



BOARD OF EDUCATION
Minutes of Regular Board Meeting
February 14, 2023

CALL TO ORDER/MEETING PLACE

President Stein called the Board meeting to order at 4:35 p.m. at the Las Virgenes Unified School District, 4111 Las Virgenes Road, Calabasas, CA.

BOARD MEMBERS PRESENT

Angela Cutbill
Jill Gaines - participated remotely from 9 Old Bridle Path, Lawrenceville, NJ 08648
Dallas Lawrence
Linda Menges
Lesli Stein

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Dr. Daniel Stepenosky, Superintendent
Dr. Ryan Gleason, Assistant Superintendent of Business Services
Dr. Steve Scifres, Assistant Superintendent of Human Resources
Kim Patterson, Director of Secondary Education
Jana Davenport, Director of Elementary Education
Hallie Chambers, Director of Human Resources
Angie Falk, Director of Pupil Services
Jim Klein, Chief Technology Officer

STAFF ABSENT

None

BOARD OF EDUCATION DISCUSSION REGARDING CALENDARING ASSIGNMENTS AND GENERAL ANNOUNCEMENTS

ADJOURNMENT TO CLOSED SESSION

The Board Adjourned to Closed Session at 4:36 p.m.

ADJOURNMENT OF CLOSED SESSION

Closed Session Adjourned at 5:39 p.m.

CALL TO ORDER OPEN SESSION

President Stein reconvened the Board meeting at 5:45 p.m.

BOARD MEMBERS PRESENT

Angela Cutbill
Jill Gaines - participated remotely from 9 Old Bridle Path, Lawrenceville, NJ 08648
Dallas Lawrence
Linda Menges
Lesli Stein

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Dr. Daniel Stepenosky, Superintendent
Dr. Ryan Gleason, Assistant Superintendent of Business Services

Dr. Steve Scifres, Assistant Superintendent of Human Resources
Kim Patterson, Director of Secondary Education
Jana Davenport, Director of Elementary Education
Hallie Chambers, Director of Human Resources
Angie Falk, Director of Pupil Services
Jim Klein, Chief Technology Officer
Agoura High School Student Representative, Emma Richardson (observed in the audience)
Calabasas High School Student Representative, Justin Pistotnik (participated on the dais)

STAFF ABSENT

None

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Sumac students that were in attendance.

REPORT OUT OF CLOSED SESSION

President Stein reported that the Board of Education took no specific action in Closed Session.

APPROVAL OF AGENDA

On motion of Mr. Lawrence, seconded by Ms. Menges, the Board of Education approved the agenda of February 14, 2023.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Gaines, Lawrence, Menges, and Stein

NAYES: None

Student Preferential Vote Carried 1:0

APPROVAL OF MINUTES

On motion of Ms. Menges, seconded by Ms. Cutbill, the Board of Education approved the Regular Board Meeting Minutes of January 31, 2023.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Gaines, Lawrence, Menges, and Stein

NAYES: None

Student Preferential Vote Carried 1:0

STAFF/BOARD COMMUNICATION

Dr. Stepenosky congratulated Principal Liberty Logan on receiving the ASCA Region 13 Principal of the Year award. There are 50 school districts in this region. President Stein congratulated Principal Logan. She thanked her for her wonderful service to LVUSD.

COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA

There were no comments from the audience on items not on the agenda.

INFORMATION ITEMS

1. Measure S First Bond Draw, Summer projects, and Updates was presented. Dr. Stepenosky stated that he was grateful for the community's passage of Measure S in the November 2022 election. Since the passage of Measure S, staff has worked closely with the Facilities Committee to map out the next steps relating to securing the Series A Bond proceeds and identifying initial priority projects. Dr. Stepenosky shared that the District has chosen Telacu as the Project Management firm. Dr. Gleason stated that the District has been hard at work on Measure S since it passed with the following: the election results have been certified into the Board of Education minutes, the bylaws have been adopted for the Measure S Oversight Committee; the District has advertised the seven openings on the Citizen's Oversight Committee, and the District has developed a recommendation for a fiscal instrument to support Summer 2023 projects through the August 1, 2023 closure of the Series A Bond Sale. Dr. Gleason stated that there is a reimbursement process where the District can use funds from developer fees and deferred maintenance and then reimburse those funds once we close on the first bond sale. Dr. Gleason introduced Tim Carty, LVUSD's financial advisor. Mr. Carty stated that part of the allure of Measure S was that it would not overlap with Measure R. Measure R still has three years to finish. Mr. Carty stated that it is very common for school districts to use other funds for costs and then approve a Resolution for Reimbursement to pay back those funds. The bond commencement process in Los Angeles County takes about 4 months so to receive funds on August 1, 2023, we have to start the process around April 1, 2023. There will be bond documents presented to the Board of Education around April or May which will require approval. This will start the process. These documents will look similar to other bond documents that The Board has seen before. There are also some bond documents that need approval from the LA Board Supervisors. The sale will

occur in July and about three weeks later, the funds will appear in the bank account. The \$340m bond was divided into four draws of \$85m each. There is some flexibility to go a little higher or lower for each draw. Mr. Carty stated that using other District funds for the advancement of the projects is the most efficient way to complete this process.

Ms. Stein asked how this process works with regards to the tax payers. If we are taking money in August, how is it that the tax payers do not get charged for the sale of the bonds? Mr. Carty stated that the sale of the Series A Bonds will be sold at what's called a "premium". The investors will give more than \$85m. The extra amount, or premium, gets deposited to Los Angeles County and that money gets used to cover the first three years of interest. The investors get charged the interest so the tax payers don't need to pay. The interest that the investor pays was already factored into the bond. This process will not cost the District anything. The interest rates are higher today than they were one or two years ago. The Board of Education has been very good at refinancing when interest rates have dropped. They have saved over \$10m by refinancing Measure G funds. If the interest rates drop to what they were in 2020 or 2021, Mr. Carty will let the Board know so they can refinance at a lower interest rate. The District will not be locked into the interest rate at the time of the bond sale.

Dr. Gleason shared the project list through August 2023 which includes: #1 Focus; Roofing by need and DSA approvals, which include some buildings at Calabasas High School, Round Meadow, AE Wright, Lindero Canyon, and MOT; Focus #2 Transitional Kindergarten - modular classrooms and playground/restroom installation; Focus #3 Solar; and some Summer Deferred Maintenance which will include turf addition and asphalt replacement. Mr. Lawrence asked about the H Building at CHS. Ms. Cutbill stated that the District has worked on the process of that building. The engineering has been scoped out. This building will take much time to complete. The process has started on that building and will continue. Dr. Gleason stated that we will use the following funds: Fund 25: Developer Fees; Fund 14: Deferred Maintenance; and Fund 25: Capital Facilities to front the money for these bond projects. These funds will be reimbursed once we receive the first installment of the bond sale. Dr. Gleason stated that the deferred maintenance projects will not come out of the bond sale. These expenses will come out of the deferred maintenance fund.

STAFF/BOARD COMMUNICATION (CONTINUED)

Dr. Stepenosky shared that the Foundation's event, Battle of the Bands, raised \$12k last weekend. The 13th Annual Eika Golds MVP Baseball Game will be hosted by Agoura High School on March 17, 2023. This is a great event where the varsity baseball players play with the special needs students. All are welcome to come out. The Superintendent Youth Council was last week where students broke out into small groups. The students then presented lots of helpful information about classes and different high school issues. Mariposa hosted their Winter Fair which was on hiatus for three years. It was nice to attend that event.

Mr. Klein shared that last week we had author Marnie Schneider host an author visit. There were 19 classes that participated in this visit. The theme was football which was great since the Super Bowl was last weekend. At the end, the students had to write about a challenge they overcame. This was a contest where the winner will receive a full set of books from Ms. Schneider.

Ms. Falk stated that this Thursday will be the first of four special education seminars that will be hosted at the District Office. This will be training and preparation for the State Audit. This year the state will access 10% of our special education files to audit. Part of the trainings will include areas that the state will be looking at.

Ms. Davenport shared that the 2023 Elementary Summit, made up of elementary certificated staff from across the District, met to review elementary standards. They started with the LVUSD Elementary Standards Handbook and discussed its implementation. They wanted to make sure everyone was on the same page. The meeting was very productive and informational.

Ms. Patterson shared that last week Principal Aviv went to Agoura High School and worked with the entire math department. They looked at the "why". How are the students doing, what does the data tell us, what are the current math standards, math practices, etc. Yesterday, Ms. Aviv had the Calabasas High School math teachers together all day for a learning seminar. Next week, all math teachers from the three middle schools will get together to do the same. The math departments are all on the same journey.

Ms. Chambers highlighted the work of the Media Center Coordinators and Media Center Clerks, who support our students. Their innovation and creativity is greatly appreciated. Some of the recent themes have been diversity and kindness.

Dr. Gleason shared an appreciation for the Child Nutrition Department. The food sales has increased by about 1k per day over the last four months. They have revitalized their menus and looked at creative ways to bring more students in. They have offered some menu tasting and sharing of ideas. They have created an adult menu that can be used during Curriculum Adoption meetings, staff meetings, etc.

Dr. Scifres stated that we had our first in-person Curriculum Council meeting since February 2020. It was a pleasure to have everyone together. They discussed the TK-12th grade math work, Spanish curriculum adoption, and also TK-5 core literature adoption.

Calabasas High School Student Representative, Justin Pistotnik, stated that CHS is working on their first Blood Drive. They are also working on their 2nd Club Rush for the second semester. Agoura High School celebrated Valentines Day today. Link Crew hosted a Valentines Day event with yummy food and lots of love.

Ms. Gaines forewent her comments.

Ms. Cutbill shared that she has been doing lots of committee work. She congratulated Ms. Liberty Logan for her Principal of the Year award. It's wonderful to see our administrators being recognized.

Ms. Menges joined Dr. Stepensoky at the morning assembly where Liberty Logan was recognized for her Principal of the Year award. That day was Crazy Hair Day at the school. It was very cute to see all the wild hair styles. Ms. Menges, along with Ms. Stein, attended the Lindero Canyon Middle School production of Annie, which was fabulous.

Mr. Lawrence gave a shout out to Lindero Canyon for their production of Annie. The show was amazing.

Ms. Stein stated that she also attended Annie. She has spent a few weeks getting to the school sites. It has been wonderful to see the students. Ms. Stein also commented on the Battle of the Bands from last weekend. Doc Step and the Expendables put together the song they performed in just two days. They had an amazing performance. There were LVUSD parents and students that participated in several of the bands. The talent was wonderful to see. She also attended the AHS Tri-M Music Honors Society concert which was fabulous. The concert consisted of all AHS students.

APPROVAL OF CONSENT AGENDA - A

On motion of Mr. Lawrence, seconded by Ms. Cutbill; the Board of Education approved Consent Agenda A, Items 1-11.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Gaines, Lawrence, Menges, and Stein

NAYES: None

Student Preferential Vote Carried 1:0

1. Approved Warrants as listed on the attached document.
2. Approved Disposal of Surplus Property as listed on the attached document.
3. Approved Proposal - Nineteen Six Architects - Transitional Kindergarten Bathroom Additions and Upgrades at Various Sites as listed on the attached document.
4. Approved Proposal - Delane Engineering - Hillside Mobilization at Lupin Hill as listed on the attached document.
5. Approved Proposal - Hellas Construction, Inc. - Geotechnical Investigation and Topographical Study for Turf Installation at Various Sites as listed on the attached document.
6. Approved Proposal - DC Architects - Site Portable Placement Design at Various Sites as listed on the attached document.
7. Approved CMAS - Dave Bang Associates, Inc. - Playground Installation at Various Sites as listed on the attached document.
8. Approved Super Co-Op Joint Power Authorities Annual Renewal as listed on the attached document.
9. Approved Overnight Field Trip Request 22-23.29 LCMS Catalina as listed on the attached document.
10. Approved Overnight Field Trip Request 22-23.30 LCMS Music as listed on the attached document.
11. Approved Overnight Field Trip Request 22-23.31 AHS Theater as listed on the attached document.

APPROVAL OF CONSENT AGENDA - B

On motion of Ms. Menges; seconded by Ms. Cutbill, the Board of Education approved Consent Agenda B, Items 1-2.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Gaines, Lawrence, Menges, and Stein

NAYES: None

1. Approved Personnel Document as listed on the attached document.
2. Approved Expulsion of the Student in Disciplinary Case No. 21-22.06 as listed on the attached document.

ACTION ITEMS

1. Resolution 23-22 - Approval of the Intent to Issue Tax-Exempt General Obligation Bonds was presented. Dr. Gleason stated that this allows the District to reimburse any funds that were used for the Bond projects.

On motion of Mr. Lawrence, seconded by Ms. Gaines the Board of Education approved Resolution 23-22 - Approval of the Intent to Issue Tax-Exempt General Obligation Bonds.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Gaines, Lawrence, Menges, and Stein

Student Preferential Vote Carried 1:0

The meeting was adjourned at 6:52 p.m.

Date Approved

President, Board of Education