

LAS VIRGENES UNIFIED SCHOOL DISTRICT
4111 LAS VIRGENES ROAD
CALABASAS, CALIFORNIA 91302
Telephone: (818) 880-4000
Fax: (818) 880-4200
www.lvusd.org



BOARD OF EDUCATION

ANGELA CUTBILL

DALLAS LAWRENCE

LINDA MENGES

LESLI STEIN

MATHY WASSERMAN

DANIEL STEPENOSKY, Ed.D.
SUPERINTENDENT

**BOARD OF EDUCATION
Minutes of Regular Board Meeting
January 15, 2019**

CALL TO ORDER/MEETING PLACE

Board President Linda Menges called the Board meeting to order at 4:00 p.m. at the Las Virgenes Unified School District, 4111 Las Virgenes Road, Calabasas, CA.

BOARD MEMBERS PRESENT

Angela Cutbill
Dallas Lawrence
Linda Menges
Lesli Stein
Mathy Wasserman

BOARD MEMBERS ABSENT

None

BOARD OF EDUCATION DISCUSSION REGARDING CALENDARING ASSIGNMENTS AND GENERAL ANNOUNCEMENTS

COMMENTS FROM THE AUDIENCE REGARDING ITEMS ON THE CLOSED SESSION AGENDA

There were no comments from the audience regarding items on the Closed Session agenda.

ADJOURNMENT TO CLOSED SESSION

The Board adjourned to Closed Session at 4:02 p.m.

A discussion was held regarding Public Employee Discipline/Dismissal/Release, Conference with Labor Negotiator - Agency Designated Representative - Dr. Rose Dunn, Consideration of a Level III Complaint, and Conference with Legal Counsel - Anticipated Litigation Cases.

EXTRAORDINARY SERVICE AWARDS

Due to the inability of awardees to reach the District Office at the regularly scheduled Board meeting of October 23, 2018, the District held an encore Extraordinary Service Awards celebration to recognize and thank LVUSD employees celebrating 15 years or more of service.

CALL TO ORDER/OPEN SESSION

President Menges reconvened the Board meeting at 6:14 p.m.

BOARD MEMBERS PRESENT

Angela Cutbill

Dallas Lawrence

Linda Menges

Lesli Stein

Mathy Wasserman

Calabasas High School student board member Allison Flame (at the dais)

Agoura High School student board member Nicolette Gelnak (in the audience)

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Dr. Daniel Stepenosky, Superintendent

Dr. Clara Finneran, Assistant Superintendent of Education

Dr. Rose Dunn, Assistant Superintendent of Personnel

Karen Kimmel, Assistant Superintendent of Business

Robbie Amodio, Director of Classified Personnel

Steve Scifres, Director of Curriculum and Athletics

Dr. Derek Ichori, Director of Pupil Services

Jim Klein, Chief Technology Officer

STAFF ABSENT

Ryan Gleason, Director of Education and Leadership

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Agoura High School 10th grade student, Allen Green.

APPROVAL OF AGENDA

On motion of Mr. Lawrence, seconded by Ms. Wasserman, the Board of Education approved the Agenda of January 15, 2019.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote Carried 1:0 as follows:

AYES: Student board member Flame

STUDENT SHOWCASE

Agoura High School Jazz Band members Allen Green (on Saxophone), Alex Terry (on Bass), and Jonathan Paik (on Keyboard), filled the boardroom with soulful, smooth jazz.

ADJOURNMENT TO CLOSED SESSION

The Board adjourned back to Closed Session at 6:40 p.m.

RETURN TO REGULAR BOARD MEETING

President Menges reconvened the Board meeting at 7:18 p.m.

REPORT OUT OF CLOSED SESSION

President Menges reported that in a vote of 4 to 1 the Board of Education voted to uphold the Level II complaint.

APPROVAL OF MINUTES

On motion of Mr. Lawrence, seconded by Ms. Stein, the Board of Education approved the Regular Board Meeting Minutes of August 14, 2018 and August 28, 2018.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote Carried 1:0 as follows:

AYES: Student board member Flame

STAFF/BOARD COMMUNICATION

Ms. Flame said last week Calabasas High School had its Spirit Week followed by a pep rally. She said the week included a grand re-opening of the fitness center, an Associated Student Body (ASB) auction, and cabaret event. She said upcoming events will include a freshman fundraising night at Rosti, a student assembly and daily announcements for Black History Month, an End Kids Hunger food drive, and a blood drive. Finally, Ms. Flame said this week will be "Chill Week" with fun and relaxing events offered throughout campus.

Ms. Cutbill said last week she was invited by the American Academy of Arts and Science to attend "Something at Pepperdine", which is part of a two-year research project on democratic citizenship, elections, representative government, and local involvement.

Ms. Wasserman said last week she attended the grand re-opening of the new fitness center at Calabasas High School and thanked the Class of '93 alumni for organizing the project.

Ms. Wasserman also said she attended the Superintendent's Discussion Council meeting on January 11 which was very informative.

Ms. Stein said she and Ms. Menges participated in an LV Fire Relief event where city council members, school district administrators, city leaders, and volunteers met with fire victims. She said on January 13 she joined Dr. Stepenosky and Ms. Kimmel at the California Strong Celebrity Softball game which was heartwarming and fun, raising close to \$1 million for victims of the recent fires and Borderline shooting.

Mr. Lawrence forewent comment.

Ms. Menges said on January 7 she attended the District PTA Reflections Awards at the Ventura County Office of Education where the following Agoura High School students receive awards; Maxwell Diamond - Award of Excellence for Literature, Hadara Gordon - Honorable Mention for Music Composition, Jack Paris Williams - Award of Excellence for Music Composition, and Amanda Woodruff - Award of Excellence for Dance Choreography.

Superintendent Dr. Daniel Stepenosky shared photographs of the California Strong Event and said it was a great event organized by LVUSD parents, Ronnie Stone and Meagan Glynn. He shared a photograph of Ms. Wasserman addressing the Calabasas High School Class of '93 alumni group at the grand re-opening of the fitness center. Finally, Dr. Stepenosky shared a photograph of Agoura High School senior, Piper Spindle who was nominated by Senator Feinstein and he congratulated her on being accepted to the US Naval Academy.

Dr. Finneran said 160 classified and certificated staff members have registered for staff development on January 19 at the Staff Wellness Conference and that the Community 360 Spring Series will consist of several events including book studies via podcast, reality party, movie screenings, and a speaker event with author of *How to Raise an Adult*, Julie Lythcott-Haimes.

Mr. Scifres said both Agoura High School and Calabasas High School will offer competitive cheer as a CIF sport in the spring semester where students will compete in stunts, tumbling, pyramid, and a final routine. Mr. Scifres congratulated Calabasas High School sophomore, Caroline Canales, for being named LA Daily News Golfer of the Year.

Mr. Klein said LVUSD is working on launching an all-digital enrollment process and eliminating enrollment packets which will ensure more accurate and streamlined data.

Dr. Ihori said the Pupil Services Department is preparing professional development opportunities for staff including one for high school special education teachers focusing on students' transition to adulthood, and another focused on handling difficult IEP meetings. He said post secondary students have been making use of the life skills kitchen and are in the process of writing a cookbook which will include their favorite recipes.

Ms. Amodio said the staff development day on January 28 will provide safety training to all classified employees as well as general training. She said this year's Benefit for the Arts event will take place on May 17 at the Calabasas Performing Arts Education Center with a performance by Wilson Philips.

Ms. Kimmel said she will be attending the state budget conference on January 16 where she anticipates the Governor to discuss pensions. She said LV Fire Relief raised \$148,000 and The Foundation raised \$20,000 in gift cards, all of which have been distributed to Las Virgenes families impacted by the fires.

Dr. Dunn said the District has been monitoring the LAUSD teachers' strike to determine if there will be any impact to the LVUSD substitute teacher pool and that she is pleased to report that LVUSD has not experienced any substitute shortages.

COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA

There were no comments from the audience on items not on the agenda.

APPROVAL OF CONSENT AGENDA - A

On motion of Ms. Cutbill, seconded by Ms. Wasserman, the Board of Education approved Consent Agenda - A, Items 1 through 3 and 6 through 12. Items 4 and 5 were pulled for a future meeting. Board Motion carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote carried 1:0 as follows:

AYES: Student board member Flame

1. Approved Overnight Field Trip Request 18-19.08 for Calabasas High School 9-12 grade Jazz Band students to travel to the Swing Central Jazz Festival in Savannah, Georgia.
2. Approved Agreement for the 2019 Fee-Based Outdoor Education Program with the Mountains Recreation and Conservation Authority, as presented.
3. Approved Job Description: Senior Accountant JD, as presented.
4. Approval of Job Description Update: Elementary School Campus Supervisor, Middle School Campus Supervisor, High School Campus Supervisor, was pulled for a future meeting.

5. Approval of Job Description Update: Instructional Specialist, Behavior, was pulled for a future meeting.
6. Approved Request for the Allowance of Attendance Due to Emergency Conditions, Form J-13A, as presented.
7. Approved Notice of Completion - Vector Energy Group, LLC Contract for Prop 39 LED Retrofits at Various Las Virgenes Schools and Change Order No. 1 and No. 2 in the total amount of \$792,973.59.
8. Approved Award of Proposal to EMCO Services Mesa Energy HVAC Controls Upgrade Projects at A.C. Stelle Middle School and Lupin Hill Elementary School in the amount of \$104,950.
9. Approved Award of Bid to Conejo Window Tinting Installation of Window Glass Tint Project Agoura High School, Bay Laurel Elementary School, Chaparral Elementary School, Mariposa/Sumac Elementary School, Round Meadow Elementary School, White Oak Elementary School, and Willow Elementary School in the amount of \$137,175.47.
10. Approved Acceptance of Gifts, as presented.
11. Approved Warrants, as presented.
12. Approved Disposal of Personal Property, as presented.

APPROVAL OF CONSENT AGENDA - B

On motion of Ms. Stein, seconded by Ms. Wasserman, the Board of Education approved Consent Agenda - B, Items 1 and 2.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

1. Approved the Employee Agreement for Dr. Clara Finneran to extend her services as Assistant Superintendent of Education of the Las Virgenes Unified School District from July 1, 2019 and expiring June 30, 2021.
2. Approved the Personnel Document dated 1-15-19, enumerating employee changes as listed in the attached document.

APPROVAL OF ACTION ITEMS

1. The Board of Education approved committee appointments for the 2019 calendar year as recommended by the Board President and Superintendent. Committees are established whenever it is determined that a committee would benefit the District by providing diverse viewpoints, specialized knowledge, expertise, and/or increased efficiency. Such committees may be subcommittees of the Board or committees that include members of the community, staff, or other stakeholder groups. These committees help the Board keep a focus on District goals and discuss and create alternative solutions.

On motion of Mr. Lawrence, seconded by Ms. Cutbill, the Board of Education approved the Board Committee Appointments.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

INFORMATION

1. Dr. Stepenosky presented his recommendations for the 2019 Committee Assignments and Areas of Focus. He said committees are established whenever it is determined that a committee would benefit the District by providing diverse viewpoints, specialized knowledge, expertise, and/or increased efficiency. He said committees may be subcommittees of the Board or committees that include members of the community, staff, or other stakeholder groups and help the Board keep a focus on District goals and discuss and create alternative solutions.

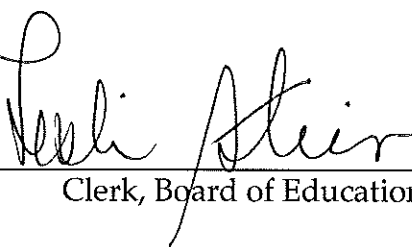
2. Dr. Stepenosky, Dr. Finneran, Dr. Dunn, and Mr. Scifres provided an overview of the LVUSD grant programs. Over the last seven months LVUSD has applied for a number of grants released by the California Department of Education, California Commission on Teacher Credentialing, and the California Department of Justice. He said the District is being strategic in how we apply for the grants and that \$3.3 million in grants has been received to date. Dr. Dunn said the \$1.5 million five year grant offers \$10,000-\$20,000 scholarships and quality preparation for aspiring Special Education teachers and the District is working to identify a University partner to execute the grant actions through Center EdX. Dr. Finneran said the \$810,000 Low Performing Student Block Grant is offered over three years and will fund a Literacy and Language Coach, no-cost summer school, PSAT for Grades 8 and 10, and a Counselor for the new Community 360 Counseling Center. Dr. Dunn said the District is awaiting notice on a one year \$400,000 grant for California State Preschool Expansion which, if awarded, will allow 25 low-income students access to a full year, full time preschool. Mr. Scifres said the District is applying for a \$1 million three-year Career Technical Education Incentive Grant (CTEIG) which, if awarded, will cover CTE teacher salaries and the purchase of materials for pathways. Dr. Finneran said the District is currently awaiting decision on a \$1 million K-12 School Workforce Grant Program which, if awarded, would allow for a career pathway to be established between LVUSD and Moorpark Community College. The Board thanked Cabinet for continuing to seek for new revenue sources to support LVUSD programs.

ADJOURNMENT

The meeting was adjourned at 7:57 pm.

3-12-19

Date Approved



Clerk, Board of Education