



BOARD OF EDUCATION
Minutes of Regular Board Meeting
August 30, 2022

CALL TO ORDER/MEETING PLACE

President Menges called the Board meeting to order at 4:40 p.m. at the Las Virgenes Unified School District, 4111 Las Virgenes Road, Calabasas, CA.

BOARD MEMBERS PRESENT

Dallas Lawrence
Linda Menges
Lesli Stein
Dr. Kate Vadehra, M.D. - participated remotely from 18 Corral Road, Bell Canyon, CA 91307

BOARD MEMBERS ABSENT

Angela Cutbill

STAFF PRESENT

Dr. Daniel Stepenosky, Superintendent
Dr. Ryan Gleason, Assistant Superintendent of Business Services
Dr. Steve Scifres, Assistant Superintendent of Human Resources
Dr. Clara Finneran, Assistant Superintendent of Education (participated remotely)
Kim Patterson, Director of Secondary Education
Jana Davenport, Director of Elementary Education
Hallie Chambers, Director of Human Resources
Angie Falk, Director of Pupil Services
Jim Klein, Chief Technology Officer
Agoura High School Student Representative, Emma Richardson (observed in the audience)
Calabasas High School Student Representative, Justin Pistotnik (participated on the dais)

STAFF ABSENT

None

BOARD OF EDUCATION DISCUSSION REGARDING CALENDARING ASSIGNMENTS AND GENERAL ANNOUNCEMENTS

ADJOURNMENT TO CLOSED SESSION

The Board Adjourned to Closed Session at 4:41 p.m.

ADJOURNMENT OF CLOSED SESSION

Closed Session Adjourned at 5:34 p.m.

CALL TO ORDER OPEN SESSION

President Menges reconvened the Board meeting at 5:39 p.m.

BOARD MEMBERS PRESENT

Dallas Lawrence
Linda Menges
Lesli Stein

BOARD MEMBERS ABSENT

Angela Cutbill
Dr. Kate Vadehra, M.D

STAFF PRESENT

Dr. Daniel Stepenosky, Superintendent
Dr. Ryan Gleason, Assistant Superintendent of Business Services
Dr. Steve Scifres, Assistant Superintendent of Human Resources
Dr. Clara Finneran, Assistant Superintendent of Education (participated remotely)
Kim Patterson, Director of Secondary Education
Jana Davenport, Director of Elementary Education
Hallie Chambers, Director of Human Resources
Angie Falk, Director of Pupil Services
Jim Klein, Chief Technology Officer
Agoura High School Student Representative, Emma Richardson (observed in the audience)
Calabasas High School Student Representative, Justin Pistotnik (participated on the dais)

STAFF ABSENT

None

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Bay Laurel Principal, Ms. Jackii Duncan.

REPORT OUT OF CLOSED SESSION

President Menges reported that the Board of Education took no specific action in Closed Session.

APPROVAL OF AGENDA

On motion of Ms. Stein, seconded by Mr. Lawrence, the Board of Education approved the agenda of August 30, 2022.
Board Motion Carried 3:0:2 as follows:
AYES: Board members Lawrence, Menges, and Stein
NAYES: None
ABSENT: Board members Cutbill and Vadehra
Student Preferential Vote Carried 1:0

APPROVAL OF MINUTES

On motion of Ms. Stein, seconded by Mr. Lawrence, the Board of Education approved the Regular Board Meeting Minutes of August 9, 2022.
Board Motion Carried 3:0:2 as follows:
AYES: Board members Lawrence, Menges, and Stein
NAYES: None
ABSENT: Board members Cutbill and Vadehra
Student Preferential Vote Carried 1:0

STAFF/BOARD COMMUNICATION

Dr. Stepenosky stated that Dr. Jackii Duncan has been awarded Administrator of the Year from the California Association of School Counselors (CASC). Dr. Duncan was nominated by Counselor, Melissa Gillespie. This award recognizes leaders, principals, and people who champion causes on behalf of the vital services performed by professional counselors, as well as individuals who strive to improve educational systems for all children. The honor recognizes strong leadership to those individuals who work with counselors for better student achievement, college-career, mental health, and so much more. CASC has 11k counselors across the state within the 1k school districts. President Menges stated that she was excited to honor Dr. Jackii Duncan tonight for this well deserved honor. She stated that you can tell from the outpouring of love from the faculty and students how this honor is well deserved. Ms. Menges presented Dr. Duncan with a beautiful Orchid plant. Dr. Stepenosky called up Ms. Gillespie who shared some kind words about Dr. Duncan. Dr. Duncan thanked Ms. Gillespie for nominating her. She also thanked her husband and her amazing staff, students and parents at Bay Laurel.

Calabasas High School Student Board Representative, Justin Pistotnik, shared that both campuses, AHS and CHS, have been buzzing being back on campus. The CHS seniors started their year off with a beautiful senior sunrise. In sports, CHS and AHS started off to great football seasons. CHS has their Homecoming game on September 9, 2022, with their Homecoming dance on the 10th. The theme is Farewell to Summer. ASB has been busy at both high schools. This week, AHS is hosting their spirit week and CHS will have their spirit week next week. Both weeks will culminate with their first pep rally of the year. In honor of National Friendship Day, the CHS wellness commissioners as well as the wellness counselors have been busy planning some fun activities around campus.

Mr. Lawrence thanked all teachers and staff for a great start of the school year. Everyone seems to be excited to be back at school for an almost normal year.

Ms. Stein welcomed everyone back to school. She hopes this year will be smooth for everyone. It has been fun to get to Back to School Nights and welcome new parents. Everyone looks happy and thrilled to be back. Ms. Stein welcomed Mr. Justin Pistotnik, who is the CHS Student Board Representative this year. She also welcomed Jana Davenport, our new Director of Elementary.

Ms. Menges thanked A.E. Wright for decorating the Board Room. She shared that starting this Friday at 6:00 p.m., The Foundation is hosting their Carnival at the Whizin Center. The Carnival will continue through Monday at 9:00 p.m. You can buy wristbands for the rides online. The District booked Mr. Softee to go to the school sites to thank staff for a great start to the new year. There are lactose free options, such as snow cones and popsicles.

Dr. Stepenosky shared a picture from the A.E. Wright BBQ. He has visited all the campuses in the past few days. The energy has been so great at all campuses. People had great summers where they got to travel and relax. You can go to The Foundation website to buy tickets in advance to the Carnival this weekend. The website is: www.thefoundationlvs.org/carnival. The entrance to the carnival is free, however, the rides have a cost. The Foundation supports all 15 schools in the district. There is a beer and wine garden this year for the adults.

Mr. Klein stated that Technology had a relatively smooth start to the year. There were not a lot of software issues with our teachers. We talked about setting up themes each month for the school year. We now have something planned for each month. September is Hispanic Heritage Month. We have put together flyers to send to the teachers to let them know what resources are available. We have coordinated this with the Media Centers. There is a guest author coming in September. Mr. Klein gave credit to Cristina Johnson, Courtney Peoples, and Maureen McDonald for their hard work on this. This will be an amazing plan moving forward.

Ms. Falk shared that special education had a great start to the school year. Certificated and classified staff welcomed over 1,100 special education students this year. She shared some pictures of excited students and staff from the first day of school.

Ms. Davenport stated that this was her very first Board meeting. She shared her gratitude for being a part of the great work going on within LVUSD. It is her pleasure and honor to be a part of the team. She hit the ground running meeting each elementary principal during her first two days. She visited their sites on the first day of school. She was very pleased to see the warm welcome the elementary principals and teams showed toward the students and parents. She was happy to see the parents being able to walk their children to their classrooms. It was heartwarming to witness. Ms. Davenport attended the Elementary Intervention Specialists meeting. They are energized for a great year ahead.

Ms. Patterson has been happy to witness the energy of the secondary administrators and teachers. She commended cabinet on their efforts last year supporting the students mentally and emotionally. She is excited about the high school bell schedule and support periods. There has been a lot of panning that took place to achieve the support periods. The students look vibrant, happy and healthy this year. She hoped that this investment would be shown in the data this year.

Ms. Chambers shared a deep appreciation for our classified employees for their hard work. The evidence of their hard work is seen at every school site.

Dr. Gleason shared that LVUSD just received a \$2m grant today for early childhood development. This grant will go towards the Center EdX ECE (Early Childhood Credential) program. Dr. Gleason gave a shout out to Ms. Valerie Louthian for her idea for the ECE program. Dr. Gleason shared that it has been through Dr. Stepenosky's leadership and relationships that has helped us to achieve these grants. The 15 districts that signed on to our early education program had agreed to reimburse us should we not receive any grant money. We can now tell those districts that we have the expense covered which makes us a leader in the industry. A lot of people that work in other districts have seen what LVUSD has done, and they want to work in our district. Some of the districts in the program include: Beverly Hills, Redondo Beach, Manhattan Beach, Glendale, Lawndale, El Segundo, Moorpark, Conejo and Simi Valley. This seems to be a one-time state grant. Dr. Gleason stated that we have received over \$20m in grants to date.

Dr. Scifres thanked our certificated staff for a great start to the new year. He echoed the sentiment of the energy felt on our campuses. He shared some pictures from the first day of school.

COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA

There were no comments from the audience on items not on the agenda.

APPROVAL OF CONSENT AGENDA - A

On motion of Ms. Stein, seconded by Mr. Lawrence, the Board of Education approved Consent Agenda A, Items 1-14.
Board Motion Carried 3:0:2 as follows:

AYES: Board members Lawrence, Menges, and Stein

NAYES: None

ABSENT: Board members Cutbill and Vadehra

Student Preferential Vote Carried 1:0

1. Approved Acceptance of Gifts as listed on the attached document.
2. Approved Disposal of Surplus Property as listed on the attached document.
3. Approved Purchase Orders as listed on the attached document.
4. Approved Award of Yearbook Contracts - Secondary Schools as listed on the attached document.
5. Approved Measure G Oversight Committee Appointments as listed on the attached document.
6. Approved Notice of Completion - Falcon Roofing - Replacement of Gutters and Downspouts at Round Meadow, Sumac, White Oak, and Maintenance and Operations as listed on the attached document.
7. Approved Notice of Completion - Arrow Parking Lot Service Inc. - Asphalt Replacement/Repair at Mariposa and Willow as listed on the attached document.
8. Approved Change Order for Bon Air, Inc - HVAC Replacement at Bay Laurel and Willow as listed on the attached document.
9. Approved Revised District Signatories/Appointments, and Associated Resolutions No. 5-22 - Certification of Signatures, and Resolution No. 6-22 - Authorized Agents for Federal and State Applications as listed on the attached document.
10. Approved Job Title and Job Description: Director of Child Nutrition, Maintenance and Facilities Operations as listed on the attached document.
11. Approved Overnight Field Trip Request 22-23.01 CHS MUN SD as listed on the attached document.
12. Approved Overnight Field Trip Request 22-23.02 CHS MUN SF as listed on the attached document.
13. Approved Overnight Field Trip Request 22-23.03 AHS SEMA as listed on the attached document.
14. Approved Overnight Field Trip Request 22-23.04 AHS XC as listed on the attached document.

APPROVAL OF CONSENT AGENDA - B

On motion of Mr. Lawrence, seconded by Ms. Stein, the Board of Education approved Consent Agenda B, Item 1.
Board Motion Carried 3:0:2 as follows:

AYES: Board members Lawrence, Menges, and Stein

NAYES: None

ABSENT: Board members Cutbill and Vadehra

1. Approved Denial of Claim #2209480 as listed on the attached document.

On motion of Ms. Stein, seconded by Ms. Menges, the Board of Education moved to approve Consent Agenda B, Item 2.

Board Motion Carried 2:1:2 as follows:

AYES: Board members Menges and Stein

NAYES: Board member Lawrence

ABSENT: Board members Cutbill and Vadehra

2. Personnel Document as listed on the attached document will be presented on September 13, 2021 for reconsideration due to a lack of quorum of the Board.

ACTION ITEMS

1. Resolution No. 4-22 - To Enter Into A Contract With Additional School Bus Transportation and Other Transportation Service Providers was presented. Dr. Gleason shared that whenever we enter into a contract for more than \$10k, we have to enter into a competitive bid. This is what we have done for transportation. Due to the pandemic, there is a shortage of drivers for Durham School Services. They can not fully complete our transportation needs. We are asking for approval this year as we have additional transportation needs that Durham cannot fulfill.

On motion of Ms. Stein, seconded by Mr. Lawrence, the Board of Education approved Resolution No. 4-22 - To Enter Into A Contract With Additional School Bus Transportation and Other Transportation Service Providers.

Board Motion Carried 3:0:2 as follows:

AYES: Board members Lawrence, Menges, and Stein

NAYES: None

ABSENT: Board members Cutbill and Vadehra

Student Preferential Vote Carried 1:0

2. Provisional Internship Permit Credential for Mild/Moderate Support Needs was presented. Dr. Scifres stated that he was seeking Board approval of the permit for a candidate that has a Bachelor's degree from Chico State and is currently working towards achieving their special education credential.

On motion of Mr. Lawrence, seconded by Ms. Stein, the Board of Education approved Provisional Internship Permit Credential for Mild/Moderate Support Needs.

Board Motion Carried 3:0:2 as follows:

AYES: Board members Lawrence, Menges, and Stein

NAYES: None

ABSENT: Board members Cutbill and Vadehra

Student Preferential Vote Carried 1:0

3. Variable Term Waiver Permit was presented. Dr. Scifres asked the Board to approve this term waiver permit for Ms. Hirschfeld who teaches music at Chaparral. Since she doesn't have her teaching credential, she requires a variable term waiver permit to continue teaching for the 2022-23 school year.

On motion of Ms. Stein, seconded by Mr. Lawrence, the Board of Education approved Variable Term Waiver Permit.

Board Motion Carried 3:0:2 as follows:

AYES: Board members Lawrence, Menges, and Stein

NAYES: None

ABSENT: Board members Cutbill and Vadehra

Student Preferential Vote Carried 1:0

INFORMATION ITEMS

1. Opening of School Update, 2022-2023 was presented. Dr. Stepenosky shared again that we have seen lots of smiles and an excitement from everyone being back on campus. He shared some pictures from the first day of school.

Ms. Patterson shared some of the Ed Services updates. The high school support period was worked on throughout the summer in order to help students. The high schools are offering peer support to the students. The coming weeks will show how much support has been utilized by the students. Sources of Strength is an investment that the District is making for social emotional wellness for high school students. This is part of the multi faceted mental health efforts that were worked on in many committees. Sources of Strength will also provide six professional development hours for teachers from both AHS and CHS on October 22, 2022. We know this training of teachers will help with our goal of the students feeling mentally well. The adoption of Civic Engagement has moved forward with two different models. The first model is peer tutoring and mentoring in which students can serve on the campuses. The second model allows students to create their own civic engagement project related to their interests. The District has also implemented a program in which the students can get involved in Broadcast Engineering through the PAEC's.

Ms. Stein asked Ms. Patterson to let the Board members know when the support period rolls out. Board members love to visit schools and see new efforts in action.

Ms. Davenport shared some elementary updates. The District has been addressing the social emotional needs of the elementary students. The elementary school counselors are at their sites providing the balance of joy and support where needed which is so important to the wellness of the students. The counseling RULER is moving forward this year. The RULER is a great addition. The rollout of Transitional TK is currently under way. Ms. Davenport and Ms. Louthian visited TK classrooms yesterday and bonded over the practices they witnessed. We are working on bringing a fabulous Outdoor Education program to our 5th graders this year. We are looking into bringing back the 4 day, 5 night experience that the students look forward to. Camp Gilmore is one option that we are looking into. World Language and English Language in the TK classes will go through a process this year for new curriculum adoption changes.

Ms. Louthian shared some of the TK efforts. This summer, the team worked hard on making sure that the TK classrooms all had the proper furniture and materials needed. We have hired some new Instructional Assistants for TK. The District will offer some professional development for the IA's. We added additional TK classes at Yerba Buena, Lupin Hill and Willow. The TK enrollment is currently 210 students. There were 145 students during 2020-21. We will implement new TK curriculum adoptions this year. Currently, we are full for TK and not accepting new students.

Dr. Stepenosky stated that we have the Measure S Bond coming on the November 8 ballot. Tax rates will not increase with the adoption of the bond. With the passing of the bond, the District can repair the 50-60 year old campuses. There will be a bond oversight committee which would manage all the funds. Currently the H building at CHS has been hanging in there. We removed all extra electronic appliances such as microwaves and refrigerators which were tripping the HVAC units. There are other classrooms available if the H rooms get too hot. The administration team has been constantly monitoring the H building. Assistant Principal Lee has done a great job organizing other available rooms if the H building rooms get too hot. The bond will also expand school safety, CTE programs, and improve classrooms. The bond funds cannot be used for salaries, pensions or benefits. AHS does not have air conditioning issues, however, they have water shortage issues. We have had to bring in extra water stations. We have prepared for the passing of the bond so we can use those funds as soon as possible. The bond funds will be a lot to manage. There are many sites that need repair. We are looking into state matching grants to help with these projects.

Dr. Gleason stated that we do have some new grants this year. They are as follows: Arts and Instructional Materials Block Grant, Expanded Learning Opportunity Program (ELOP), Learning Recovery Grant, and the UTK Block Grant. There are some sunseting grants that are wrapping up such as: ESSER II, ESSER III, and In Person Learning. We just received a new grant today for \$2m for UTK Teacher Development. This helps us attract top leaders in the field.

Ms. Davenport shared that the elementary principals are being proactive regarding the excessive heat. Campus Supervisors are on alert to monitor students throughout the day. The students are encouraged to use shade when possible. The MPR's have been opened during recess and lunch to keep the kids cooler. We are testing portable swamp coolers as well. Principals have been emailing parents to let them know of their efforts.

There was a discussion about shade structures. Dr. Gleason stated that some PFA's have opted to install shade structures. We are trying to use some developer fee funds to install new shade structures. The project list is how we determine what is needed. Mr. Lawrence and Ms. Stein asked for more information about the cost of the shade structures and the decision process of how it is decided which sites get shade structures. They asked for an update in the Friday letter.

Dr. Stepenosky shared some information about portable swamp coolers. The swamp coolers lower the temperature, however, they increase the humidity. Principal Logan at Sumac has been testing the swamp coolers inside and outside to see if these are a viable option.

Ms. Patterson discussed the proactive efforts at the the secondary level regarding the excessive heat. PE and sports provide a challenge. The coaches have been instructed to take breaks, use shade when necessary, and potentially cancel sports when the temperature is above 105 degrees.

Dr. Gleason stated that we spent \$1m in fencing enhancements this summer. We have increased the security camera coverage on all campuses. We have new digital entrance enhancements at Lupin Hill and Sumac. We have increased campus supervisors at all campuses. Ms. Brandie Rosen has been given a new position of behavioral intervention for grades TK through 2. We have added two counselors at the middle schools funded out of Title I. We have also added four behaviorists to the campuses. The grant funding has helped students academically as well as social emotional growth. We have added Knox Boxes to the sites so that first responders can access the schools after hours. There will be two Knox Boxes installed; one for the fire department and one for the police department. We have also added staffing to our PAEC's to allow more students access to the PAEC's. We are able to cover many of the technical staff costs so that the school sites don't have to pay for the staff. This will allow more students to use the PAEC's.

Mr. Klein gave some technology updates. During the summer, we upgraded our infrastructure by upgrading the fiber optic systems. Instead of maxing out at 1G, we have upgraded to max out at 100G, while running at 10G. We boosted our backup internet due to issues with LA County. We will be moving towards Spectrum as our primary and LA County as the backup. Annually, we spend about \$70k on our internet. We qualify for many discounts which help to keep the cost down. We upgraded the Public Address (PA) Systems at Round Meadow and Lindero Canyon as those were the oldest systems. We have upgraded many student/teacher laptops. We will continue this process as our supplier just received 1,100 of the 2k laptops we ordered. Those laptops are being prepared with software and etching before they

can be deployed to our students/teachers. We have added cameras to our sites. We currently have about 410 cameras District-wide. We have upgraded the viewing screens for security. The screens are large TV's which hold 24 camera views on the screen. We have maintained all the software we implemented during Covid. We are still working on the audio visual upgrades as well. We have implemented improvements on our business systems, which allow our comp and leave time processes to be online so the departments can track their hours better and save time during the process.

Ms. Falk gave an update on Special Education. She stated that the department is currently working with 3 grants: Learning Loss, Alternate Dispute Resolution, and Preschool. Mental Health funding returned to the District. Ms. Falk has been working with Dr. Gleason on that funding. All the SPED trainings have been completed. The SPED department has monthly bootcamp meetings and every Tuesday after school, there is a question and answer session where SPED employees can get extra support. On September 8, there will be a district wide SPED training with guest speakers. The SPED department is also implementing a new online system for SST and 504's so that all IEP, SST and 504's can be located in one system.

Dr. Scifres stated that we welcomed many new employees. We added 35 certificated staff including 19 General Ed teachers, 8 Special Ed teachers, 5 Counselors and 3 Psychologists. We also added 54 classified staff including 1 Senior Accountant, 8 Paraeducators, 6 Child Nutrition employees, 14 Campus Supervisors/instructional Assistants, 2 Occupation Therapists, 14 Instructional Specialists, 1 Custodian, 1 Health Clerk, 1 Account Tech 3, 5 Clerical Support staff, and 1 Computer Network Technician. We currently have about 1,200 employees. Dr. Scifres shared 2 pictures from the new employee orientation.

2. New Administrative Regulations No. 4119.12, 4219.12, 4319.12 - Title IX Sexual Harassment Complaint Procedures (Personnel) and Administrative Regulation 5145.71 - Title IX Sexual Harassment Complaint Procedures (Students) was presented. Dr. Stepenosky shared that Ed Services wanted to keep us up to date. Our attorney, Jacqueline Litra, is here in case there are any questions. We wanted to update our policy to align with the new state regulations. Ms. Falk thanked Ms. Litra for waiting so long during the meeting to be here for questions. Ms. Litra stated this is just a regulation that outlines the requirements necessary for this policy. The Title IX Coordinator, Ms. Chambers, will understand and follow along if there are any Sexual Harassment complaints. Ms. Litra stated that this AR is in addition to our current policy. We currently do not have a Title IX policy. This will add to our procedures. These have been required since 2020. Under California Law, all sexual harassment cases are considered sexual harassment, however, under Title IX, there are only certain cases that fall under Title IX. This policy includes the word consent where our other policy did not. Mr. Lawrence was confused on the definition of consent. Ms. Litra stated that the word consent is defined as "a voluntary expression of willingness, permission, or agreement to engage in sexual activity throughout a sexual encounter". The language in this policy would be used in the case of a Title IX complaint. This definition would be used if there was a sexual allegation. If we did not describe the word consent, then anyone can make up their own version of the meaning which would be hard to enforce. This policy will go into our Legal Notification handbook.

Ms. Menges shared that our community suffered a great loss last week. Carter Stone, who was a freshman at AHS, passed last Thursday. He also attended Lindero Canyon and White Oak Elementary. He was a lineman for the AHS football team. She asked for a moment of silence for Carter Stone. Ms. Menges adjourned the meeting in the memory of Carter Stone.

The meeting was adjourned at 7:30 p.m.

Date Approved

President, Board of Education