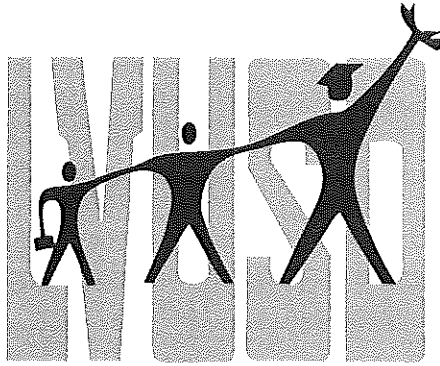


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**BOARD OF EDUCATION**

ANGELA CUTBILL

DALLAS LAWRENCE

LINDA MENGES

LESLI STEIN

MATHY WASSERMAN

DANIEL STEPENOSKY, Ed.D.  
SUPERINTENDENT

**BOARD OF EDUCATION  
Minutes of Regular Board Meeting  
June 26, 2018**

**CALL TO ORDER/MEETING PLACE**

Board President Dallas Lawrence called the Board meeting to order at 4:46 p.m. at the Las Virgenes Unified School District, 4111 Las Virgenes Road, Calabasas, CA.

**BOARD MEMBERS PRESENT**

Angela Cutbill  
Dallas Lawrence  
Linda Menges  
Lesli Stein  
Mathy Wasserman

**BOARD MEMBERS ABSENT**

None

**BOARD OF EDUCATION DISCUSSION REGARDING CALENDARING ASSIGNMENTS AND GENERAL ANNOUNCEMENTS**

**COMMENTS FROM THE AUDIENCE REGARDING ITEMS ON THE CLOSED SESSION**

**AGENDA**

There were no comments from the audience regarding items on the Closed Session agenda.

**ADJOURNMENT TO CLOSED SESSION**

The Board adjourned to Closed Session at 4:49 p.m.

A discussion was held regarding Public Employee Discipline/Dismissal/Release and Conference with Labor Negotiator - Agency Designated Representative - Dr. Rose Dunn.

**ADJOURNMENT OF CLOSED SESSION**

Closed Session adjourned at 6:15 p.m.

**CALL TO ORDER/OPEN SESSION**

President Lawrence reconvened the Board meeting at 6:19 p.m.

**BOARD MEMBERS PRESENT**

Angela Cutbill

Dallas Lawrence

Linda Menges

Lesli Stein

Mathy Wasserman

Agoura High School student board member Nicolette Gelnak (at the dais)

**BOARD MEMBERS ABSENT**

Calabasas High School student board member Allison Flame

**STAFF PRESENT**

Dr. Daniel Stepenosky, Superintendent

Dr. Clara Finneran, Assistant Superintendent of Education

Dr. Rose Dunn, Assistant Superintendent of Personnel

Karen Kimmel, Assistant Superintendent of Business

Robbie Amodio, Director of Classified Personnel

Ryan Gleason, Director of Education and Leadership

Steve Scifres, Director of Curriculum and Athletics

Dr. Derek Ihori, Director of Pupil Services

**STAFF ABSENT**

Jim Klein, Chief Technology Officer

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Agoura High School student board member, Nicolette Gelnak.

**REPORT OUT OF CLOSED SESSION**

President Lawrence reported that the Board of Education took no specific action in Closed Session.

**APPROVAL OF AGENDA**

On motion of Ms. Menges, seconded by Ms. Wasserman, the Board of Education approved the Agenda of June 26, 2018.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote Carried 1:0 as follows:

AYES: Student board member Gelnak

**STAFF/BOARD COMMUNICATION**

Ms. Stein congratulated all the students who culminated and graduated and said the ceremonies were heartwarming and thanked all the principals, teachers, staff, and cabinet members for another terrific school year. She said she and Ms. Menges participated in "LVUSD Survivor" which included fun team building exercises.

Ms. Menges said along with Ms. Cutbill and Dr. Stepenosky she attended the Agoura Hills City Council meeting where outgoing Agoura High School principal Brian Mercer was honored.

Ms. Menges also said that the graduations and culminations she attended were enjoyable and ran smoothly.

Ms. Cutbill said she too enjoyed the end of school year celebrations, culminations, and graduations. She also said she enjoyed being a guest speaker for the Educational Services' "LVUSD Live".

Ms. Wasserman stated it was a great end to the school year. She commended Calabasas High School student Clara Daly who was nationally recognized for her compassion as she utilized her American Sign Language skills to assist a blind and deaf person on a recent flight.

Mr. Lawrence forewent comments.

Superintendent Dr. Daniel Stepenosky congratulated Dr. Ihori on publishing his second book called, *Your Big Picture, Real-Life Guide to the Entire IEP Process*. He said the District will present its credentialing program to the California School Board Association in San Francisco on November 29. He said LVUSD had a fantastic week celebrating its 2018 graduates and shared photographs of "Survivor LVUSD" where administrators and classified management staff spent time together. Finally, Dr. Stepenosky shared a photograph of Calabasas High School student Clara Daly and said she demonstrated true heart and leadership. Finally, Dr. Stepenosky said there will be several environmental efforts taking place over the summer and that the District will be introducing its new "LVUSD Reads" campaign which promotes literacy.

Dr. Finneran said the District is kicking off several trainings which include K-5 English Language Arts (ELA), which will be the first of many for the new ELA curriculum, and the AVID Early College Academy training which begins on June 27. She said the "LVUSD Reads" campaign has begun and the Educational Services Department is excited about all the work that will take place over the summer and how it contributes to the District's vision and helps build capacity and depth for the upcoming school year.

Mr. Scifres said he had the pleasure of spending the last two days at an Association of California School Administrators (ACSA) summer retreat for Region 13 where the focus was to increase advocacy at the state and federal level and professional development opportunities for administrators throughout the region. He said Dr. Dunn will serve as the president for Region 13 for the 2019-2020 term.

Dr. Ihori stated the Special Education Extended School Year has begun and said it is an extension of services to students whose IEP teams have determined they would be at risk for significant regression over the summer.

Ms. Amodio said the Classified Professional Growth program where employees could attend workshops and earn point toward a stipend for the 2017-2018 school year was a success with over 2,500 individual submissions. She thanked the Educational Services Department for providing a variety of relevant training for LVUSD staff.

Mr. Gleason said the reading program "LVUSD Reads" is funded by Title I carry-over funds and he shared pictures of students excited to receive a personal backpack filled with books. He said that this program will help close the literacy gap and minimize summer slide.

Ms. Kimmel shared photographs of the progress of the "Lupin Hill Project" and said the project is progressing.

Dr. Dunn stated that there are several positions available and that interested applicants can refer to Edjoin.org for a current listing of job opportunities within the District.

**COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA**

There were no comments from the audience on items not on the agenda.

**APPROVAL OF CONSENT AGENDA - A**

On motion of Ms. Stein, seconded by Ms. Cutbill, the Board of Education approved Consent Agenda - A, Items 1 through 3 and 5 through 14.

Board Motion carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote carried 1:0 as follows:

AYES: Student board member Gelnak

1. Approved Overnight Field Trip Request 17-18.40 for the Agoura High School 9th through 12th grade girls cross country team to travel to the Clovis Invitational Cross Country Competition in Clovis, CA.
2. Approved Overnight Field Trip Request 17-18.41 for the Agoura High School 9th through 12th grade boys water polo team to travel to the South Coast Invitational competition at Newport Harbor High School in Newport Beach, CA.
3. Approved Overnight Field Trip Request 17-18.42 for the Agoura High School 9th through 12th grade dance team to travel to the West Coast Elite (WCE) Dance Camp in Garden Grove (Anaheim), CA.
4. Approval of Overnight Field Trip Request 17-18.43 for the 10th through 12th grade student council members to travel to the summer retreat at Sycamore Canyon Campground in Malibu, CA, was pulled to be discussed separately.
5. Approved Overnight Field Trip Request 17-18.44 for the A.E. Wright Middle School 8th grade National Junior Honor Society to travel to Yosemite National Park, CA.
6. Approved Overnight Field Trip Request 17-18.45 for the A.E. Wright Middle School 7th grade National Junior Honor Society to travel to Catalina Island Marine Institute in Catalina, CA.
7. Approved Overnight Field Trip Request 17-18.46 for the A.E. Wright Middle School 6th grade National Junior Honor Society to travel to Astro Camp in Idyllwild, CA.
8. Approved Overnight Field Trip Request 17-18.47 for the A.C. Stelle Middle School 8th grade National Junior Honor Society to travel to Yosemite National Park, CA.
9. Approved Overnight Field Trip Request 17-18.48 for the A.C. Stelle Middle School 7th grade National Junior Honor Society to travel to Catalina Island Marine Institute in Catalina, CA.
10. Approved Overnight Field Trip Request 17-18.49 for the A.C. Stelle Middle School 6th grade National Junior Honor Society to travel to Astro Camp in Idyllwild, CA.
11. Approved Overnight Field Trip Request 17-18.50 for the Calabasas High School 12th grade yearbook class to travel to the SoCal Yearbook Workshop at Chapman University in Orange, CA.
12. Approved Gifts, as presented.
13. Approved Quarterly Report on Williams Uniform Complaints, as presented.
14. Approved Purchase Orders, as presented.

The Board now discussed Consent Agenda A, Item No. 4.

4. The Board discussed security measures which will be in place for Overnight Field Trip Request 17-18.43 for the 10th through 12th grade student council members to travel to the summer retreat at Sycamore Canyon Campground in Malibu, CA. It was determined that Overnight Field Trip Request 17-18.43 would be approved pending law enforcement review of security measures at the campground.

On motion of Ms. Wasserman, seconded by Ms. Stein, the Board of Education approved Consent Agenda - A, Item 4.

Board Motion carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote carried 1:0 as follows:

AYES: Student board member Gelnak

#### **APPROVAL OF CONSENT AGENDA - B**

On motion of Ms. Stein, seconded by Ms. Cutbill, the Board of Education approved Consent Agenda - B, Item 1.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

1. Approved the Personnel Document dated 6-26-18, enumerating employee changes as listed in the attached document.

#### **ACTION AGENDA**

1. Sumac Elementary School principal, Liberty Logan introduced Pepperdine University, Seaver College, Director of Clinical Practice Dr. Elizabeth Yomantas with whom she and A.E. Wright Middle School principal, Elias Miles have been working closely. Dr. Yomantas introduced her colleagues, Dr. Carrie Wall, Dr. Carrie Birmingham, and Dr. Stella Erbes. She said their professional development school is interested in developing their program with Sumac Elementary School and A.E. Wright Middle School. Ms. Logan said Sumac Elementary School will host six teaching candidates who will be working in the traditional English classrooms of the dual language program. She said the teaching candidates will integrate into the Sumac family and will be a welcome addition of extra hands, eyes, ears, and expertise in the classrooms. Mr. Miles said it was appealing to join into a partnership with Pepperdine University and Seaver College where the teaching candidates are in various stages of their education. He said this is a reintroduction of the program at A.E. Wright Middle School and he looks forward to hosting the candidates. Ms. Stein asked if the placement of the teaching candidates will be based on teacher interest or Need. Mr. Miles said the placement will be based on providing rounded mentorship and models of co-teaching. Mr. Lawrence asked if there is any financial savings to having 700 hours of additional student teaching time per semester. Dr. Dunn replied that the District will not replace union staff but will in turn have more people available for assistance. Dr. Yomantas said there is mutual benefit for both parties involved and that the Pepperdine students benefit by seeing great pedagogy, teaching models, working with specials needs students and gifted students, and English Language Learners.

The Board said they are excited for the reintroduction of the Bilingual, Cross-cultural, Language and Academic Development (BCLAD) credential provided which will create a local pipeline of talent and will benefit student learning and the teacher to student ratio. They said the LVUSD staff, Pepperdine University supervisors, and the teacher candidates will collaborate from the start of the school year to provide ongoing and reciprocal professional development that will benefit students.

On motion of Ms. Wasserman, seconded by Ms. Menges, the Board of Education approved the Memorandum of Understanding - Professional Development School Partnership with Pepperdine University.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote carried 1:0 as follows

AYES: Student board member Gelnak

2. Dr. Stepenosky stated that LVUSD is one of five school districts in the state of California that was chosen to benefit from the Proposition 56 Tobacco Grant. He highlighted and acknowledged the collaboration among Ms. Kimmel, Mr. Gleason, and district staff members who collected and prepared the information to submit for the grant. He congratulated Mr. Gleason on writing and securing the grant for LVUSD.

Mr. Gleason said as a component of Proposition 56 - California Healthcare, Research and Prevention Tobacco Tax Act of 2016, the Department of Justice (DOJ) released a Request for Grant Proposals (RFP) to mitigate the growing epidemic of teenage e-cigarette and vape device usage in California. He said that the District immediately responded and was awarded \$1,075,000 in funds over a two year period beginning July 1, 2018. He said the District will be partnering with the LA County Sheriff's Department for greater support and resources to keep students, staff, and schools safe as well as installing vape detection devices in secondary school bathrooms.

Ms. Wasserman asked if the vape detection devices will be installed in both the middle school and high schools. Ms. Kimmel replied that the District will be working with secondary principals for the strategic placement of the 42 devices.

On motion of Ms. Wasserman, seconded by Ms. Cutbill, the Board of Education approved The Department of Justice Tobacco Grant Memorandum of Understanding.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote carried 1:0 as follows

AYES: Student board member Gelnak

3. Mr. Gleason said the Local Control and Accountability Plan (LCAP) reflects the community and District's priorities for student achievement in the California Common Core State Standards. He said the LCAP has been presented to the Board throughout the past year with no new changes after the structural overhaul in the 2016-2017 school year. Mr. Gleason said once the Board approves the LCAP the District will submit it to the LA County Office of Education (LACOE). He requested, that should LACOE ask for minor and non-consequential revisions to the goals, actions, or expenditures, for staff to have the Board's authorization to make those minor adjustments.

Ms. Stein said the LCAP is the roadmap for the District and commended Mr. Gleason for his work with the various stakeholders. She said she and Ms. Cutbill sit on the LCAP Committee and that it is a wonderful process which allows for all participants to provide input.

On motion of Ms. Stein, seconded by Ms. Menges, the Board of Education approved the Local Control and Accountability Plan (LCAP) with the authority to make minor revisions required by the County Office of Education.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote carried 1:0 as follows

AYES: Student board member Gelnak

4. Ms. Kimmel stated that state law requires school districts to adopt their budgets prior to July 1st of each year. She said school districts must submit a budget to the County Superintendent of Schools prior to the close of the fiscal year in order to meet the AB 1200 requirements. Ms. Kimmel said that subsequent to the June 12, 2018 public hearing, there were two changes to the projected budget which included the Local Control Funding Formula (LCFF) ongoing funds for the 2018-2019 fiscal year increasing by \$432,000 and one time funds reducing by \$1.9 million, resulting in a net change of a reduction of \$1.5 million for the 2018-2019 budget. The Board of Education stated that there has been great discussion on the budget leading up to today and approved the 2018-2019 budget adoption. The Board acknowledged the lack of funding and increased burden placed on school districts and thanked Ms. Kimmel and her staff for their continued hard work.

On motion of Ms. Stein, seconded by Ms. Cutbill, the Board of Education approved the 2018-2019 Budget Adoption.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Wasserman

NAYES: None

Student Preferential Vote carried 1:0 as follows

AYES: Student board member Gelnak

### INFORMATION

1. Mr. Gleason presented information on Board Policy and Administrative Regulation 3230 - Federal Grant Funds which address the mandated components of Federal Grant management according to Uniform Guidance. He said BP 3230 sets the rules on how the District handles federal money and also protects the District.

Ms. Kimmel added that if BP 3230 is not passed then the District will have an audit finding.

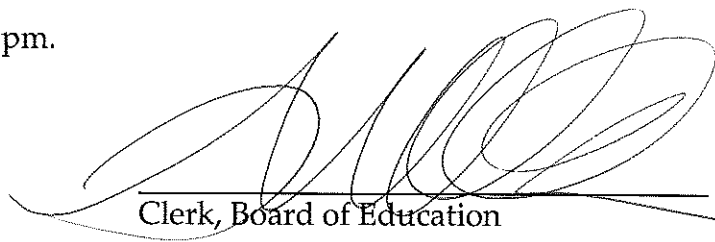
Mr. Lawrence confirmed that the District is simply codifying practices that are currently in place.

### ADJOURNMENT

The meeting was adjourned at 7:15 pm.

10-9-18

Date Approved

  
Clerk, Board of Education