



BOARD OF EDUCATION
Minutes of Regular Board Meeting
October 18, 2022

CALL TO ORDER/MEETING PLACE

President Menges called the Board meeting to order at 4:40 p.m. at the Las Virgenes Unified School District, 4111 Las Virgenes Road, Calabasas, CA.

BOARD MEMBERS PRESENT

Angela Cutbill

Dallas Lawrence - participated remotely from 95 Henry Street, New York, NY 10002

Linda Menges

Lesli Stein

Dr. Kate Vadehra, M.D. - participated remotely from 18 Corral Road, Bell Canyon, CA 91307

BOARD MEMBERS ABSENT

Ms. Cutbill was absent for the first 20 minutes of closed session.

STAFF PRESENT

Dr. Daniel Stepenosky, Superintendent

Dr. Ryan Gleason, Assistant Superintendent of Business Services

Dr. Steve Scifres, Assistant Superintendent of Human Resources

Dr. Clara Finneran, Assistant Superintendent of Education (participated remotely)

Kim Patterson, Director of Secondary Education

Jana Davenport, Director of Elementary Education

Hallie Chambers, Director of Human Resources

Angie Falk, Director of Pupil Services

Jim Klein, Chief Technology Officer

Agoura High School Student Representative, Emma Richardson (observed in the audience)

Calabasas High School Student Representative, Justin Pistotnik (participated on the dais)

STAFF ABSENT

Kim Patterson, Director of Secondary Education

BOARD OF EDUCATION DISCUSSION REGARDING CALENDARING ASSIGNMENTS AND GENERAL ANNOUNCEMENTS

ADJOURNMENT TO CLOSED SESSION

The Board Adjourned to Closed Session at 4:41 p.m.

ADJOURNMENT OF CLOSED SESSION

Closed Session Adjourned at 5:44 p.m.

CALL TO ORDER OPEN SESSION

President Menges reconvened the Board meeting at 5:58 p.m.

BOARD MEMBERS PRESENT

Angela Cutbill

Linda Menges

Lesli Stein

Dr. Kate Vadehra, M.D. - arrived 15 minutes late to the meeting

BOARD MEMBERS ABSENT

Dallas Lawrence

STAFF PRESENT

Dr. Daniel Stepenosky, Superintendent
Dr. Ryan Gleason, Assistant Superintendent of Business Services
Dr. Steve Scifres, Assistant Superintendent of Human Resources
Dr. Clara Finneran, Assistant Superintendent of Education
Jana Davenport, Director of Elementary Education
Hallie Chambers, Director of Human Resources
Angie Falk, Director of Pupil Services
Jim Klein, Chief Technology Officer
Agoura High School Student Representative, Emma Richardson (observed in the audience)
Calabasas High School Student Representative, Justin Pistotnik (participated on the dais)

STAFF ABSENT

Kim Patterson, Director of Secondary Education

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Calabasas High School Student Representative, Justin Pistotnik.

REPORT OUT OF CLOSED SESSION

President Menges reported that the Board of Education took no specific action in Closed Session.

APPROVAL OF AGENDA

On motion of Ms Stein, seconded by Ms. Cutbill, the Board of Education approved the agenda of October 18, 2022.
Board Motion Carried 3:0:2 as follows:
AYES: Board members Cutbill, Menges, and Stein
NAYES: None
ABSENT: Board members Lawrence and Vadehra
Student Preferential Vote Carried 1:0

APPROVAL OF MINUTES

On motion of Ms. Stein, seconded by Ms. Cutbill, the Board of Education approved the Regular Board Meeting Minutes of September 13, 2022.
Board Motion Carried 3:0:2 as follows:
AYES: Board members Cutbill, Menges, and Stein
NAYES: None
ABSENT: Board members Lawrence and Vadehra
Student Preferential Vote Carried 1:0

STAFF/BOARD COMMUNICATION

Dr. Stepenosky asked the community to please vote on November 8, 2022.

Dr. Scifres shared his excitement for celebrating the two Employees of the Month. These employees have gone above and beyond. Dr. Scifres called up the Principal of White Oak Elementary, Ms. Nicole Smith, to introduce the Classified Employee of the Month, Ms. Victoria Sterlekar, Paraeducator. Ms. Smith shared some qualities about Ms. Sterlekar. Dr. Scifres called up the Principal of Bay Laurel Elementary, Dr. Jackii Duncan, to introduce the Certificated Employee of the Month, Ms. Julie Atkinson, Teacher. Dr. Duncan shared some qualities about Ms. Atkinson. President Menges presented each employee with an Apple trophy and thanked them for their dedication to the students and the District.

Dr. Stepenosky introduced the J Team. This team consists of Sergeant William Velek, Deputy Angelica Curiel, Deputy David Lee, and Deputy Gloria Lee. They focus on the safety of our staff and students. They are under the direction of Captain Seetoo from the Lost Hills Sheriff Station. Sergeant Velek stated that the J team is here to help with drugs, safety, lockdown procedures and anything else that comes up.

Ms. Cutbill, Ms. Stein and Ms. Menges thanked the J Team for their partnership and all they do for the safety of our students and staff.

Justin Pistotnik, CHS Student Representative, shared that AHS hosted their Annual Voter Registration Drive where over 200 parents and students registered to vote. On October 6, 2022, AHS hosted a blood drive in partnership with UCLA. Last week was the Homecoming Football Game at AHS. They had a fun filled Halloween themed spirit week and concluded with their Homecoming Dance. Next week, AHS will host their Pennies for Patients fundraiser to help families with kids that have Leukemia. CHS has been honoring Hispanic Heritage Month from September 15 to October 15, 2022. They created a special wing in the library and had salsa dancers to show their vibrant heritage. Last Wednesday, CHS hosted their annual Senior Spaghetti Night. The Kevin Cordasco football game was last Friday where they

supported the Something Yellow Foundation. This Friday is the last home football game where they will honor Breast Cancer Awareness Month by selling luminaries.

Ms. Cutbill shared that yesterday she read a book to a Kindergarten class at Yerba Buena. She stated that honestly there is nothing more fun. The students were listening which was so wonderful to see. The kids asked such great questions about the story. Ms. Cutbill shared that she was asked to be a guest speaker to the graduate students of the Davenport Institute of the School of Public Policy at Pepperdine. They do a lunchtime series which lasted about an hour. She spent time talking to graduate students about Education Policy in our District. This always makes her so proud to share the wonderful things that our District is doing.

Ms. Stein stated that the District celebrated Lupin Hill's 50th Anniversary. The event was well attended. Ms. Menges gave a wonderful celebratory speech. There were a lot of alumni that attended the event. It was truly wonderful. Linda Northrup, who was a Council Member of The City of Agoura Hills, stepped down since she moved out of the area. Ms. Menges and Ms. Stein went to share their appreciation of her at the recognition event held by the city. We had our annual Walk to School Day which is always fun to see the parents and students. Ms. Stein was at Willow Elementary this year. There were lots of strollers and dogs as well which was wonderful to see. It was a real community event.

Dr. Vadehra forewent comments.

Ms. Menges echoed comments about celebrating Lupin Hill's 50th Anniversary. It was a fun community celebration. Ms. Cutbill and Ms. Menges sit on the City Schools Committee where they meet with the cities of Agoura Hills and Westlake. The principals of the schools in those cities attend the committee meeting. The J Team along with City Council Members meet to discuss issues. It is always nice to touch base and support each other. Ms. Menges also shared that it was wonderful to attend the Walk to School Day and the Reyes Adobe Days Parade with the community.

Dr. Stepenosky shared that Chaparral had a great start to Red Ribbon Week. Leaders and student athletes from CHS shared messages to Chaparral students. Principal Goldstein set an 85% participation rate which was crushed so Principal Goldstein took 7 pies to the face which were administered by the CHS students. Dr. Stepenosky shared a slide from Walk to School Day from White Oak Elementary. President Menges, along with City Council Members Halpern and Pearl attended the event. There was a slide from the Reyes Adobe Parade which was a lot of fun. Yerba Buena received a new mascot, the Wildcat, which was well received. There were some slides from the Coffee Carts that have come to our schools to thank the staff for their hard work. The interaction with the staff has been great. Dr. Stepenosky shared a slide from the Something Yellow Football game last Friday. The CHS alumni donated a new Coyote Mascot which was introduced during the game. During halftime, they honored the Something Yellow Foundation for Kevin Cordasco who lost his battle to cancer while attending CHS.

Dr. Gleason shared a slide from the Child Nutrition Department. This team supplies wonderful healthy meals everyday to our students. They have worked on revitalizing the meals to make them appetizing and healthy for the students. The picture shows how colorful the food choices have become. Over the past six weeks, there have been about 500 more meals claimed by students. The students have been enjoying the meals.

Dr. Finneran shared an update from Curriculum Council. The district is doing a Transitional Kindergarten pilot of two sets of materials. One is Creative Curriculum and the other one is Three Cheers for Pre-K. Dr. Finneran will report back the results of the pilot. The district is also doing a World Language (Spanish) pilot as well which is occurring at both high schools.

Mr. Klein stated that this week is Digital Citizen's Week which is now synced with Bullying Prevention Month. We had some great activities this month. Mr. Klein shared the Digital Citizen's Week flyer which has lots of resources for all grades. There are activities scheduled for everyday at the high school level. The topics include Screen Time, Who are you on social media, Why are conspiracy theories so popular, Cyberbullying, etc. The activities have a 15 minute activity for the student as well as a lesson plan for teachers. A lot of this information was pulled from Common Sense Media, which is a partner of ours and has been for a long time.

Ms. Falk stated that they completed their 2-day Applied Behavior Analysis seminar. This seminar is done twice per year for new classified and certificated employees. We also open this up to surrounding districts to participate. Ms. Falk shared that Ms. Louthian, Ms. Rosen and herself presented in Yakama, Washington earlier this year so there were 4 attendees from that presentation that flew down from Washington to attend the seminar. All non LVUSD attendees must pay to participate in the seminar.

Ms. Davenport shared that she is excited to present the Outdoor Education experience for our 5th graders this year that is up for Board consent. Our students are in for a life changing adventure. The trip will consist of 4 nights and 5 days that will give them memories for a lifetime. The provider this year is Wolf Wildness Outdoor Leadership Foundation. They have a track record of delivering wonderful experiences at Camp Gilmore which is run by the Salvation Army.

Their location is off Las Virgenes between Tapia and Malibu Creek State Park. The students will have a great time hiking, swimming, exploring and laughing with fellow students. Wolf has a real strong science focus. They really know how to make learning fun and safe. The cost is not much higher than the last experience the district offered which is great considering inflation increases. Ms. Davenport thanked Cabinet and the Board of Education for their kind consideration and commitment to providing a safe and fun learning experience for our students. The high school students will be able to be counselors and earn their service merit.

Ms. Chambers shared an update on New Employee Training. Each month Dr. Scifres and Ms. Chambers will be hosting a New Employee training for any new employees. This will provide employees with the goals, expectations, and tips for success to be successful in their new role.

Dr. Scifres stated that we are thrilled to offer Professional Development to our administrative team this year. This will consist of a Human Resource Series specifically designed to train and support our administrators. The first session will work on cognitive coaching. The second session will offer building a positive culture at the school site. We are excited to offer this to our administrators so they can support our staff and students.

COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA

There were no comments from the audience on items not on the agenda.

APPROVAL OF CONSENT AGENDA - A

On motion of Ms. Cutbill, seconded by Ms. Stein; the Board of Education approved Consent Agenda A, Items 1-5 and Items 7-18. Item #6 was removed for discussion at a future meeting.

Board Motion Carried 4:0:1 as follows:

AYES: Board members Cutbill, Menges, Stein, and Vadehra

NAYES: None

ABSENT: Board member Lawrence

Student Preferential Vote Carried 1:0

1. Approved Warrants as listed on the attached document.
2. Approved Disposal of Surplus Property as listed on the attached document.
3. Approved Purchase Orders as listed on the attached document.
4. Approved Acceptance of Gifts as listed on the attached document.
5. Approved Resolution 11-22 - Interfund Cash Transfer for Deferred Maintenance as listed on the attached document.

7. Approved Change Order #1 and #2 - Letner Roofing Company - Roof replacement at Agoura High School, Bay Laurel Elementary and Round Meadow Elementary as listed on the attached document.
8. Approved Notice of Completion - Finish Line Paving - Asphalt Replacement at Agoura High School, A.C. Stelle Middle School and Chaparral Elementary as listed on the attached document.
9. Approved Notice of Completion - Bon Air Inc - Installation of New HVAC Equipment at Bay Laurel and Willow Elementary as listed on the attached document.
10. Approved Measure E Oversight Committee Appointments as listed on the attached document.
11. Approved Salary N Schedule Updates as listed on the attached document.
12. Approved Agreement for the 2022-2023 Fee-Based Outdoor Education Program as listed on the attached document.
13. Approved Student Teacher Agreement - Cal State, Northridge as listed on the attached document.
14. Approved California Department of Education (CDE) School Accountability Dashboard Narratives as listed on the attached document.
15. Approved Overnight Field Trip Request 22-23.12 KASMA as listed on the attached document.
16. Approved Overnight Field Trip Request 22-23.13 KASMA TX as listed on the attached document.
17. Approved Overnight Field Trip Request 22-23.14 LC Yosemite as listed on the attached document.
18. Approved Overnight Field Trip Request 22-23.15 CHS Boys BB as listed on the attached document.

This Item will be discussed at a future meeting.

6. Approved Award of Bid - Omega Construction - Hallway corridor at Lupin Hill Elementary as listed on the attached document.

APPROVAL OF CONSENT AGENDA - B

On motion of Ms. Cutbill, seconded by Ms. Stein, the Board of Education approved Consent Agenda B, Item 1.

Board Motion Carried 4:0:1 as follows:

AYES: Board members Cutbill, Menges, Stein, and Vadehra

NAYES: None

ABSENT: Board member Lawrence

1. Approved Personnel Document as listed on the attached document.

ACTION ITEMS

1. Provisional Internship Permit Credential for Mild/Moderate Support Needs was presented. Dr. Scifres stated that staff is seeking approval of a Provisional Internship Permit Credential. The candidate has her Bachelor's degree as well as her MBA from DeVry University. Staff is recommending approval to allow this candidate to support students at CHS. This candidate is currently enrolled in a credential program.

On motion of Ms. Cutbill, seconded by Ms. Stein, the Board of Education approved Provisional Internship Permit Credential for Mild/Moderate Support Needs.

Board Motion Carried 4:0:1 as follows:

AYES: Board members Cutbill, Menges, Stein, and Vadehra

NAYES: None

ABSENT: Board member Lawrence

Student Preferential Vote Carried 1:0

INFORMATION ITEMS

1. Update: Early Childhood Education Certificate Program was presented. Dr. Gleason shared that since Center EdX was awarded \$2m, the Board had requested an overview of the ECE Program. We have several people here tonight to present: Jessica Marshall, Assistant Principal of Lindero Canyon; Dr. Shane Craven, Principal of Aspen Elementary, in Conejo Valley School District; and Ms. Lisa Villangco, TK Teacher at White Oak Elementary. Dr. Gleason called up Ms. Valerie Louthian to share information about the program. Ms. Louthian stated that we started the ECE Program in June 2022. We started with two cohorts in June and then added two more cohorts in August. We currently have 50 candidates across four cohorts from 17 different districts. Some of the values of the program are: play-based pedagogy, social emotional learning, data informed assessments, developmentally appropriate literacy, positive behavior supports, and joy and happiness in the learning process. Ms. Louthian shared the different classes that exist in the program which provide a well rounded teaching experience. Ms. Louthian called up Dr. Shane Craven to speak.

Dr. Craven stated that his class focuses on teaching students with diverse needs. This course teaches the love of learning through a special education lens. They practice the concepts and take them into real world situations which is the key to being successful. The class focuses on identifying possible student needs that the parent might not be aware of. Dr. Craven shared that teaching this course has provided growth in his own field. This has helped him on how to support teachers that work with students with diverse needs. Dr. Craven thanked LVUSD for this amazing opportunity.

Ms. Stein stated how wonderful it is that we have educators from many different districts. This allows these educators to bring and share their experiences which is helpful to future educators.

Ms. Jessica Marshall stated that she is now the Assistant Principal of Lindero Canyon Middle School. She continued that before being an administrator, she was an elementary school teacher who spent ten years in TK and Kindergarten. Hallie Chambers was their fearless leader as they developed the TK program in Conejo Valley School District. Ms. Marshall stated that when this ECE position became available, she jumped at the chance because she had first hand knowledge of the impact a TK teacher can have on a student's foundation. Ms. Marshall shared that through teaching this course, she has been able to reconnect with former colleagues. Her class focuses on Literacy and Language. This class also focuses on how to teach students with various language backgrounds and how to support them.

Ms. Lisa Villangco stated that she teaches TK at White Oak Elementary. She has taught TK for ten years. She is also in the third cohort for the ECE Program. Ms. Villangco decided to take the classes to continue her learning and best practices when teaching TK. Every class has been so helpful in her day to day teaching even though she is only part way through the program. The cohorts provide reflective measures which helps tremendously. This program really helps teachers to know how to best stimulate children's creativity and expand their knowledge. This class also offers the opportunity to meet other educators and share helpful and insightful information. Ms. Villangco thanked Cabinet and the Board for making early childhood a priority and providing the support needed.

Ms. Stein stated how much she loved this. She was inspired by these educators. The joy and passion that they exhibit is going to allow these young students a great opportunity to learn.

Ms. Louthian stated that we want to increase the training and partner with other districts. The \$2m Teacher Effectiveness Grant will allow tuition for 500 students. Ms. Louthian also stated that they want to provide training for additional instructional assistants There will be new cohorts beginning in January. Dr. Gleason stated that 450 districts applied for this competitive grant. LVUSD received the largest award. Dr. Geason shared that this program is a win win for everyone.

2. Revision to Board Policy 4119.11 and Administrative Regulation 4119.11 - Sexual Harassment was presented. Ms. Falk stated that this item is continuing the implementation of our Board Policy and Administrative Regulation. There are mandated trainings that each district must complete. The trainings must cover the following areas: the new definition of sexual harassment; the scope of the institution's education programs where the Title IX policy applies; how to conduct an investigation; the grievance process including hearings, appeals, and informal resolution; and how to serve impartially to avoid bias and conflicts of interest. Ms. Falk stated that she held an hour training yesterday for district administrators on Title IX Sexual Harassment Discrimination and Disability Discrimination. This training met the requirements for the mandated training. The next step is to update the Board Policy and Administrative Regulation with respect to Bullying and how it applies to Sexual Harassment.

The meeting was adjourned at 7:06 p.m.

Date Approved

President, Board of Education