved the English IV - Search for Self Course.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote carried 1:0 as follows:

AYES: Student board member Gelnak

4. Mr. Scifres thanked middle school teachers, Lisa Hatfield, Darci Miller, and Andrew Bouman who have worked very hard and were integral in the Middle School 6-8 TCI Curriculum Adoption for History/Social Science. He said the collaborative team was made up of twelve pilot team members which consisted of four grade level teachers from each school site. Mr. Scifres said LVUSD is committed to adopting instructional material that are aligned with the current state framework and that he admires the team's high standards and rigor as they evaluate the programs. Finally, Mr. Scifres said the proposed Teachers Curriculum Institute (TCI) is a digitally-based curriculum where each lesson begins with a big idea and students

of all abilities will engage in inquiry-based learning through group work, collaborative discussions, and step by step discovery.

Ms. Hatfield said the new state framework is asking teachers to teach history via inquiry using content and having a focus on citizenship and making sure students are reading, writing, and speaking about history from a world history lens and interconnectivity.

Ms. Miller said TCI includes three sets of content standards and environmental literacy and combines all of them into one easy to read textbook with activities that include critical thinking and encourages discussion. She said the team thoroughly discussed students' and teachers' experience in piloting the program and that digital copies and textbooks are available in the classroom.

On motion of Mr. Lawrence, seconded by Ms. Cutbill, the Board of Education approved Middle School History-Social Science Adoption.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote carried 1:0 as follows:

AYES: Student board member Gelnak

5. Ms. Kimmel presented Resolution No. 18-18 Regarding Approval of the Copier RFP Process. She said the RFP process will allow the District to secure a 60-month operating lease and maintenance agreement for copiers throughout the District.

Mr. Lawrence asked if there has been a significant reduction in the amount of paper used for copying. Ms. Kimmel replied there has been an approximate 12% reduction in the use of copy paper in the past few years. Mr. Klein replied that the District has definitely reduced its paper usage over time but there is still a need for mass printing. He said one of the challenges will be the amount of scanning required by the new business process management systems being implemented for the Business Department. Finally Mr. Klein said he will provide a summary of the District's paper usage for the last three years at the next Technology Committee meeting.

Ms. Stein asked what the estimated timeline is to get Board approval, get new copiers in schools, and what the process will be to determine the highest need.

Ms. Kimmel said the District has data on up times throughout the year and has identified the school sites with the greatest need. She said there is a tight timeline and the goal is to start placement over the summer.

On motion of Mr. Lawrence, seconded by Ms. Stein, the Board of Education approved Resolution No. 18-18 Regarding Approval of the Copier RFP Process.

Board Motion Carried 4:0:1 as follows:

AYES: Board members Lawrence, Menges, Stein, and Wasserman

NAYES: None

ABSENT: Board member Cutbill briefly stepped away from the meeting

Student Preferential Vote carried 1:0 as follows:

AYES: Student board member Gelnak

## INFORMATION

1. Mr. Gleason presented an update on the LVUSD Early College Academy (ECA). He said the inaugural 9th grade cohort, which consists of 29 students from Calabasas High School and 38 students from Agoura High School, began their studies in the Early College Academy (ECA) in the Fall of 2018. He said the District sent 16 educators from both high schools to the Advancement Via Individual Determination (AVID) Summer Institute training and an ECA taskforce was created to oversee the implementation of the program. Mr. Gleason said as the program grows, staff continues to work with Moorpark College faculty and administration to offer summer coursework through LVUSD's Summer School program. He said the District plans to expand the AVID program into grades 6, 7, and 8 in the 2019-2020 school year.

Finally Mr. Gleason said a middle school taskforce of 20 teachers and counselors are currently collaborating and the Pathways Committee has vetted the expansion concept and is monitoring the roll-out of the program. He said if approved, the recruitment for the middle school programs would begin in March 2019.

The Board discussed transfer credits available through the program and how students can benefit from enrolling in ECA.

Mr. Busby, Ms. Watkins, and Ms. McCusker shared information on their experience with the cohorts that are eligible and participating in the program. Mr. Busby said the students in this program are more homogenous and have a wide range of academic background with great ambition.

Mr. Gleason invited students who are currently enrolled in the program to introduce themselves to the Board and speak on their experiences.

Mr. Gleason said Moorpark College is investing in middle school students and in an effort to expand this model for grades 6, 7, and 8 the District has been working with the Early College Academy Committee and the Middle School Committee. He said it is beneficial for students to have a three-year runway in middle school for college and career planning by employing the AVID curriculum and the disciplinary literacy elements.

Ms. Stein said that the program is being piloted at Lindero Canyon Middle School which will be used as a training resource for LVUSD middle school teachers over the summer.

Administrators from the Lindero Canyon Middle School's pilot program shared their experiences with the program.

Mr. Lawrence emphasized the importance of clear and transparent components that make up the point system selection of eligible students.

Mr. Gleason said the goal is for future students to benefit from the dual enrollment courses as they participate in summer programs and after school introductory courses without a requirement to enroll in the Early College Academy.

The Board expressed their appreciation in hearing directly from the students in the program and thanked them for sharing their experiences.

2. Mr. Gleason presented information on the Proposition 56 Grant Implementation Efforts and Action Plan. He said in 2018 the Department of Justice (DOJ) made available funding to mitigate the growing epidemic of teenage e-cigarette and vape device usage in California. He said the two-year \$1,075,000 grant awarded to LVUSD in October 2018 allowed the District to hire two Deans of Student Safety and Wellness to educate students, staff, and parents on the dangers of tobacco, e-cigarette and vape devices. He said to date the Deans of Safety and Wellness have met with over 6,000 students, visited all secondary classrooms, held 15 parent trainings, scheduled close to 60 administrative hearing panels, delivered letters of notice to 25 retailers, and conducted approximately 50 hours of police involved sting operations resulting in two arrests and two citations. Mr. Gleason said the Board will receive quarterly updates on the progress of the District's efforts to monitor usage trends, outreach, and intervention. Deans of Safety and Wellness Marty Freel and Mona White shared samples of Juul devices marketed to students. Mr. Freel said the e-cigarette crisis exists locally and nationally and they are educating students on the life-long effects and Ms. White said that they are educating students on the marketing tactics used by the tobacco industry. Ms. White added that through the efforts of the 360 Counseling Center the District is helping students with addiction through family counseling, education, and additional resources such as weekly Wellness podcasts, drug testing, and a ten-hour nicotine prevention class. Mr. Gleason said the District has launched a new campaign called "Breathe Clean 2019" which spreads knowledge about anti-vaping, anti-e-cigarette use, and overall student wellness. He said the District will apply for the DOJ's Round 3 funding in April 2019 in order to help sustain the District's efforts beyond the initial 24 month grant.



The Board discussed the education and accessibility of Juul throughout the community and requested data comparing the survey results, the effectiveness of the detection devices, and reporting requirements for the Department of Justice.

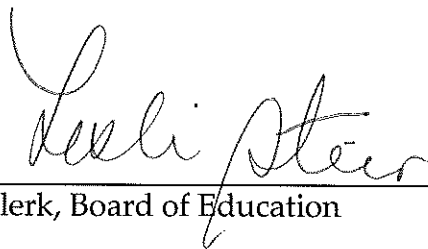
3. Dr. Stepenosky said that the District will be adopting the suggested CSBA language for Board Policy 3515 - Campus Security and Board Policy and Administrative Regulation 0450 Comprehensive Safety Plan. He said staff will make the necessary revisions based on the Board's suggestions and will present the policies for approval at a future Board meeting. The Board discussed the placement of signage regarding the installation of surveillance cameras on school sites.
4. Dr. Stepenosky stated that similar to Board Policy 3515 the District will be adopting the Board's suggested CSBA language for the Revision to Board Policy and Administrative Regulation 0450 - Comprehensive Safety Plan. Ms. Stein inquired about the District's level of compliance with regard to notifying members of the community, annual updates, and improvements. Dr. Stepenosky confirmed such updates will be provided to the Board regularly.

**ADJOURNMENT**

The meeting was adjourned at 9:36 pm.

5-7-19

\_\_\_\_\_  
Date Approved

  
\_\_\_\_\_  
Clerk, Board of Education