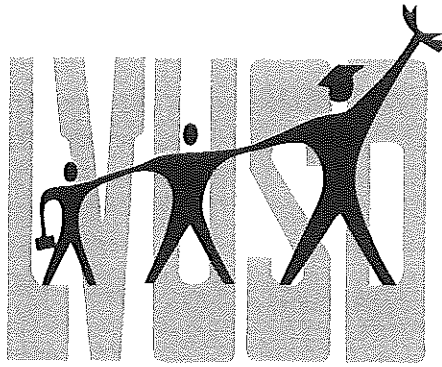


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BOARD OF EDUCATION

ANGELA CUTBILL

DALLAS LAWRENCE

LINDA MENGES

LESLI STEIN

MATHY WASSERMAN

DANIEL STEPENOSKY, Ed.D.
SUPERINTENDENT

BOARD OF EDUCATION
Minutes of Regular Board Meeting
January 29, 2019

CALL TO ORDER/MEETING PLACE

Board President Linda Menges called the Board meeting to order at 5:16 p.m. at the Las Virgenes Unified School District, 4111 Las Virgenes Road, Calabasas, CA.

BOARD MEMBERS PRESENT

Angela Cutbill
Dallas Lawrence
Linda Menges
Lesli Stein
Mathy Wasserman

BOARD MEMBERS ABSENT

None

**BOARD OF EDUCATION DISCUSSION REGARDING CALENDARING
ASSIGNMENTS AND GENERAL ANNOUNCEMENTS**

**COMMENTS FROM THE AUDIENCE REGARDING ITEMS ON THE CLOSED
SESSION AGENDA**

There were no comments from the audience regarding items on the Closed Session agenda.

ADJOURNMENT TO CLOSED SESSION

The Board adjourned to Closed Session at 5:22 p.m.

A discussion was held regarding Public Employee Discipline/Dismissal/Release, Conference with Labor Negotiator - Agency Designated Representative - Dr. Rose Dunn, Threat to Public Services or Facilities - Agency Designated Representative - Karen Kimmel.

CALL TO ORDER/OPEN SESSION

President Menges reconvened the Board meeting at 6:18 p.m.

BOARD MEMBERS PRESENT

Angela Cutbill

Dallas Lawrence

Linda Menges

Lesli Stein

Mathy Wasserman

Agoura High School student board member Nicolette Gelnak (at the dais)

BOARD MEMBERS ABSENT

Calabasas High School student board member Allison Flame

STAFF PRESENT

Dr. Daniel Stepenosky, Superintendent

Dr. Clara Finneran, Assistant Superintendent of Education

Dr. Rose Dunn, Assistant Superintendent of Personnel

Karen Kimmel, Assistant Superintendent of Business

Robbie Amodio, Director of Classified Personnel

Ryan Gleason, Director of Education and Leadership

Steve Scifres, Director of Curriculum and Athletics

Dr. Derek Ihuri, Director of Pupil Services

Jim Klein, Chief Technology Officer

STAFF ABSENT

None

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mariposa School of Global Education seventh grade students Sasha Balyasny and Maggie Morris.

REPORT OUT OF CLOSED SESSION

President Menges reported that the Board of Education took no specific action in Closed Session.

APPROVAL OF AGENDA

On motion of Ms. Wasserman, seconded by Mr. Lawrence, the Board of Education approved the Agenda of January 29, 2019.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote Carried 1:0 as follows:

AYES: Student board member Gelnak

APPROVAL OF MINUTES

On motion of Ms. Stein, seconded by Ms. Wasserman, the Board of Education approved the Regular Board Meeting Minutes of September 12, 2018 and September 25, 2018.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote Carried 1:0 as follows:

AYES: Student board member Gelnak

STAFF/BOARD COMMUNICATION

The Board of Education recognized and thanked the individuals, businesses, and organizations that provided support and assistance during the Woolsey Fires.

The Board of Education recognized and thanked outgoing The Foundation President, Craig Berman. Garrett Lepisto was introduced as Agoura High School Assistant Principal of Athletics and Rochelle Gagliardi was introduced as Agoura High School Interim Assistant Principal of Activities.

The Board of Education welcomed new Lost Hills Sheriff's Department Juvenile Intervention Team members, Deputy Heather Park and Deputy Steven Arens.

Mariposa School of Global Education seventh grade students read their poetry and short stories inspired by their Global Education Project.

Ms. Gelnak said this past weekend the Agoura High School Student Council attended its annual winter retreat in Big Bear, CA. She said on January 30 the annual International Baccalaureate interest meeting will be held for eight grade students and their parents at the Agoura Performing Arts Education Center (PAEC). Finally, Ms. Gelnak said Agoura High School's largest fundraiser will take place on February 2 and will include a silent auction, dinner, live music, and comedy performances.

Ms. Cutbill forewent comments.

Ms. Wasserman forewent comments.

Ms. Stein said she and Ms. Menges attended the Governor's Budget Workshop which had greater emphasis on education. She said hopefully the District will be receiving a little more funding, but unfortunately it will not be enough to offset the greater pension liability which has been shifted to school districts. Finally, Ms. Stein said Curriculum Council has been vetting new secondary level courses which will be presented to the Board at future meetings.

Mr. Lawrence forewent comments.

Ms. Menges forewent comments.

Superintendent Dr. Daniel Stepenosky shared a photograph of the first Center EdX credentialing program graduates and thanked Ms. Ashley Wenter and Mr. Ryan Gleason for their great work with the program.

Dr. Finneran said it was a pleasure for her to join Dr. Stepenosky and Mr. Scifres at the annual awards ceremony last week where Dr. Rose Dunn was named as the Association of California School Administrators (ACSA) Negotiator of the Year.

Mr. Scifres said as a component of LVUSD's Low Performing Block Grant the District has named Lauren Walsh as the new Literacy and Language Coach and thanked the Board for their continued support.

Mr. Klein said the Technology Department has a new partnership with the Las Virgenes Municipal Water District and their "Explore the Power of Water" program. He said with this program LVUSD elementary schools will hold assemblies to discuss water conservation with books on the topic displayed and available for checkout at school libraries.

Dr. Ihori said the Pupil Services Department continues to provide professional development opportunities for special education staff. He said a full-day training was provided at Staff Development Day with school psychologists focusing on functional behavior assessments, positive behavior intervention plans, executive functioning skills, and specific learning disabilities. Dr. Ihori said additional training was provided today focusing on navigating complex IEP meetings.

Ms. Amodio said over 250 LVUSD staff attended the Classified Staff Development Day. She said she and Mr. Gleason have met with the Las Virgenes Classified Association (LVCA) leadership to debrief and begin planning for the next Staff Development Day scheduled for March 11, 2019. Ms. Amodio said on May 17 the District will hold its annual Beacon for the Arts benefit concert at the Calabasas Performing Arts Education Center which will include performances by Wilson Philips.

Mr. Gleason said a Founders Wall has been installed at Center EdX displaying the names of the Board and every graduate of the Center EdX programs. He said the Proposition 56 Department of Justice grant has allowed the District's Safety and Wellness Deans to conduct bi-monthly sting operations issuing citations to local vendors for illegal distributions of nicotine products to minors. He said the Deans are working with students, discovering channels of distribution, patterns within the community, and working with law enforcement.

Ms. Kimmel said the Business Department has been attending budget conferences as the District faces budgetary challenges as they work on future years' projections and enrollment. She said the Governor has released generally optimistic information for education funding.

Dr. Dunn forewent comments.

COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA

There were no comments from the audience on items not on the agenda.

APPROVAL OF CONSENT AGENDA - A

On motion of Mr. Lawrence, seconded by Ms. Cutbill, the Board of Education approved Consent Agenda - A, Items 1 through 7.

Board Motion carried 5:1 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote carried 1:0 as follows:

AYES: Student board member Gelnak

1. Approved Overnight Field Trip Request 18-19.20 for Calabasas High School 9-12 grade Varsity Cheer Team to travel to the National High School Cheerleading Competition in Orlando, Florida.
2. Approved Overnight Field Trip Request 18-19.21 for Agoura High School 9-12 grade Spirit Team to travel to the United Spirit Association National Cheer Competition in Anaheim, CA.
3. Approved Overnight Field Trip Request 18-19.22 for the Mariposa School of Global Education 4th grade students to travel to Riley's Farm in Oak Glen, CA.
4. Approved Overnight Field Trip Request 18-19.23 for the Calabasas High School 9-12 grade Spirit Squad to travel to the USA High School Cheerleading & Song/Pom Championships in Anaheim, CA.
5. Approved Quarterly Report on Williams Uniform Complaints, as presented.
6. Approved Disposal of Surplus Personal Property, as presented.
7. Approved Purchase Orders, as presented.

APPROVAL OF CONSENT AGENDA - B

On motion of Ms. Cutbill, seconded by Mr. Lawrence, the Board of Education approved Consent Agenda - B, Item 1.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

1. Approved the Personnel Document dated 1-29-19, enumerating employee changes as listed in the attached document.

APPROVAL OF ACTION ITEMS

The Board changed the order of the action items to be presented.

3. Calabasas High School teacher, Chef Kerrie Allen and Agoura High School teacher, Chef Adrienne Alderton presented information on the proposed Culinary Arts III Course. They said the Culinary Arts III Course will provide a deeper understanding of the operational business characteristics of food services and said that this course is the third capstone in a three-year program of study of Culinary Arts and Hospitality Management. Chef Kerrie Allen said that by the time students take this third level culinary course they can take a ServeSafe exam which will give them the skills to be a manager to run a restaurant. Mr. Scifres added that the Career CTE Committee is exploring options for special recognition during graduation for students who have completed this pathway. The Board thanked Chef Kerrie Allen and Chef Adrienne Alderton for their leadership of the Culinary Arts Department at both Calabasas High School and Agoura High School.

On motion of Ms. Cutbill, seconded by Mr. Lawrence, the Board of Education approved the Culinary Arts III Course.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote carried 1:0 as follows:

AYES: Student board member Gelnak

4. Spanish teacher Walter Del Amo and International Baccalaureate (IB) teacher Jenn Kestenbaum presented information on the Cambridge University Press - Manana Textbook. Mr. Del Amo said the new textbooks offer a variety of instructional practices that center around IB's approach and offer listening activities in each unit, exam activities, sections on literature for higher level students, and links to the IB core.

The Board of Education asked if the high schools communicate with the middle schools and elementary schools regarding the development of the programs which feed into the programs. Mr. Del Amo replied that he takes every opportunity to discuss this pathway.

On motion of Mr. Lawrence, seconded by Ms. Stein, the Board of Education approved the Cambridge University Press - Manana Textbook.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote carried 1:0 as follows:

AYES: Student board member Gelnak

1. Dr. Dunn presented the Memorandum of Understanding (MOU) between the Las Virgenes Educators Association and the Las Virgenes Unified School District. She said the passing of the MOU will be effective until the next negotiation period where adjustments can be made. The Board thanked all members of the negotiating team for their collaboration. Dr. Dunn said the MOU provides certificated employees the opportunity to individualize some of their staff development for the 2018-2019 school year and also addresses the inaugural year of the stunting program offered at both high schools and the negotiated stipend for coaching of the stunting teams.

On motion of Mr. Lawrence, seconded by Ms. Cutbill, the Board of Education approved the Memorandum of Understanding between the Las Virgenes Educators Association and the Las Virgenes Unified School District.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote carried 1:0 as follows:

AYES: Student board member Gelnak

2. Members of the firm Nigro and Nigro presented information on the Audit Report 2017-2018. They reported that the audit complies with all state standards for school district audits and fulfills the District's obligation for outside oversight.

A copy of the report is available on the District's website www.lvusd.org.

The Board thanked the auditors for their diligent work and the Business Department for their thorough recordkeeping.

On motion of Mr. Lawrence, seconded by Ms. Stein, the Board of Education approved the Audit Report 2017-2018.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote carried 1:0 as follows:

AYES: Student board member Gelnak

INFORMATION

1. Measure G Citizens' Bond Oversight Committee Chair Carlos Cojulun provided the Board with the Committee's report which included the committee roster, committee meeting minutes for the 2017-2018 school year, and the Measure G Audit Report for the 2017-2018 school year. The Board thanked Mr. Cojulun and the members of the Measure G Committee and emphasized how their work helps with the District's audit findings and bond ratings.
2. The Educational Services Department presented an update of the 2018-2019 LCAP goals and student data. Dr. Finneran said the District has had a 2% increase in UC eligibility and has had an increase of 397 Advanced Placement exams taken in the past five years with a 2.6% increase in the pass rate. She said a number of new mission-aligned initiatives have been implemented over the past few years and are in varying stages of implementation with their measurable impact on culture and student outcome available in three to five years. She said LVUSD leadership continues to integrate previous goals with new goals as data is gathered and trends evolve.

Mr. Scifres said that the Educational Services Department is analyzing 2017-2018 data from the PSAT and PSAT 8/9, NMSQT. He said that this past year, LVUSD was named as an AP Honor Roll District which means the District has both increased access to AP exams or is maintaining and improving their current pass rate.

Dr. Jacqueline Duncan gave a summary of what the school sites do with the PSAT data. She said an AP potential report is generated identifying those students who have potential to score well on AP exams. She said there is a high correlation that if a student earns a certain score on the PSAT that they will be successful in earning a high score on an AP exam. Dr. Duncan said the next step would be contacting parents and encouraging students to take more advanced level courses.

The Board discussed availability of AP courses at both Agoura High School and Calabasas High School, trends in enrollment of AP classes, and how completion rates compare to similar districts.

Mr. Gleason said the District will be further analyzing the data and related factors. He said with the addition of more than 40 new A-G classes, new graduation requirements, new intervention curriculum, and Freshman Seminar during the prior year, LVUSD is in the early stages of seeing how these strategic initiatives will bear fruit in relation to data and outcomes.

Dr. Finneran added that the District continually analyzes data from the California Assessment of Student Performance and Progress (CAASPP) scores, RenStar scores, PSAT scores, A-G (UC/CSU minimum requirements) completion rates, Career Technical Education (CTE) information, D/F rates, English Learner data, California Healthy Kids Survey (CHKS) responses, and staff Talent Development participation and content.

The Board discussed the drop in scores and requested a report on the CAASPP data.

Mr. Gleason said the CAASPP test is one metric and that we need to keep in mind that demographic shifts need to be considered given the number of low income students has doubled over the past 5 years from 6% to 13% and that LVUSD has increased the number of special education students, who statewide perform far below the standard. He said LVUSD has had top line instruction year after year with more diversity and has navigated new adoptions while managing anomalies in various classes.

The Board said that sub-group data could be helpful in LVUSD's analysis.

Mr. Gleason replied that the District is much more diverse now than it was two to five years ago. He said preschool is an area that can have an impact in math especially for low-income students and that we need to differentiate instruction in ways we haven't done before by focusing on strategies, cultural proficiency, and understanding the differences within the classrooms and how that impacts the brain and learning.

The Board noted that LVUSD has become more diverse and is meeting the needs of our student population. They inquired about a dedicated staff member who can analyze data.

Mr. Scifres replied that most districts have a dedicated Director of Data Assessment and that the District is evaluating its options.

Sumac Elementary School principal Liberty Logan provided information on CAASPP (Writing) scores and RenStar (Reading) scores at the school site level. She said the data can be used to change practices on a micro level and support students wherever they need it.

Mr. Scifres said the District has adopted a curriculum for all grade levels K-12 and that there has been a lot of progress with interventions, resources, and regular assessments. He said this year there has been a lot more professional development offered and every teacher is getting a minimum amount of professional development for specific instruction.

Mr. Gleason reviewed the D/F rates and said the biggest struggle instructionally is to learn to differentiate for a diverse group of students. He said last year the District implemented heavy monitoring of students who have at least one D or F and counseled the students individually with tier interventions. He said overall the District has reduced the D/F rate by 5%.

LVUSD leadership reviewed goals outlined during the 2018-2019 school year which include; New JK-12 English Language Arts curriculum and materials, JK-8 classroom libraries, the first cohort of the Early College Academy (AVID) with one ninth grade section at each high school, over 1,000 staff Talent Development options, the initiation of several grant-funded programs such as those funded by the Proposition 56/Department of Justice grant, the establishment of Student 360 and Community 360 in an effort to integrate community and school resources to address student, parent, staff, and community needs, over 40 parent engagement events, the launch of the LVUSD Center for Educational Excellence, a vast selection of Talent Development opportunities, and the LVUSD Teacher Induction program, Preliminary Administrative Credential program, and Administrative Credential program.

LVUSD leadership also reviewed various formative and summative data points, including CAASPP scores, RenStar scores, PSAT scores, A-G (UC/CSU minimum requirements) completion rates, Career Technical Education (CTE) information, D/F rates, English Learner data, California Healthy Kids Survey (CHKS) responses, and staff Talent Development participation and content.

Actions that have continued as a result of the 2018 data study session include; developing a systemic counseling plan to enhance A-G completion and submitting all remaining non A-G core courses to the UCOP, developing 5-Week monitoring cycles and timelines for high risk subgroups (English Learner, Low-Income, Foster Youth, Homeless, First Generation College-Bound), mitigating Algebra remediation rates through a focus on a 6-9 mathematics intervention/pilot, as well as implementation of Math Talks Talent Development sessions to assist teachers with strategies for teaching math concepts and mathematical language, focusing on the implementation of Student 360 for cultivating academic readiness and social-emotional protective factors. These actions led to the formation of the Early College Academy, the launch of Community 360, the pilot of the Dreambox math intervention program, and the adoption of classroom libraries in Grades 6-8.

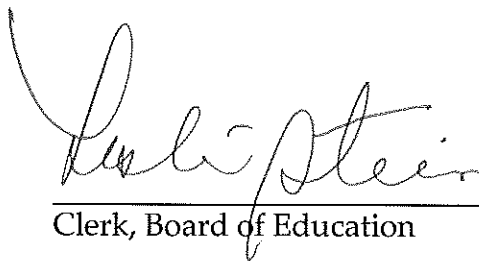
Along with the Single Plans for Student Achievement (SPSA) from each site, the following actions will take place to continue to monitor, evaluate, and update SPSAs to align with the ongoing development of the 2019 LCAP. Developing systems of collaboration for secondary schools along with formal collaboration training, expansion of the Early College Academy to begin at Grade 6 in order to begin support, preparation, and executive functioning training for students, expanding the WEB bridge program across all three middle school sites to develop a more seamless transition from elementary to secondary school, continuing to develop intervention systems district-wide that provide support for students as well as cohesive focused Talent Development opportunities, launching the Community 360 Counseling Center that will address students who are not accessing school for one or more mental health reasons, research, development, and deployment of alternative education and universal preschool systems.

ADJOURNMENT

The meeting was adjourned at 10:15 pm.

5-7-19

Date Approved



Clerk, Board of Education