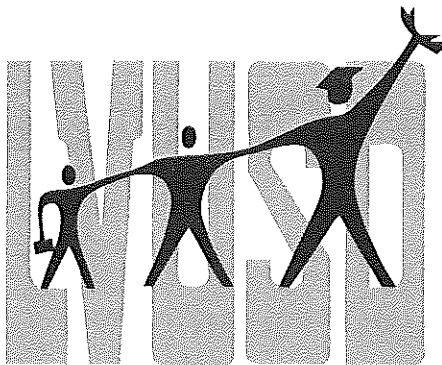


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BOARD OF EDUCATION

ANGELA CUTBILL

DALLAS LAWRENCE

LINDA MENGES

LESLI STEIN

MATHY WASSERMAN

DANIEL STEPENOSKY, Ed.D.
SUPERINTENDENT

**BOARD OF EDUCATION
Minutes of Regular Board Meeting
August 14, 2018**

CALL TO ORDER/MEETING PLACE

Board President Dallas Lawrence called the Board meeting to order at 4:45 p.m. at the Las Virgenes Unified School District, 4111 Las Virgenes Road, Calabasas, CA.

BOARD MEMBERS PRESENT

Angela Cutbill
Dallas Lawrence
Linda Menges
Lesli Stein
Mathy Wasserman

BOARD MEMBERS ABSENT

None

**BOARD OF EDUCATION DISCUSSION REGARDING CALENDARING ASSIGNMENTS
AND GENERAL ANNOUNCEMENTS**

**COMMENTS FROM THE AUDIENCE REGARDING ITEMS ON THE CLOSED SESSION
AGENDA**

There were no comments from the audience regarding items on the Closed Session agenda.

ADJOURNMENT TO CLOSED SESSION

The Board adjourned to Closed Session at 4:46 p.m.

A discussion was held regarding Public Employee Discipline/Dismissal/Release, Conference with Labor Negotiator - Agency Designated Representative - Dr. Rose Dunn, Threat to Public Services or Facilities - Review and Discussion of Safety Procedures and Precautionary Measures - Consultation with Karen Kimmel, Assistant Superintendent of Business - Security Operations Manager, Agency Representative.

ADJOURNMENT OF CLOSED SESSION

Closed Session adjourned at 6:11 p.m.

CALL TO ORDER/OPEN SESSION

President Lawrence reconvened the Board meeting at 6:15 p.m.

BOARD MEMBERS PRESENT

Angela Cutbill

Dallas Lawrence

Linda Menges

Lesli Stein

Mathy Wasserman

Agoura High School student board member Nicolette Gelnak (at the dais)

BOARD MEMBERS ABSENT

Calabasas High School student board member Allison Flame

STAFF PRESENT

Dr. Daniel Stepenosky, Superintendent

Dr. Clara Finneran, Assistant Superintendent of Education

Dr. Rose Dunn, Assistant Superintendent of Personnel

Karen Kimmel, Assistant Superintendent of Business

Robbie Amodio, Director of Classified Personnel

Ryan Gleason, Director of Education and Leadership

Steve Scifres, Director of Curriculum and Athletics

Dr. Derek Ihori, Director of Pupil Services

Jim Klein, Chief Technology Officer

STAFF ABSENT

None

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by A.C. Stelle Middle School student Jacob Benjamin.

REPORT OUT OF CLOSED SESSION

President Lawrence reported that the Board of Education took no specific action in Closed Session.

APPROVAL OF AGENDA

On motion of Ms. Wasserman, seconded by Ms. Cutbill, the Board of Education approved the Agenda of August 14, 2018.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote Carried 1:0 as follows:

AYES: Student board member Gelnak

APPROVAL OF MINUTES

On motion of Ms. Stein, seconded by Ms. Menges, the Board of Education approved the Regular Board Meeting Minutes of March 13, 2018, April 17, 2018, and May 1, 2018.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

On motion of Ms. Stein, seconded by Ms. Menges, the Board of Education approved the Regular Board Meeting Minutes of March 27, 2018. Ms. Wasserman was absent from the meeting.

Board Motion Carried 4:0:1 as follows:

AYES: Board members Cutbill, Lawrence, Menges, and Stein.

NAYES: None

ABSENTION: Board member Wasserman

STAFF/BOARD COMMUNICATION

Ms. Gelnak said that the Agoura High School Student Council returned from their retreat this morning and immediately went to work for the first day of senior registration. She said the day went smoothly with class shirts distributed to all seniors at no cost. Ms. Gelnak said August 15 and 16 will consist of Link Crew training days where all Link Crew members will be trained to provide support for the upcoming Freshman Orientation to be held on August 21 and throughout the year.

Ms. Stein said she and Ms. Cutbill joined Dr. Stepenosky, Ms. Kimmel, and representatives from Oak Park Unified School District at the City of Agoura Hills to discussed possible solutions for the traffic patterns on Kanan Road.

Ms. Menges said she and Ms. Wasserman met with Mr. Gleason to discuss the Student 360 and Parent 360 programs. She said she and Ms. Stein interviewed prospective parent representatives for Curriculum Council and that on August 7 she participated in The Foundation Committee meeting.

Ms. Cutbill said she and Ms. Kimmel attended the California Association of Suburban School Districts meeting held in Sacramento which was very informative.

Ms. Wasserman said she enjoyed taking part in the Las Virgenes Classified Association (LVCA) negotiations and thanked all parties involved for their collaboration and hard work.

Mr. Lawrence forewent comments.

Superintendent Dr. Daniel Stepenosky shared a photograph of the LVUSD administrative team including principals, assistant principals, and classified managers taking part in a two-day administrative retreat in preparation of the new school year. He said school safety continues to be a major topic of discussion and that the District has made many district-wide improvements over the summer. He said he met with District bus drivers who are a valued member of the team who provide a safety net for our students and together they strategized on ways they can help a student in distress. Dr. Stepenosky said the District has prepared a video to explain the safety measures and improvements district-wide and that the video will be shared with families before the first day of school to outline new procedures on campus. He said that all LVUSD campuses are closed campuses and all visitors will be required to check in at the main office using the newly installed Raptor System which will check a visitor's ID against the Meagan's Law database. Dr. Stepenosky added that additional updates include; new fencing, over 300 cameras throughout the District providing a live feed, new identification badges to be worn at all times by all staff, a new phone system, and additional signage to manage and communicate visitor expectations. The Board stated that they recognize this is a change in the culture that parents were accustomed to but the changes are necessary for the safety of students and staff.

Dr. Finneran said that updates to the District's Local Control and Accountability Plan (LCAP) are near completion and will be shared with the Board for final approval. She said the Administrative Retreat was a great opportunity to spend time honing in on the concept of Every Child, Every Opportunity, Every Day and that on August 15 and 16 the District will welcome 30 new certificated staff and 20 classified staff at the Staff Orientation Day.

Mr. Scifres said that on August 15 the Standards Based Report Card Committee will meet and re-evaluate assessments which will help support the District's new ELA curriculum. He said that on August 16 the Reading Specialists team will meet to coordinate support for K-5 teachers as they implement the new curriculum. Mr. Scifres said that on August 17 over 100 teachers will take part in Phase II of the Center for Collaborative Classroom Training and that LVUSD teachers will have had two full days of training for the new curriculum before the first day of school.

Mr. Klein said that due to early contract negotiations the District was able to implement Talent Development for staff earlier in the school year and provide a Google summer training workshop on August 14. He said eleven LVUSD teachers helped teach 35 talent development sessions during the one-day Google workshop and over 91 teachers volunteered their time over the summer to prepare for the new school year. Finally, Mr. Klein said the District will once again conduct the LVUSD social media campaign #LVUSDROCKS for the first day of school.

Dr. Ihori said that the Pupil Services Department held a full-day training session on August 14 for all new Special Education certificated staff members including Special Education teachers, new Speech and Language Pathologists and School Psychologists. He said the topics discussed included the Philosophy of Special Education in LVUSD, Assessments, IEP Development, and the use of the IEP electronic system. Dr. Ihori said he was impressed with the participation level of the new staff members and that he is looking forward to working with them in the new school year.

Ms. Amodio said that last week LVUSD office managers were welcomed back during their annual back to school meeting where they were updated on new processes and procedures. Ms. Amodio stated that the District has reached a tentative agreement with the Las Virgenes Classified Association (LVCA) and thanked everyone for their hard work.

Mr. Gleason stated that LVUSD has once again been awarded the Arts for All Grant. He said that the AVID Early College Academy team met on August 14 with twenty staff members in preparation of launching the program at both Agoura High School and Calabasas High School. He shared a photograph of the second Preliminary Administrative Services Credential (PASC) cohort which consisted of 15 candidates from five nearby districts. He said that the California State University, Northridge (CSUN) program did not have enough candidates to run their program and as a result LVUSD has been receiving calls of interest and is entertaining starting a third cohort in December as Center EdX continues to build a strong reputation across the community.

Ms. Kimmel stated that all campus supervisors will be wearing standardized vests for easy identification while all maintenance staff, custodians, and tech team members will be wearing blue t-shirts with the word "STAFF" on them as a part of the new security procedures. She shared photographs of the construction which is taking place at Lupin Hill Elementary School and said the work is on track for the first day of school as well as the delivery of new student furniture. Finally, Ms. Kimmel said she was honored to take part in the sale of the District's Measure G bonds at a lowered interest rate of a 3.587% and a shortened term which will in turn benefit the community. She said the District's high credit rating was a key factor in the successful sale.

Ms. Kimmel thanked Dr. Stepenosky for his leadership in meeting with the credit agency and Ms. Stein congratulated Ms. Kimmel for her continued financial leadership.

Dr. Dunn stated that the District has reached an agreement with its associations and emphasized that the team members worked collaboratively to accommodate each others interest and develop creative options. Dr. Dunn thanked Ms. Kimmel and Ms. Amodio for their role in the process.

COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA

LVUSD Parent, Stephanie Rosen addressed the Board regarding summer school homework assignments in high school.

APPROVAL OF CONSENT AGENDA - A

On motion of Ms. Stein, seconded by Ms. Menges, the Board of Education approved Consent Agenda - A, Items 1 through 12.

Board Motion carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote carried 1:0 as follows:

AYES: Student board member Gelnak

1. Approved Curriculum Council Community Representation Selection Process and Approval of Appointees. The new Appointees are Christina Hoppe, Douglas Morrison, and Casey Rodgers.
2. Approved Acceptance of Notice of Completion - Vera's Painting - Exterior Painting Project at Round Meadow Elementary School in the amount of \$52,800.
3. Approved Dietician Intern Agreement - California State University, Northridge.
4. Approved Processed USDA and Commercial Food Products Vendor for Child Nutrition for 2018-2019 School Year.
5. Approved Authorization to Piggyback on the Oxnard Union School District 2018-2019 Contract for Paper and Plastic Supplies.
6. Approved Authorization to Piggyback on the Oxnard School District 2018-2019 Contract for Fresh Dairy Items.
7. Approved Renewal of Gold Star Foods Contract For Purchase of Fresh Bread in the 2018-2019 School Year.
8. Approved Piggyback Agreement with Sunrise Produce Company for the 2018-2019 School Year.
9. Approved Recognition of District Booster Clubs.
10. Approved Acceptance of Gifts, as presented.
11. Approved Warrants, as presented.
12. Approved Purchase Orders, as presented.

APPROVAL OF CONSENT AGENDA - B

On motion of Ms. Cutbill, seconded by Ms. Wasserman, the Board of Education approved Consent Agenda - B, Items 1 and 2.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

1. Approved Revised District Signatories and Appointments, as well as the Associated Resolution, No. 4-18 - Certification of Signatures.
2. Approved the Personnel Document dated 8-14-18, enumerating employee changes as listed in the attached document.

ACTION AGENDA

1. Dr. Stepenosky thanked the entire LVUSD team and the Las Virgenes Educators Association (LVEA) President, Craig Hochhaus for their leadership, hard work, and partnership. Dr. Dunn said she is pleased to present a tentative agreement in a time when there is a teacher and administrator shortages. She said she appreciates the commitment by both LVEA and the District and that the District welcomes community input. Dr. Dunn added that AB 1200 is included which details the effect of the raise to the District's budget.

On motion of Ms. Cutbill, seconded by Ms. Wasserman, the Board of Education opened the Public Hearing: Tentative Agreement with the Las Virgenes Educators Association.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

There were no comments from the audience, therefore, on motion of Ms. Wasserman, seconded by Ms. Cutbill, the Board of Education closed the Public Hearing: Tentative Agreement with the Las Virgenes Educators Association.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

2. Dr. Dunn said that in an effort to attract and retain a quality team, the District continues to strive to offer a competitive level of compensation. Ms. Cutbill thanked everyone for coming together and continuing a climate of collaboration and that she appreciates the partnership with our Association. Ms. Stein said that collaboration and trust are at the forefront of a healthy and successful relationship and thanked everyone who took part in the negotiations. Mr. Lawrence said he appreciates the creativity of the teams in finding a balance of short term and long term financial solutions for the District.

On motion of Ms. Wasserman, seconded by Ms. Cutbill, the Board of Education approved the Tentative Agreement with the Las Virgenes Educators Association.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

3. Dr. Stepenosky said the District has put together an agreement for the Career Technical Education (CTE) similar to the LVEA agreement which does not include AB 1200 since it is not required for CTE teachers. Ms. Wasserman thanked the negotiation teams for the consideration given to all employees. Ms. Stein asked if every employee within the District will receive a raise. Dr. Dunn replied there are some non-unit, non-management categories which have not yet received a raise however the District works hard to provide a competitive structure and pay rate for all employees. She said the structured salary schedule is consistent in terms of the overall cost of the settlement developed with the Certificated bargaining unit. Ms. Kimmel added that every regular employee with a regular work assignment will receive a raise.

On motion of Ms. Menges, seconded by Ms. Wasserman, the Board of Education approved the Career Technical Education Teacher Request for Salary Adjustment.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

4. Dr. Dunn said that the District and negotiating teams use a collaborative process for all groups and that Stipend Schedule was developed for the management group which mirrors LVEA's agreement.

On motion of Ms. Stein, seconded by Ms. Menges, the Board of Education approved the Management Request for Salary Adjustment.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

5. Dr. Dunn said that the credentialing commission allows the District to have flexibility with employees who have the appropriate preparation but not the exact credentials for a job. She said the proposed waiver will allow those employees to teach for a position they are qualified for even despite the credential and assures that teachers are appropriately assigned thereby providing services in the subjects for which they are qualified.

On motion of Ms. Menges, seconded by Ms. Cutbill, the Board of Education approved the Updated Teacher and Administrator Assignment Report.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote carried 1:0 as follows:

AYES: Student board member Gelnak

6. Dr. Dunn said the Variable Term Waiver allows the District to fill an assignment while searching for a fully credentialed teacher in the subject area of the assignment and gives the holder of the waiver additional time to complete the requirements.

On motion of Ms. Menges, seconded by Ms. Wasserman, the Board of Education approved the Variable Term Waiver Permit.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote carried 1:0 as follows:

AYES: Student board member Gelnak

7. New Board Policy 5145.13 - Response to Immigration Enforcement was tabled for a future meeting.

ADJOURNMENT

The meeting was adjourned at 7:12 pm.

1/15/19

Date Approved



Clerk, Board of Education

Clerk, Board of Education