



BOARD OF EDUCATION
Minutes of Regular Board Meeting
February 28, 2023

CALL TO ORDER/MEETING PLACE

President Stein called the Board meeting to order at 5:00 p.m. at the Las Virgenes Unified School District, 4111 Las Virgenes Road, Calabasas, CA.

BOARD MEMBERS PRESENT

Angela Cutbill
Jill Gaines
Dallas Lawrence
Linda Menges
Lesli Stein

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Dr. Daniel Stepenosky, Superintendent
Dr. Ryan Gleason, Assistant Superintendent of Business Services
Dr. Steve Scifres, Assistant Superintendent of Human Resources
Kim Patterson, Director of Secondary Education
Jana Davenport, Director of Elementary Education
Hallie Chambers, Director of Human Resources
Angie Falk, Director of Pupil Services
Jim Klein, Chief Technology Officer

STAFF ABSENT

None

BOARD OF EDUCATION DISCUSSION REGARDING CALENDARING ASSIGNMENTS AND GENERAL ANNOUNCEMENTS

ADJOURNMENT TO CLOSED SESSION

The Board Adjourned to Closed Session at 5:06 p.m.

ADJOURNMENT OF CLOSED SESSION

Closed Session Adjourned at 5:33 p.m.

CALL TO ORDER OPEN SESSION

President Stein reconvened the Board meeting at 5:39 p.m.

BOARD MEMBERS PRESENT

Angela Cutbill
Jill Gaines
Dallas Lawrence
Linda Menges
Lesli Stein

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Dr. Daniel Stepenosky, Superintendent

Dr. Ryan Gleason, Assistant Superintendent of Business Services
Dr. Steve Scifres, Assistant Superintendent of Human Resources
Kim Patterson, Director of Secondary Education
Jana Davenport, Director of Elementary Education
Hallie Chambers, Director of Human Resources
Angie Falk, Director of Pupil Services
Jim Klein, Chief Technology Officer
Agoura High School Student Representative, Emma Richardson (participated on the dais)
Calabasas High School Student Representative, Justin Pistotnik (observed in the audience)

STAFF ABSENT

None

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Agoura High School Student Representative, Emma Richardson.

REPORT OUT OF CLOSED SESSION

President Stein reported that the Board of Education took no specific action in Closed Session.

APPROVAL OF AGENDA

On motion of Ms. Menges, seconded by Mr. Lawrence, the Board of Education approved the agenda of February 28, 2023.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Gaines, Lawrence, Menges, and Stein

NAYES: None

Student Preferential Vote Carried 1:0

APPROVAL OF MINUTES

On motion of Mr. Lawrence, seconded by Ms. Cutbill, the Board of Education approved the Regular Board Meeting Minutes of February 14, 2023.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Gaines, Lawrence, Menges, and Stein

NAYES: None

Student Preferential Vote Carried 1:0

STAFF/BOARD COMMUNICATION

Dr. Stepenosky shared that tonight we have our first student showcase in three years. He invited Ms. Leslie Martinez, Principal of Mariposa, to come to the podium. Ms. Martinez stated that the 5th graders are going to sing a song about their native garden. About fifteen years ago a group called Common Vision came to Mariposa and planted a school orchard. This was a group of young adults that came from up north. Three years later, Mariposa won the Chlorox Green Grant through Facebook. This allowed Mariposa to create the rest of their garden. At that time, they had passionate parents help run the school garden. That was not a sustainable model because once the students left, the parents left. When Ms. Martinez became principal, she wrote a job description for a full-time garden coordinator. Ms. Martinez stated that she was lucky to find Ziva Santop. Ms. Santop holds some great, meaningful lessons for our TK through 8th grade students. She helps maintain the garden. She has also become very passionate about planting native plants in the garden.

The Mariposa 5th grade students performed a song while playing the Ukelele.

Ms. Santop stated that in 2018 Mariposa was awarded the Schoolyard National Habitat Grant by California Fish and Wildlife. The 5th graders from 2018 were the first students to plant wildlife native plants. Since then, the students have continued to plant natives every year. Mariposa was also gifted owl boxes from California Fish and Wildlife. The District installed those boxes for Mariposa. Rain Barrels were also installed at Mariposa. Students harvest the water from the rain barrels to supply the garden. Ms. Santop introduced some students that explained some facts about our native land and plants.

Dr. Scifres stated that we have two employees to honor tonight. He continued that we honor employees every month who exhibit our core dispositions which cultivate a collaborative community. Dr. Scifres stated the Classified Employee of the Month, Ms. Katy Stephens, Office Assistant at Yerba Buena; and the Certificated Employee of the Month, Ms. Stella Ranieri, Teacher, Calabasas High School. Dr. Scifres called up Ms. Amy Aviv, Principal of Calabasas High School, who said shared some kind words about Mr. Ranieri. President Stein presented Ms. Ranieri with an apple trophy and thanked her for her

dedication to our students and staff. She also thanked her for being an advocate for young women to study in the STEAM field. Dr. Scifres called Ms. Jessica Marshall, Principal of Yerba Buena, who said some kind words about Ms. Stephens. President Stein presented Ms. Stephens with an apple trophy and thanked her for her dedication to the students and staff.

Dr. Stepenosky congratulated AHS Boys Soccer as they won their 2nd Marmonte League Championship. CHS Uninstrumental competed in the LA Acapella Festival (LAAF) and took third place. They were the only high school competing in this festival among college level groups. CHS Girls Water Polo had a winning season and made the playoffs. AHS Girls Soccer also advanced to the playoffs. Dr. Stepenosky congratulated Chaparral Elementary for being awarded the California Distinguished School award. Last week was the Superintendents Forum, which is where superintendents from around the area meet to discuss issues.

Mr. Klein stated that the District opened the Yerba Buena Innovation Station. Their computer lab was converted into a maker's space innovation area. In this area, there are lots of resources for kids to build and learn, along with robotics and VR. There are lots of positive phrases on the walls to encourage creativity. There is also a green screen in the innovation station. The school's morning announcements have been recorded using the green screen. Mr. Klein shared a little part of the video so the Board could see their creativity. Ed Tech has spent a lot of time with the staff and students teaching them how to use all of the wonderful additions in the Innovation Station. Mr. Klein stated that Read Across America Day is this Thursday. We look forward to lots of reading across the District.

Ms. Falk shared that this past Saturday, the post secondary students participated in the SELPA'S Transition Fair, where families and students could go to learn about services they can receive beyond graduation. The students built a booth and sold jewelry that they made which netted \$150 from their sales.

Ms. Davenport shared that Outdoor Education for the 5th graders is off to a great start. Yesterday, Lupin Hill overcame all of the challenges due to weather to head out to Camp Gilmore with their two classes of 5th grade students. The students were very happy exploring the wilderness, participating in lots of team building exercises, communication games, bridge building, exploring using the microscopes, wilderness walks, as well as day and night hikes. There is a strong science focus this year. Ms. Davenport asked that the Board members stop by. The kids would love to see them. Ms. Davenport stated that they had an abundance of high school students that wanted to participate this year in Outdoor Ed.

Ms. Patterson shared that we continue our work with substance abuse, education and prevention. In the fall, we welcomed Song for Charlie at CHS. Song for Charlie will be brought to AHS on March 16, 2023. This foundation was started by the Ternan family after an accidental overdose of their son Charlie. The presenter on March 16 is Law Professor Maureen Weston from Pepperdine. Her son, Cedric Halloran, a graduate of AHS in 2019, also overdosed due to fentanyl. This should be a great day for students to help prevent this from happening to anyone else. Ms. Patterson gave a shout-out to our high school peer tutors. There are 140 tutors at CHS and about 100 tutors at AHS.

Ms. Chambers shared that she hosted a PD class last week with Ms. Louthian. This class was about supporting the needs of our TK students. The class was attended by both classified and certificated personnel.

Dr. Gleason shared that we will host our 2nd Tribute to Educators on April 17, 2023 at 5:00 pm in the AHS Performing Arts Education Center. We are excited to celebrate our Employees of the Year, as well as many other personnel. All 15 sites will be represented.

Dr. Scifres stated that yesterday we held a training between LVEA site representatives and LVUSD administrators. The seminar focused on the importance of having site round tables as well as different leadership components. We had over 50 attendees. The highlight of the afternoon was having collaboration between both groups which benefits all LVUSD employees. Dr. Scifres thanked Ms. Darcy Miller for her work putting this seminar together and helping with the slides.

Ms. Emma Richardson, AHS Student Representative, shared that AHS is in the middle of a spirit week. The AHS Spring Formal is this Saturday, with the theme, Enchanted Forest. Elections and campaigning for student council will take place in the next two weeks to determine AHS future leaders. The AHS Boys Soccer Team is currently playing in the State Championship game. The AHS library has a sustainability art theme this week. The library has artwork from students that show sustainability and the environment. CHS has finished their semi annual club rush, which showcased the many great student organizations on campus. CHS will hold their dodgeball tournament in the next few weeks.

Ms. Gaines attended the VICA State Office Holders Dinner. VICA stands for Valley industry and Commerce Association. It was a beautiful evening despite the storm. Ms. Gaines met Mr. Luis Almonte who is the VP of Operations and Community Engagement for the Discovery Cube, which is a wonderful museum. He shared that they offer a lot of free programming where they come to school sites and host labs and seminars. They also offer field trips.

Ms. Cutbill shared that she has participated in a lot of committee work over the past couple of weeks. She thanked A.E. Wright for putting on a wonderful Honor Roll Ceremony for their 6th, 7th and 8th grade students. This was the first time they have done this ceremony. It came together and it was a lovely event. It was very well attended. Ms. Cutbill stated that it was nice to see families mingling.

Ms. Menges forewent her comments.

Mr. Lawrence thanked staff for the great committee work in the last few weeks. He thanked Dr. Gleason and his team for the great work they have been doing. Mr. Lawrence shared that A.E. Wright and A.C. Stelle will be performing Grease through the Jaxx Theater program. The performances will be this Friday and Saturday.

Ms. Stein shared that she attended Willow Idol. She gave a shout-out to Dr. Gleason for replacing the sound system at the AHS Performing Arts Education Center. The sound system never sounded so great. It was wonderful to see the elementary schools use the Performing Arts Education Centers. Willow had a sold out event which was amazing.

COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA

There were no comments from the audience on items not on the agenda.

APPROVAL OF CONSENT AGENDA - A

On motion of Mr. Lawrence, seconded by Ms. Gaines, the Board of Education approved Consent Agenda A, Items 1-14.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Gaines, Lawrence, Menges, and Stein

NAYES: None

Student Preferential Vote Carried 1:0

1. Approved Purchase Orders as listed on the attached document.
2. Approved Classified Job Description - Senior Accountant as listed on the attached document.
3. Approved Classified Job Description - Bond Project Manager as listed on the attached document.
4. Approved Classified Job Description - Director of Curriculum and Instruction as listed on the attached document.
5. Approved Classified Job Description - Assistant Superintendent/CBO as listed on the attached document.
6. Approved Classified Job Description - Assistant Superintendent of Student Services as listed on the attached document.
7. Approved Award of Bid - Newbury Park Tree Service - Tree Trimming at Various Sites as listed on the attached document.
8. Approved Acceptance of Notice of Completion - Fence Factory - Security Fencing at Various Sites as listed on the attached document.
9. Approved CMAS - Hellas Construction, Inc. - Turf Installation and Rubber Track Surface at Various Sites as listed on the attached document.
10. Approved CMAS - Hellas Construction, Inc. - Tennis Court Resurfacing at Agoura High School and Calabasas High School as listed on the attached document.
11. Approved 2022-2024 Transportation Plan as listed on the attached document.
12. Approved Measure G/S Oversight Committee Appointments as listed on the attached document.
13. Approved Student Teacher Agreement - Hope International as listed on the attached document.
14. Approved Overnight Field Trip Request 22-23.32 ACS AstroCamp as listed on the attached document.

APPROVAL OF CONSENT AGENDA - B

On motion of Mr. Lawrence; seconded by Ms. Cutbill, the Board of Education approved Consent Agenda B, Item 1.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Gaines, Lawrence, Menges, and Stein

NAYES: None

1. Approved Personnel Document as listed on the attached document.

Dr. Stepenosky congratulated Ms. Angie Falk in her new role as Assistant Superintendent, Student Services.

ACTION ITEMS

1. Resolution 24-22 - Classified Layoff/Reduction in Hours was presented. Ms. Chambers stated that this is a procedural step that the District is required to take by law. If the Board of Education approves this resolution, this will authorize the layoff/reductions of the following positions: 32.5 hours per week of Secondary Media Center Clerk at Lindero Canyon, 30 hours per week of Secondary Media Center Clerk at AHS, and 5 hours per week of Communication Coordinator at A.E. Wright. Due to lack of work or funds, it is necessary to reduce these hours. The District will continue to provide 30 hours per week of Media Center Coordinator at both elementary and middle schools and 40 hours per week at the high schools.

On motion of Mr. Lawrence, seconded by Ms. Menges, the Board of Education approved Resolution 24-22 - Classified Layoff/Reduction in Hours.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Gaines, Lawrence, Menges, and Stein

NAYES: None

2. MOU: California Healthy Kids Survey was presented. Dr. Gleason shared that this survey has historically created a baseline of climate and social-emotional well-being data for staff, students, and parents. This survey has been given annually for the past 7-8 years. This year LVUSD plans to administer the staff, parent, and student modules of the survey. The student survey will include an expanded module.

On motion of Mr. Lawrence, seconded by Ms. Menges, the Board of Education approved MOU: California Healthy Kids Survey.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Gaines, Lawrence, Menges, and Stein

NAYES: None

Student Preferential Vote Carried 1:0

3. Resolution 25-22 - Transfer from Fund 35 to Fund 21 was presented. Dr. Gleason shared that CA Education Code section 42600 requires the Board of Education to adopt a formal resolution to transfer funding between different accounts. Staff recommends to take the steps necessary to transfer \$992,538.84 of the balance currently held in Fund 35 (State Facilities Grants) to Fund 21 (Construction Bond Funds). The balance of Fund 35 was established through state bond fund matching grants on projects previously completed in LVUSD. The current balance of Fund 35 reflects a matching grant from the Lupin Hill MPR construction several years back.

On motion of Mr. Lawrence, seconded by Ms. Menges, the Board of Education approved Resolution 25-22 - Transfer from Fund 35 to Fund 21.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Gaines, Lawrence, Menges, and Stein

NAYES: None

Student Preferential Vote Carried 1:0

INFORMATION ITEMS

1. Report: Measure E Committee Annual Report to the Board was presented. Dr. Gleason stated that a \$98 parcel tax was successfully passed by voters in 2004. Citizens' Oversight Committee (COC) was established for the purpose of overseeing the distribution of the funds generated from the parcel tax. Measure E has provided support for counseling, library specialists, science program, athletics, and so much more. Mr. Jay Esban, from the Measure E Citizens' Oversight Committee, is here to share their annual report. Mr. Esban shared that Measure E was passed in 2004. Since then, there have been three renewals, the last one in 2015. That renewal was renewed for 12 years. The funds from Measure E has supported many wonderful things in the District, as well as, prevented many layoffs for District staff. The funds from the measure requires a Citizens' Oversight Committee to monitor the District's adherence to the allocation of funds. Included in the report, you will find the minutes from the many meetings that have been held from the school year 2021-22. Mr. Esban stated that all the funds received from the measure were spent in compliance of the measure. Total revenues received from the parcel tax were \$2.3m. Included in the \$2.3m are donations received. Each spring, Superintendent Stepenosky sends a letter to the families of permit students asking them to contribute \$98 just as residents do. Measure E uses funds that benefit all students in LVUSD. Many of the funds help support class size reduction, counseling efforts, library media specialists, a science program for 4th and 5th grade, music, art, and drama programs in middle school, plus high school athletics and activities. The expenditures for the year were \$2.3m which means they broke even. This measure is critical to the success of the District as LVUSD receives lower funding than other districts.

Ms. Cutbill thanked Mr. Esban and the entire committee for their hard work and dedication to LVUSD. Ms. Cutbill stated that the committee allows the Board of Education to speak freely on the spending of the funds as the committee ensures that the funds are spent wisely and correctly. This allows the Board of Education to be credible about their spending. Mr. Esban stated how glad the committee was working with Dr. Gleason. He has been extremely supportive which helps make their job easier.

Ms. Menges also thanked the entire committee for their time and dedication to the District.

Ms. Gaines thanked the committee for their work. She also commented how consistent the numbers are from year to year.

Mr. Lawrence also thanked Mr. Esban and the entire committee for the dedication. The members of the committee volunteer many hours and the Board of Education is so appreciative of their commitment.

Ms. Stein thanked Mr. Esban and the committee for all the work they do. She also thanked Mr. Esban for his very clear and precise presentation this evening.

The meeting was adjourned at 6:48 p.m.

Date Approved

President, Board of Education