



**BOARD OF EDUCATION**  
**Minutes of Regular Board Meeting**  
**September 13, 2022**

**CALL TO ORDER/MEETING PLACE**

President Menges called the Board meeting to order at 4:40 p.m. at the Las Virgenes Unified School District, 4111 Las Virgenes Road, Calabasas, CA.

**BOARD MEMBERS PRESENT**

Angela Cutbill  
Dallas Lawrence  
Linda Menges  
Lesli Stein  
Dr. Kate Vadehra, M.D. - participated remotely from 18 Corral Road, Bell Canyon, CA 91307

**BOARD MEMBERS ABSENT**

None

**BOARD OF EDUCATION DISCUSSION REGARDING CALENDARING ASSIGNMENTS AND GENERAL ANNOUNCEMENTS**

**ADJOURNMENT TO CLOSED SESSION**

The Board Adjourned to Closed Session at 4:41 p.m.

**ADJOURNMENT OF CLOSED SESSION**

Closed Session Adjourned at 4:56 p.m.

**CALL TO ORDER OPEN SESSION**

President Menges reconvened the Board meeting at 5:30 p.m.

**BOARD MEMBERS PRESENT**

Angela Cutbill  
Dallas Lawrence  
Linda Menges  
Lesli Stein  
Dr. Kate Vadehra, M.D.

**BOARD MEMBERS ABSENT**

Dr. Vadehra was absent for the first vote only.

**STAFF PRESENT**

Dr. Daniel Stepenosky, Superintendent  
Dr. Ryan Gleason, Assistant Superintendent of Business Services  
Dr. Steve Scifres, Assistant Superintendent of Human Resources  
Dr. Clara Finneran, Assistant Superintendent of Education  
Kim Patterson, Director of Secondary Education  
Jana Davenport, Directory of Elementary Education  
Hallie Chambers, Director of Human Resources  
Angie Falk, Director of Pupil Services  
Jim Klein, Chief Technology Officer  
Agoura High School Student Representative, Emma Richardson (participated on the dais)  
Calabasas High School Student Representative, Justin Pistotnik (observed in the audience)

## **STAFF ABSENT**

None

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Board member Angela Cutbill.

## **REPORT OUT OF CLOSED SESSION**

President Menges reported that the Board of Education took no specific action in Closed Session.

## **APPROVAL OF AGENDA**

On motion of Mr. Lawrence, seconded by Ms. Stein, the Board of Education approved the agenda of September 13, 2022.

Board Motion Carried 4:0:1 as follows:

AYES: Board members Cutbill, Lawrence, Menges, and Stein

NAYES: None

ABSENT: Board member Vadehra

Student Preferential Vote Carried 1:0

## **APPROVAL OF MINUTES**

On motion of Ms. Stein, seconded by Mr. Lawrence, the Board of Education approved the Regular Board Meeting Minutes of August 30, 2022.

Board Motion Carried 3:0:2 as follows:

AYES: Board members Lawrence, Menges, and Stein

NAYES: None

ABSTAIN: Board members Cutbill and Vadehra

Student Preferential Vote Carried 1:0

## **STAFF/BOARD COMMUNICATION**

Agoura High School Student Board Representative Ms. Emma Richardson shared that both AHS and CHS have had two great weeks. They are excited for more fun in the coming weeks. AHS had their first pep rally and home football game on September 2, 2022 where they honored AHS football player, Carter Stone. Tomorrow, AHS will have its annual club rush where students can join the 50+ student run clubs on campus. Last Friday, AHS KASMA was presented with the NFHS First Team Safe Sports School Award presented by the National Athletic Trainers Association. CHS had a very successful homecoming game and pep rally. There was record high attendance. This week CHS is hosting salsa dancers for National Hispanic Heritage Month.

Ms. Cutbill forewent comments.

Mr. Lawrence wanted to thank everyone for getting the message out to the community about voting yes on Measure S. He felt this was an important effort for our district. Mr. Lawrence shared the importance of the bond. The State of California does not fund local facilities. This measure will not raise the tax rates for our community. This bond measure will raise \$340m for our schools.

Dr. Vadehra forewent her comments.

Ms. Stein thanked all of our principals, teachers and staff for the great Back to School Nights. It has been great to be in person again. The turn outs have been phenomenal. Ms. Stein stated that the CHS Homecoming football game against AHS was so much fun. Even though it rained during the game, everyone had a great time. The stands were very full. It was wonderful. Ms. Menges and Ms. Stein attended the football breakfast held at the District Office. It was a fun time. There were football players along with their coaches from both teams of AHS and CHS. It was great camaraderie. Along with the football players and coaches were the cheerleaders, principals and assistant principals. Ms. Stein thanked Dr. Stepenosky for putting that breakfast together. We had our first Superintendent's Discussion Council meeting. This is where Dr. Stepenosky meets with all the PFA and PFC presidents. There were great discussions among the PFA and PFC parents.

Ms. Menges gave a shout out to The Foundation who has been working really hard to raise money for the district. They had their Carnival over Labor Day weekend. They are also planning to have their photo opportunities again this year. Ms. Menges had a great time at Bay Laurel. The school was celebrating its 30 year birthday. There was alumni from the very first class at Bay Laurel. Ms. Menges shared that the football game was a lot of fun. She has also really enjoyed going to Back to School Night at several schools. It was nice to see normalcy coming back to the district.

Dr. Stepenosky shared a photo from the football breakfast. Dr. Gleason and Dr. Scifres were the chefs that morning. They made breakfast burritos for everyone. Bringing in the cheer teams and captains brought a lot of fun and energy to the morning. Ms. Stein did the coin toss at the football game. Dr. Stepenosky shared some pictures from the Carnival. The temperatures were very hot, however, a lot of people came out for the event. Dr. Stepenosky asked everyone to vote yes on Measure S during the November 8 election.

Dr. Finneran highlighted some certificated professional development opportunities. The staff portal has been populated with multiple opportunities. We are bringing back instructional rounds, which we missed during Covid. We will be doing some cross grade collaboration. The district will focus on the basic implementation of incorporating our curriculum, technology tools, along with Social Justice standards. All opportunities align with our district goals. The response to the professional development opportunities has been very positive so far.

Mr. Klein shared that Benefits Open Enrollment has opened. It is time for employees to choose their health care benefits for 2023. About 200 employees have already submitted their selections. The other great news is that our network switches have arrived. Mr. Klein shared a picture of Bryan Starr preparing the switches. We waited 18 months for the switches to arrive due to supply chain demands. These switches will help upgrade our network to increase the speed.

Ms. Falk shared that last Thursday, Pupil Services hosted a multi tiered social emotional support training at the District Office. There were 65 staff members present including wellness counselors, school psychologists, and school counselors. Ms. Falk, along with Ms. Patterson and Ms. Davenport, will determine the outcome of the training and the next steps moving forward.

Ms. Davenport shared some comments about Back to School Nights. She tried to get to as many as possible. She shared her deep appreciation of the outstanding leadership of the elementary principals. Their presentations were energetic and thorough. Ms. Davenport plans to meet with them individually as they set goals for the year.

Ms. Patterson commended the middle school Back to School Nights. They were extremely successful. All three middle school principals shared that we had about 70% of our parents attend Back to School Night. The classrooms were packed. The camaraderie among the parents was amazing. The joy was truly felt that evening. Ms. Patterson looks forward to both high school Back to School Night's this week.

Ms. Chambers announced that classified professional development is up and running for the fall session. She highlighted a couple of courses, such as, Safety and Fun on the Playground and Working with Students who Demonstrate Communication Needs. We already hosted a session on Benefit Open Enrollment that was very popular and well attended. We also had a session on Exploring Canva, which is an online graphic design tool. Ms. Chambers shared her appreciation of the professional development committee which includes Elaine Gottfried-Ullman and Jan Gil. She thanked them for their collaboration.

Dr. Gleason shared that the credential program through Center EdX is a finalist for the Golden Bell award. Tomorrow is the validation visit, Hopefully after that, we move forward to become fully awarded.

Dr. Scifres shared that this Friday, the Los Angeles County Office of Education will be honoring our own Julie Stiteler for our Teacher of the Year for LVUSD. Ms. Sitteler is a special education teacher. at Round Meadow. She represents all of the great work our special education team does each and every day for our students.

### **COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA**

There were two speakers: Peter Coopersmith and Fernando Veloso. They both spoke about the disagreements between the AHS Theater Booster Club and AHS Administration including Mr. David Krassner who heads up the theater department at Agoura High School.

### **APPROVAL OF CONSENT AGENDA - A**

On motion of Ms. Stein, seconded by Mr. Lawrence, the Board of Education approved Consent Agenda A, Items 1-18. Item 10 will be amended to add a statement about working with students to foster academics and social emotional growth. Ms. Stein requested that all job descriptions include this phrase to show our values and goals.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Vadehra

NAYES: None

Student Preferential Vote Carried 1:0

1. Approved Warrants as listed on the attached document.
2. Approved Disposal of Surplus Property as listed on the attached document.
3. Approved Purchase Orders as listed on the attached document.
4. Approved Employee Recognition Weeks as listed on the attached document.
5. Approved Quarterly Report on Williams Uniform Complaints as listed on the attached document.
6. Approved Salary Schedule X, E and O Updates as listed on the attached document.
7. Approved Updated Approved Booster Groups as listed on the attached document.
8. Approved Resolution 8-22 - Adoption of GANN Limit as Determined by Article XIII-B to the California Constitution as listed on the attached document.
9. Approved Resolution 9-22 - Consolidation of ASB Accounts as listed on the attached document.
10. Approved Job Titles and Job Descriptions - Cafeteria Manager, Credential Program Coordinator, Instructional Specialist - Physical Education as listed on the attached document.
11. Approved Revisions to Board Policy 5141.21 - Administering Medication and Monitoring Health Conditions as listed on the attached document.
12. Approved Overnight Field Trip Request 22-23.05 AEW Yosemite as listed on the attached document.
13. Approved Overnight Field Trip Request 22-23.06 ACS Yosemite as listed on the attached document.
14. Approved Overnight Field Trip Request 22-23.07 AEW Catalina as listed on the attached document.
15. Approved Overnight Field Trip Request 22-23.08 AHS Boys XC as listed on the attached document.
16. Approved Overnight Field Trip Request 22-23.09 AEW AstroCamp as listed on the attached document.
17. Approved Overnight Field Trip Request 22-23.10 Mariposa Catalina as listed on the attached document.
18. Approved Overnight Field Trip Request 22-23.11 ACS Catalina as listed on the attached document.

### **APPROVAL OF CONSENT AGENDA - B**

On motion of Ms. Stein, seconded by Mr. Lawrence, the Board of Education approved Consent Agenda B, Item 1. Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Vadehra

NAYES: None

1. Approved Personnel Document as listed on the attached document.

### **ACTION ITEMS**

1. Unaudited Actuals was presented. Dr. Gleason invited our new Director of Finance and Accounting, Brenda Cho, to the podium to speak on this item. Per Ed Code, this needs to be brought to the Board by September 15, 2022. Ms. Cho thanked the Board for this opportunity. She expressed her excitement about joining the team. Ms. Cho presented the Revenues vs Unedited Actuals which showed that the total revenue for 2021-22 was \$137m, which was higher than expected due to the one-time grant funding. The revenues include the following grants: \$1.6m in ELC Covid-19 Testing, \$155k in Workability Transition, \$222k in Expanded Learning (GEER II), \$427k in Expanded Learning (ESSER III State Reserve), \$963k in Expanded Learning (ESSER II State Reserve), and \$349k in ESSER III. The expenditures were not too off from what we anticipated. Our salary expenses were less due to staff shortages. Looking at the totals for the year, overall we were down by 1.81% than we anticipated. These values represent our general fund. There are other funds involved in our unaudited actuals such as: ASB, Child Nutrition, Deferred Maintenance, Bond, Developer Fees and Self Insurance. The multi year projections show that the District will stay in the black for the next three years. Dr. Gleason gave a shout out to the whole accounting department. The majority of the department is new. The department really stepped up to help close out the year. Dr. Gleason appreciated the efforts of all in the department. Ms. Stein thanked Ms. Cho and the whole department for their hard work.

On motion of Mr. Lawrence, seconded by Ms. Stein, the Board of Education approved Unaudited Actuals.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Vadehra

NAYES: None

Student Preferential Vote Carried 1:0

2. Resolution No. 7-22 - Resolution to Repurpose Chase Account 1865 was presented. Dr. Gleason stated that all middle school ASB accounts are being consolidated and will have central oversight by the district. In speaking with Chase, the account will be repurposed rather than closing out the account and opening a new one. Each middle school will have their own account within the one consolidated account. Ms. Barbara Diaz will manage all middle school ASB accounts. Ms. Cho and Dr. Gleason will oversee the accounts.

On motion of Ms. Stein, seconded by Ms. Cutbill, the Board of Education approved Resolution No. 7-22 - Resolution to Repurpose Chase Account 1865.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Vadehra

NAYES: None

3. Public Hearing - Certification of Compliance with Education Code 60119 - Textbooks and Instructional Materials was presented. Dr. Finneran stated that the Board of Education is required by Education Code Section 60119 to conduct a public hearing to review the sufficiency of textbooks and instructional materials. To comply with this requirement, the Assistant Superintendent of Education, along with the District Coordinator of Libraries, Career Technical Education and Outreach, have confirmed with each school principal and media coordinator that based upon the enrollment at their individual school site, there are sufficient textbooks and instructional materials for all grades. Specifically, verbal and written verification of the specific Education Code requirements are obtained, and reports are run through the District's library and book management system to verify legally compliant textbook and materials sufficiency.

On motion of Mr. Lawrence, seconded by Ms. Stein, the Board of Education opened Public Hearing - Certification of Compliance with Education Code 60119 - Textbooks and Instructional Materials.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Vadehra

NAYES: None

Student Preferential Vote Carried 1:0

On motion of Mr. Lawrence, seconded by Ms. Stein, the Board of Education closed Public Hearing - Certification of Compliance with Education Code 60119 - Textbooks and Instructional Materials.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Vadehra

NAYES: None

Student Preferential Vote Carried 1:0

4. Resolution No. 10-22 - Certification of Compliance with Education Code 60119 - Textbooks and Instructional Materials was presented. Dr. Finneran stated that the Board of Education is required by Education Code Section 60119 to conduct a public hearing to review the sufficiency of textbooks and instructional materials. In addition to the public hearing, the Board of Education is required by Education Code Section 60119 to approve a resolution confirming that the sufficiency of textbooks and instructional materials has been met. Electronic items are also included in this count. Mr. Klein stated that Follett is synced with Aeries so we know the number of books needed. The resolution is attached to this item.

On motion of Mr. Lawrence, seconded by Ms. Stein, the Board of Education approved Resolution No. 10-22 - Certification of Compliance with Education Code 60119 - Textbooks and Instructional Materials.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Vadehra

NAYES: None

Student Preferential Vote Carried 1:0

5. Teacher Assignment Report was presented. Dr. Scifres stated that the State has recognized the need to provide flexibility in the assignment of teachers and offers several ways in which teachers can be qualified to serve in particular areas, increasing the number of course options for our students. This flexibility allows teachers who have the appropriate course preparation, but not the specific credential, to teach in a wider variety of subject areas. Education Code Section 44258.9 requires school districts to establish procedures for annually reviewing teacher assignments and to report their findings to local government in a public meeting. These credential amendments will allow the District to be compliant with the State of California regulations.

On motion of Mr. Lawrence, seconded by Ms. Stein, the Board of Education approved Teacher Assignment Report.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Vadehra

NAYES: None

Student Preferential Vote Carried 1:0

6. Security Services Agreement was presented. Dr. Gleason stated that in 2021, LVUSD received approximately \$700k of CA Proposition 56 funds through a competitive grant process. The intent of the funding is to support students in reducing substance use while also addressing the risk factors that lead to substance use. LVUSD initiated a Request for Quotes (RFQ) for a private agency to meet the requirements of this grant, while also providing a layer of additional security and safety for our campuses. The attached contract will assign three security specialists dedicated to the District. There would be one person assigned to each of the two high schools, and one additional person assigned to be a rover who would travel to the remaining district campuses at the direction of District administration. The goals of the security will be to help support with substance use mitigation, inform ongoing security efforts, and to work closely with district staff and Lost Hills to maintain high levels of safety. Dr. Gleason shared a picture of the CoveredSix car and uniforms that the security specialists will wear. These are unarmed security specialists. The specialists assigned to the high schools are former law enforcement individuals. They will be the same individuals each day so they can build relationships with the students and faculty. The first goal will be to build relationships with the principals so they can get to know our schools and practices. The working hours of the security officials are flexible. We will start with 30 minutes before school and they will stay 30 minutes after school. We can add additional hours if needed. Families will be notified about the security plan. Ms. Stein thanked Dr. Gleason and Dr. Stepenosky for their creativity to get security specialists on campus. Captain Seetoo, the new captain at Los Hills Sheriff, has been very helpful to the school district.

On motion of Mr. Lawrence, seconded by Ms. Stein, the Board of Education approved Security Services Agreement. Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Vadehra

NAYES: None

Student Preferential Vote Carried 1:0

7. Document Scanning and Content Management Agreements was presented. Dr. Gleason stated that multiple committees have worked on this project. He highlighted the work of Kelly Beder, Jim Klein and Nina Rawlinson. Our warehouse space is very crowded with the amount of paperwork we have to keep on file. We have spent a lot of time on how to approach this venture. We are looking to digitize all of our paperwork. We are talking about all of the district records including students, payroll, employee, etc. This is a two part process, scanning and document management. We selected two companies: ISA USA, located in Newbury Park, for Document Scanning, and Ray Morgan Company (UBEO) for Content Management. We have over 2,000 boxes of content. We currently shred any documents that can be shredded on a regular basis. The amount of time that documents need to be kept change from time to time. For example, student records need to be kept until the student is 40 years old. This process will take years to complete. All blueprints need to be kept because any time you make any changes to a facility, you need to go back to the original blueprint of the facility. Once the documents are scanned, the documents will be shredded. The contract covers 1,200 boxes per year. This process will take about two years to complete. We looked into doing this ourselves, but due to cost and effectiveness, this is the better way to go. This company has many years of experience with school districts. Once the contract is approved, we need to mobilize the boxes. We would identify which boxes need to be scanned first. The documents will never leave our site. They do the scanning and shredding on site. Ms. Beder and Mr. McAllister at the warehouse are ready to go once the Board approves the contract. This cost will run around \$550k. Due to the lack of space in the warehouse, we can't buy surplus of items as we don't have room to store them. This will really help with optimizing costs. Mr. Klein stated that the document management is a complicated procedure. Dr. Gleason shared that we do have some one time funds to help with this cost. This procedure is the wave of the future. Student Representative Ms. Richardson asked if we can go fully digital on all records. Mr. Klein stated that is the goal. We can keep all records digitally.

On motion of Mr. Lawrence, seconded by Ms. Cutbill, the Board of Education approved Document Scanning and Content Management Agreements.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Vadehra

NAYES: None

Student Preferential Vote Carried 1:0

8. Job Titles and Job Descriptions - Technical Director, Production Coordinator, Stagehand, Front of House Coordinator was presented. Ms. Chambers stated that this item will continue to support our PAEC staffing efforts. In collaboration with LVCA and various committees, we created these job descriptions for PAEC staffing. Dr. Gleason shared information about PAEC staffing. He has worked with the following committees on this item: Finance, Pathways and Safety & Wellness. Approximately, 1,200 students at both AHS and CHS will benefit from the PAEC's with current VAPA and the new Production Academy. The PAEC's are world class facilities not only for VAPA, but also Production

Engineering, Stage Design and more. This year, we are able to use our CTE Incentive Grant for funding. The long term goal of the PAEC's is for students to learn sound and lighting design, and to use the rigging systems. The funding model will shift to fully staffed PAEC's rather than an over hire system. This will provide the following positions: Assistant Superintendent (CBO) - exists now; Production Manager - exists now; two Facility Coordinators - exists now; CTE Teachers - exists now; two Sound Technicians - one exists now, the other to be hired; two Lighting Technicians - one exists now, one to be hired; two Technical Directors - both to be hired; two Assistant Technical Directors - both to be hired; two Stagehands - both to be hired; and one Production Assistant - to be hired. This will allow us to educate the students. The costs will be offset by using the CTE Grant. The funds will include: CTEIG Grant Reimbursement, Extended Life of Capital Investments, Contracted Maintenance Services, and Outside Group Rentals. The current costs are \$3m. We can get about \$800k reimbursed by the grant funding. This brings us down to \$2.2m. We project about \$400k in outside group rentals. We project \$150k advertised in extension of life in capital investments like sound and lighting. Our ongoing maintenance is currently served by outside contractors. We project a savings of \$200k since our own people can provide the maintenance. Now we are down to \$1.2m. This is still over the \$800k. however, the students will benefit immensely from this new model. We have to play this out for the next two years to see where we are with this new funding model. Under the new Theater Production and Design classes (formally Stagecraft) being taught in the PAEC's, there are two full sections at AHS, There are two double blocks of production engineering; one at AHS and one at CHS. Dr. Gleason stated that the last AHS theater production made about \$13k.

Ms. Cutbill commended the three people running the PAEC's; Adrian Noack, Leslie Schwarz and Liz Cangelosi. Dr. Gleason is excited that the students will get to learn through these PAEC's. Ms. Stein thanked Dr. Gleason for his thorough work with the PAEC's. Ms. Menges asked that all job descriptions be updated with the comments about working with the students.

On motion of Mr. Lawrence, seconded by Ms. Stein, the Board of Education approved Job Titles and Job Descriptions - Technical Director, Production Coordinator, Stagehand, Front of House Coordinator.

Board Motion Carried 5:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Vadehra

NAYES: None

Student Preferential Vote Carried 1:0

## **INFORMATION ITEMS**

1. Report: Staffing and Enrollment 2022-23 was presented. Dr. Scifres shared that each year we bring to the Board a report about staffing. With the goal of reaching the highest level of student achievement for all students, it is crucial to align our staffing resources efficiently and effectively to match priorities. Staffing for the 2022- 23 school year began last spring with a collaborative effort among the education, business and human resources offices and site principals. Based upon a projected enrollment for each school site provided by the business office, the Human Resources and Educational Services departments worked closely with the school principals to determine the certificated and classified needs of each site. Projected student enrollment was 9,879; as of Day 5 of school, the actual student enrollment was 9,696, which was a decrease of 183 students. Dr. Scifres stated that we welcomed 89 new employees this year. There were 35 certificated and 54 classified. A lot of the classified will work with special ed students. Campus Supervision was a big aspect for us with a focus on safety. Human Resources has done a great job hiring 36 additional substitute teachers. We are still hiring substitute teachers if anyone is interested. Our next rounds of interviews are scheduled for October 6, 2022.

Dr. Gleason shared that Buttercup enrollment was down from last year. A lot of this is due to the Universal TK rollout. Our enrollment trends district wide show a small decline from our projections. Overall, our enrollment is down 183 students district wide. Enrollment total last year was 10,060. This year the enrollment total is 9,711. A lot of families that left our district moved out of state due to the high cost of living in our area. Dr. Gleason shared that we had 88 students that transferred to private schools. Out of those, we had 20 students come back to LVUSD from private schools. The declining enrollment is not unique to LVUSD. This is a statewide trend.

Dr. Scifres shared some slides showing class size per grade. We have invested about \$1m to the reduction of class size. The Foundation has helped with those efforts. The average class size in TK is 21; Kindergarten is 20; First Grade is 21; Second Grade is 23; Third Grade is 23; Fourth Grade is 28; and Fifth Grade is 29. The secondary schools have 14 core classes with an average of 40 students. There are 82 secondary core classes that have less than 25 students. There was a discussion about Mariposa and the declining numbers. Ms. Stein stated that every year we have schools that require more attention. The schools fluctuate from year to year. This year it is Mariposa that needs more attention.

The average number of permits district wide is 25%. CHS has about 35% permit students this year. We generally have a permit cap of 25% allowed to enter our district. Dr. Scifres thanked everyone for their efforts with respect to staffing.

The meeting was adjourned at 7:55 p.m.

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Date Approved

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President, Board of Education