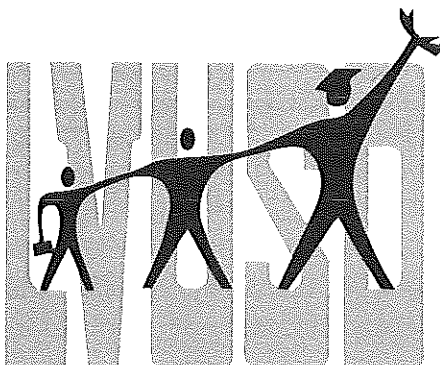


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BOARD OF EDUCATION

ANGELA CUTBILL

DALLAS LAWRENCE

LINDA MENGES

LESLI STEIN

MATHY WASSERMAN

DANIEL STEPENOSKY, Ed.D.
SUPERINTENDENT

**BOARD OF EDUCATION
Minutes of Regular Board Meeting
September 25, 2018**

CALL TO ORDER/MEETING PLACE

Board President Dallas Lawrence called the Board meeting to order at 5:00 p.m. at the Las Virgenes Unified School District, 4111 Las Virgenes Road, Calabasas, CA.

BOARD MEMBERS PRESENT

Angela Cutbill
Dallas Lawrence
Linda Menges
Lesli Stein
Mathy Wasserman

BOARD MEMBERS ABSENT

None

**BOARD OF EDUCATION DISCUSSION REGARDING CALENDARING ASSIGNMENTS
AND GENERAL ANNOUNCEMENTS**

**COMMENTS FROM THE AUDIENCE REGARDING ITEMS ON THE CLOSED SESSION
AGENDA**

There were no comments from the audience regarding items on the Closed Session agenda.

ADJOURNMENT TO CLOSED SESSION

The Board adjourned to Closed Session at 5:01 p.m.

A discussion was held regarding Public Employee Discipline/Dismissal/Release, Conference with Labor Negotiator - Agency Designated Representative - Dr. Rose Dunn, Threat to Public Services or Facilities - Review and Discussion of Safety Procedures and Precautionary Measures - Consultation with Karen Kimmel, Assistant Superintendent of Business - Security Operations Manager, Agency Representative.

ADJOURNMENT OF CLOSED SESSION

Closed Session adjourned at 6:05 p.m.

CALL TO ORDER/OPEN SESSION

President Lawrence reconvened the Board meeting at 6:08 p.m.

BOARD MEMBERS PRESENT

Angela Cutbill
Dallas Lawrence
Linda Menges
Lesli Stein
Mathy Wasserman
Agoura High School student board member Nicolette Gelnak (at the dais)
Calabasas High School student board member Allison Flame (in the audience)

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Dr. Daniel Stepenosky, Superintendent
Dr. Clara Finneran, Assistant Superintendent of Education
Dr. Rose Dunn, Assistant Superintendent of Personnel
Karen Kimmel, Assistant Superintendent of Business
Robbie Amodio, Director of Classified Personnel
Ryan Gleason, Director of Education and Leadership
Steve Scifres, Director of Curriculum and Athletics
Dr. Derek Ichori, Director of Pupil Services
Jim Klein, Chief Technology Officer

STAFF ABSENT

None

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by A.E. Wright Middle School student, Sean Stepenosky.

REPORT OUT OF CLOSED SESSION

President Lawrence reported that in a vote of 5 to 0 in favor, the Board approved a settlement agreement with employee number NE2791284.

President Lawrence reported that in a vote of 5 to 0 in favor, the Board approved a settlement agreement with employee number XY5839956.

APPROVAL OF AGENDA

On motion of Ms. Stein, seconded by Ms. Wasserman, the Board of Education approved the Agenda of September 25, 2018.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote Carried 1:0 as follows:

AYES: Student board member Gelnak

STAFF/BOARD COMMUNICATION

The A.E. Wright Middle School beginning strings students, accompanied by baritone saxaphonist Sean Stepenosky, and under the direction of their music teacher Mr. Pracher, beautifully performed Dragonhunter by Richard Meyer and Jupiter by Gustav Holst.

Ms. Gelnak said that on September 7 Agoura High School (AHS) held its elementary school night at the Big Friday football game where 60 elementary school students and their parents were invited to attend. She said on September 13 AHS had its Back to School Night which included information sessions for parents including specialized information sessions for parents of freshman and seniors, and a PSAT information session with the commissioner of academics who spoke about the PSAT, SAT, and ACT and a panel of seniors to answer questions. She said this week is Homecoming Week which will include spirit days and a pep rally on Friday followed by the Homecoming Dance on Saturday. Finally, Ms. Gelnak said next week AHS would provide voter pre-registration for all students over the age of 16.

Ms. Stein said along with Ms. Menges and Ms. Cutbill, she attended the State of the City of Calabasas Address where Mayor Fred Gaines delivered a wonderful Address highlighting the Las Virgenes Unified School District. She said along with Ms. Cutbill and Mr. Lawrence she attended the YMCA Gala to help raise necessary funds for the local YMCAs. Finally, Ms. Stein said on September 11 she joined cabinet members at Willow Elementary School and observed an inspiring phonics lesson and collaborative classroom lesson by LVUSD Reading Specialist, Lauren Walsh.

Ms. Menges said on September 17 she and Ms. Stein took part in The Foundation Committee meeting where they welcomed the new incoming Foundation president, Jeannie Abraham and new board member, Alexis Arinsburg. She said she attended the Los Angeles County Office of Education (LACOE) Teacher of the Year Luncheon and last night she and Ms. Wasserman attended the premier of Girl Rising presented by the LVUSD Student 360 program.

Ms. Cutbill stated that the District has six National Merit finalists and congratulated Agoura High School student board representative, Nicolette Gelnak as being one of the finalists. She said tomorrow she will join Dr. Stepenosky, Ms. Stein, and Ms. Kimmel in meeting with Agoura City Councilmember Illece Buckley Weber to discuss environmental and green initiatives throughout the District.

Ms. Wasserman said she is pleased that Agoura High School and Calabasas High School will provide voter pre-registration for eligible students and that they are encouraging the community to registered to vote. Ms. Wasserman stated that she attended the viewing of the documentary Girl Rising which had an amazing turnout and was very impactful.

Mr. Lawrence thanked Governor Jerry Brown for hearing the concerns of local communities and vetoing the bill for the proposed change in bell schedules. Mr. Lawrence thanked Assemblymember Jacqui Irwin for her support in maintaining control of schools local.

Superintendent Dr. Daniel Stepenosky thanked the District's College and Career Counselors at Agoura High School and Calabasas High School for providing information and expanding options and opportunities for students at both high schools. He said there will be a Parent Information Night taking place at Calabasas High School to discuss the college application process. He said the second annual LVUSD State of Our Schools will take place October 16 with keynote speaker, President Lawrence. He said this event serves as an opportunity for the District to celebrate all fourteen LVUSD schools, community members and partners.

Dr. Finneran stated that the LVUSD Student 360 Institute, otherwise known as Staff Development Day, will take place on October 8 and she highlighted several of the breakout sessions which will be taking place throughout the day.

Mr. Scifres said the PSAT will be administered to all eight and tenth grade LVUSD students on October 10 with juniors having the option to participate as well, raising the total number of LVUSD students taking the PSAT to approximately 2,500.

Ms. Stein requested that PSAT scores be included in the material gathered for the data study session.

Ms. Cutbill said the PSAT scores could serve as a good indicator in identifying students who may be eligible for AP courses who would not have otherwise been identified.

Mr. Scifres said that Calabasas High School data has revealed 24 students who qualified for AP classes, and that 42% of those students are now registered in AP classes this school year.

Mr. Lawrence said in addition to capturing AP learners, providing the PSAT will set a foundation for many first generation college bound LVUSD students. He said the goal of providing the PSAT to eight grade students was to close the gap for first generation college bound students and that the full impact will become evident in four years.

Ms. Wasserman stated that the environment in which students take the test has a great impact and taking the test with peers and in a familiar setting helps alleviate stress.

Mr. Klein stated that LVUSD Library Media Specialist, Tina Johnson has done amazing work with our school libraries where students can now find a large selection of books related to social and emotional learning. He said in support of the District's Student 360 Initiative, resources are also available for teachers to help guide students as they read and discuss important topics. Mr. Klein thanked the Calabasas Library for replicating the book selection. Mr. Klein said City of Westlake Village Community Services Manager, Brianne Anderson visited Agoura High School to train the senior technology team to work with the senior citizens in the community and said the program will begin October 2 and be available the first three Tuesdays of the month.

Ms. Stein thanked the Technology Department for their work and said she is pleased to see continued partnership and outreach throughout the community.

Dr. Ihori said the Pupil Services Department is finalizing the District's fall special education training for all certificated special education staff. He said the focus will be on building independent skills for students with disabilities and teaching the new language arts curriculum for the elementary students and transitioning secondary students toward adulthood. He said two weeks ago he and special education coordinator, Angie Falk presented at the annual Ventura County Special Education Local Plan Area (SELPA) Speech and Language Pathologist conference. He said there were 150 speech and language pathologists at the conference who presented

training focused on best practices and speech and language assessments for the development of effective IEPs.

Mr. Lawrence said he recently spoke to an LAUSD special education teacher who praised LVUSD's work with special needs students. He congratulated the Pupil Services Department and special education teachers for their amazing work that is recognized beyond our District's boundaries.

Ms. Amodio said she has had the honor to present to the current Preliminary Administrative Services Credential (PASC) cohort where they spent time focusing on the role of classified staff and site culture.

Mr. Gleason said the Community 360 fall series continues to have good participation with approximately 125 families in attendance for the viewing of Girl Rising. He said on October 1 the District will host a Coffee and Conversation event at the District office with discussions focused on LGBTQ and Dr. Daniel Siegel's book *The Whole-Brain Child*. He said the District is extremely appreciative of the partnerships with both the Calabasas and Westlake Village Barnes and Noble stores and the City of Calabasas Library for having the Community 360 book series available. He said on October 22 Lost Hills Sheriff's Deputy Dave Diestel will present on the topic of drug and alcohol trends and the book *How to Hug a Porcupine*, by Julie Ross will be discussed and on November 5 there will be a screening of the documentary, *On The Way to School*. Finally, Mr. Gleason said the District will be submitting for the second round Proposition 56 Tobacco Grant which is an additional \$1.5 million three year grant in 2018-2019. He said if awarded, the funds will target early prevention in elementary schools and allow for the hiring of three MFT social work counselors to provide early outreach and intervention.

Ms. Kimmel said the Business Department held its annual booster club workshop which had a great turnout by every school site and where presentations were made by Kristine Torres, Kelly Beder, Robbie Amodio and herself.

Dr. Dunn said she visited the Dual Language Immersion class at Lindero Canyon Middle School and it was wonderful to see the students speaking and writing so fluently.

Ms. Cutbill said that is a testament to the District's support, development and implementation of a rich dual-language program.

COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA

Boy and Girls Club Executive Director, Dr. Crystal Naone provided an update on the YMCA programs within Las Virgenes Unified School District.

APPROVAL OF CONSENT AGENDA - A

On motion of Ms. Cutbill, seconded by Ms. Wasserman, the Board of Education approved Consent Agenda - A, Items 1 through 6.

Board Motion carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote carried 1:0 as follows:

AYES: Student board member Gelnak

1. Approved Overnight Field Trip Request 18-19.06 for Agoura High School 9th through 12th grade boys cross country team to travel to the CIF Southern Section track meet in Clovis, CA.
2. Approved Recognition of District Booster Clubs, as presented
3. Approved Employee Recognition Weeks: May 6-17, 2019
4. Approved Quarterly Report on Williams Uniform Complaints, as presented
5. Approved Disposal of Surplus Personal Property, as presented
6. Approved Purchase Orders, as presented

APPROVAL OF CONSENT AGENDA - B

On motion of Ms. Stein, seconded by Ms. Menges, the Board of Education approved Consent Agenda - B, Item 1.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

1. Approved the Personnel Document dated 9-25-18, enumerating employee changes as listed in the attached document.

ACTION AGENDA

1. Mr. Scifres said that each year LVUSD ensures that instructors have sufficient textbooks and materials for all grade levels and that all students have equal access to all materials. He said this years K-11 library adoptions have resulted in over 100,000 books in classrooms. He said with the assistance of district media specialists, school site principals have confirmed that all students have access to the new materials.

On motion of Ms. Wasserman, seconded by Ms. Cutbill, the Board of Education opened the Public Hearing: Certification of Compliance with Education Code 60119 - Textbooks and Instructional Materials.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote carried 1:0 as follows:

AYES: Student board member Gelnak

There were no comments from the audience therefore, on motion of Ms. Stein, seconded by Ms. Cutbill, the Board of Education closed the Public Hearing: Certification of Compliance with Education Code 60119 - Textbooks and Instructional Materials.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote carried 1:0 as follows:

AYES: Student board member Gelnak

2. Mr. Scifres said the District is committed to ensuring that students have access to standards-aligned instructional materials and the tools needed to have a successful school year. He said approval of Resolution No. 6-18 enables the District to receive state funding for textbooks and instructional materials.

On motion of Ms. Wasserman, seconded by Ms. Menges, the Board of Education approved Resolution No. 6-18 - Certification of Compliance with Education Code 60119 - Textbooks and Instructional Materials.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote carried 1:0 as follows:

AYES: Student board member Gelnak

3. Mr. Gleason presented an update on the California Department of Education (CDE) School Accountability Dashboard narratives for California state priorities 1, 2, 3, 6, and 7. He said in 2016 the new accountability dashboard system replaced the old Academic Performance Indicator (API). Mr. Gleason said that the CDE requires that for each local indicator, the District needs to collect data, analyze the results, and present findings to the school board. Mr. Gleason said that LVUSD has met each of the required narratives.

On motion of Ms. Wasserman, seconded by Ms. Stein, the Board of Education approved the California Department of Education (CDE) School Accountability Dashboard Narratives.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote carried 1:0 as follows:

AYES: Student board member Gelnak

INFORMATION

1. Members of the Measure E Oversight Committee, Jay Lieberman and Hannah Kukurudz presented a report to the Board and the community that every dollar received through Measure E in the LVUSD's 2017-2018 fiscal year was spent in compliance with the measure. Measure E is an annual \$98 per parcel Los Angeles County and Ventura County property tax assessment.
Ms. Stein thanked the committee members for the important role they play in oversight of the parcel tax money. She said the District is not required by law to have an oversight committee for Measure E however the Board appreciates the additional oversight.
Ms. Cutbill said thanks to the oversight committee, the District has been able to request the community in 2015 to vote for a continuation of Measure E and that the committee's work is invaluable to the District.
Mr. Lawrence said polls during the election proved voter confidence in part to the oversight provided by the Committee.
Ms. Stein asked what percentage of families donated toward the \$30,000 received in response to the District's letter campaign.
Ms. Kimmel replied that approximately 15% of the donations were in response to the letter Campaign and that this year an on-line payment option was made available.
The Board of Education thanked the Measure E Oversight Committee for their continued service to the community.
2. Assistant Superintendent of Personnel, Dr. Rose Dunn presented information on the annual Enrollment and Staffing Report for the 2018-2019 school year and said the preparation of information has been a collaborative effort including the Business Department, Educational Services Department, Personnel Department, and each of the school site principals. She said with the goal of reaching the highest level of student achievement for all students, it is crucial to align the District's staffing resources efficiently and effectively with early intervention and support of the District's LCAP goals offering the lowest class sizes in the region. Dr. Dunn said certificated and classified staffing is based on projected enrollment and a number of additional factors and that in order to ensure equity between sites and ensure fiscal fidelity, a staffing ratio is used. Dr. Dunn reviewed current and possible future class sizes, pre-K and kindergarten enrollment, potential split classes, and historical information regarding staff retirement indicating an increasing trend.
The Board thanked Dr. Dunn for the thorough report on the status of staffing and class sizes within LVUSD.

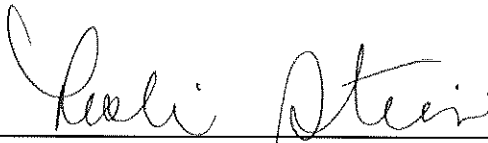
3. Mr. Gleason presented information on the College and Career Access Pathways (CCAP) Agreement with Moorpark College which will allow LVUSD students exclusive access to Dual Enrollment classes on the Agoura High School and Calabasas High School campuses via the new Early College Academy, and a formalized long-term partnership for expansion. He said the Board previously approved a Memorandum of Understanding (MOU) and this is The first phase in enhancing the District's concurrent enrollment offerings with the second phase utilizing the CCAP agreement to have LVUSD expand offerings outside of the Early College Academy to more students at both high schools. Finally, Mr. Gleason said this agreement will formalize a long-term partnership for expansion.
- Mr. Lawrence said he appreciates how the District has learned and made changes to the program to assure it is high performing for everyone involved.
- Ms. Cutbill said it is exciting to see the program come to fruition and offer expand options to LVUSD students.
- Ms. Stein said it is a very exciting opportunity for LVUSD high school students in terms of opportunities and financial savings. She asked whether the District will be obligated to purchase the textbooks.
- Mr. Gleason replied that the the District will purchase the textbooks for the courses and that the MOU included a multi-year use of the same textbook which will minimize the cost over multiple years.

ADJOURNMENT

The meeting was adjourned at 7:32 pm.

1/29/19

Date Approved


Clerk, Board of Education