



**BOARD OF EDUCATION**  
**Minutes of Regular Board Meeting**  
**June 28, 2022**

**CALL TO ORDER/MEETING PLACE**

President Menges called the Board meeting to order at 4:37 p.m. at the Las Virgenes Unified School District, 4111 Las Virgenes Road, Calabasas, CA.

**BOARD MEMBERS PRESENT**

Angela Cutbill  
Linda Menges  
Lesli Stein  
Dr. Kate Vadehra, M.D. - participated remotely from 18 Corral Road, Bell Canyon, CA 91307

**BOARD MEMBERS ABSENT**

Dallas Lawrence

**BOARD OF EDUCATION DISCUSSION REGARDING CALENDARING ASSIGNMENTS AND GENERAL ANNOUNCEMENTS**

**ADJOURNMENT TO CLOSED SESSION**

The Board Adjourned to Closed Session at 4:38 p.m.

**ADJOURNMENT OF CLOSED SESSION**

Closed Session Adjourned at 5:35 p.m.

**CALL TO ORDER OPEN SESSION**

President Menges reconvened the Board meeting at 5:50 p.m.

**BOARD MEMBERS PRESENT**

Angela Cutbill  
Linda Menges  
Lesli Stein  
Dr. Kate Vadehra, M.D - participated remotely from 18 Corral Road, Bell Canyon, CA 91307

**BOARD MEMBERS ABSENT**

Dallas Lawrence

**STAFF PRESENT**

Dr. Daniel Stepenosky, Superintendent  
Karen Kimmel, Assistant Superintendent of Business  
Dr. Steve Scifres, Assistant Superintendent of Human Resources  
Dr. Clara Finneran, Assistant Superintendent of Education  
Dr. Ryan Gleason, Assistant Superintendent of Administrative Services  
Laura Kintz, Director of Elementary Education  
Hallie Chambers, Director of Human Resources  
Angie Falk, Director of Pupil Services  
Jim Klein, Chief Technology Officer

**STAFF ABSENT**

None

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Assistant Superintendent of Business, Karen Kimmel.

## **REPORT OUT OF CLOSED SESSION**

President Menges reported that the Board of Education took no specific action in Closed Session.

## **APPROVAL OF AGENDA**

On motion of Ms. Cutbill, seconded by Ms. Stein, the Board of Education approved the agenda of June 28, 2022.

Board Motion Carried 4:1 as follows:

AYES: Board members Cutbill, Menges, Stein, and Vadehra

NAYES: None

ABSENT: Lawrence

## **APPROVAL OF MINUTES**

On motion of Ms. Stein, seconded by Ms. Cutbill, the Board of Education approved the Regular Board Meeting Minutes of June 14, 2022.

Board Motion Carried 4:1 as follows:

AYES: Board members Cutbill, Menges, Stein, and Vadehra

NAYES: None

ABSENT: Lawrence

## **STAFF/BOARD COMMUNICATION**

Dr. Stepenosky stated that Staff/Board Communication will include recognition of our Assistant Superintendent of Business, Karen Kimmel. This will be Ms. Kimmel's last Board meeting.

Ms. Cutbill thanked Ms. Kimmel for her many years in the District. The District has remained stable due to a great business department led by Ms. Kimmel. With all the changes from the state and declining enrollment, Ms. Kimmel has been able to maintain the funds in the District. Ms. Cutbill is excited for Ms. Kimmel's new position as Chief Business Officer of L.A. County Office of Education. Ms. Cutbill wished Ms. Kimmel much success in her new position and stated that she will be missed.

Ms. Stein thanked Ms. Kimmel for everything she has done. Her job has never been easy. She has managed to help the team foster trust with our associations. She has also managed to collaborate in a way where we all can work together. Ms. Kimmel has brought this District through some very tough times. Her leadership has been phenomenal. Ms. Stein thanked Ms. Kimmel again for her hard work and dedication. Ms. Stein wished her much success and stated that she will be deeply missed.

Dr. Vadehra forewent her comments.

Ms. Menges worked with Ms. Kimmel for many years. She started her work with Ms. Kimmel when she was PFC President. Ms. Menges stated that Ms. Kimmel has been amazing to work with. The Board of Education thanked Ms. Kimmel for everything she has done for this District.

Dr. Stepenosky presented a Proclamation from the Board of Education to Ms. Kimmel. The Proclamation included many recognitions from different organizations. Ms. Kimmel has served as Assistant Superintendent of Business since 2012. Ms. Menges presented Ms. Kimmel with flowers and a card.

Ms. Kimmel thanked everyone. She has enjoyed her 24 years with LVUSD. There was a slideshow presentation which displayed several pictures of Ms. Kimmel throughout her years at LVUSD.

## **COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA**

There were no comments from the audience on items not on the agenda.

## **APPROVAL OF CONSENT AGENDA - A**

On motion of Ms. Stein, seconded by Ms. Cutbill, the Board of Education approved Consent Agenda A, Items 1-11.

Board Motion Carried 4:1 as follows:

AYES: Board members Cutbill, Menges, Stein, and Vadehra

NAYES: None

ABSENT: Lawrence

1. Approved Acceptance of Gifts as listed on the attached document.
2. Approved Disposal of Surplus Property as listed on the attached document.
3. Approved Purchase Orders - June 1-15, 2022 as listed on the attached document.

4. Approved Revisions and Adoption of Board Policy 5145.9 - Hate Motivated Behavior as listed on the attached document.
5. Approved Revised District Signatories/Appointments, and Associated Resolutions No. 37-21 - Certification of Signatures, and Resolution No. 38-21 - Authorized Agents for Federal and State Applications as listed on the attached document.
6. Approved Resolution No. 39-21 - Criteria for Determining Tie Votes for the November 8, 2022 Governing Board Member Elections as listed on the attached document.
7. Approved Quarterly Report on Williams Uniform Complaints as listed on the attached document.
8. Approved Notice of Completion - Dave Bang Associates, Inc - Playground Installation at Chaparral as listed on the attached document.
9. Approved Award of Contract to USA Shade and Fabric Structures - Shade Installation Project at Chaparral as listed on the attached document.
10. Approved Award of Bid to Letner Roofing Company - Roof Replacement Projects at Agoura, Bay Laurel and Round Meadow as listed on the attached document.
11. Approved Student Teacher Agreement - California State, Northridge as listed on the attached document.

### **APPROVAL OF CONSENT AGENDA - B**

On motion of Ms. Cutbill, seconded by Ms. Stein, the Board of Education approved Consent Agenda B, Items 1-3. Board Motion Carried 4:1 as follows:

AYES: Board members Cutbill, Menges, Stein, and Vadehra

NAYES: None

ABSENT: Lawrence

1. Approved Personnel Document as listed on the attached document.
2. Approved Employee Agreement for Assistant Superintendent Dr. Ryan Gleason as listed on the attached document.
3. Approved Expulsion Recommendation in Student Disciplinary Case No. 21-22.42 as listed on the attached document.

### **ACTION ITEMS**

1. Local Control and Accountability Plan (LCAP) was presented. Dr. Gleason stated that the LCAP was presented as an information item during the last meeting on June 14, 2022. The LCAP was presented in detail during that meeting. The LCAP needs to come to the Board of Education for formal approval before June 30, 2022. Dr. Gleason asked the Board of Education to approve the LCAP.

On motion of Ms. Stein, seconded by Ms. Cutbill, the Board of Education approved Local Control and Accountability Plan (LCAP).

Board Motion Carried 4:1 as follows:

AYES: Board members Cutbill, Menges, Stein, and Vadehra

NAYES: None

ABSENT: Lawrence

2. Budget Adoption was presented. Ms. Kimmel stated that the budget was presented during the last meeting on June 14, 2022. Ms. Kimmel thanked Ms. Torres for her hard work over the years. She has enjoyed working with her. Ms. Kimmel stated that this is Ms. Torres' last meeting as well. Ms. Torres will be the new Chief Business Officer at Birmingham Charter. Ms. Torres presented this budget during the last meeting. Ms. Kimmel asked the Board of Education to approve the 2022-23 Budget.

On motion of Ms. Cutbill, seconded by Ms. Stein, the Board of Education approved Budget Adoption.

Board Motion Carried 4:1 as follows:

AYES: Board members Cutbill, Menges, Stein, and Vadehra

NAYES: None

ABSENT: Lawrence

3. Provisional Internship Permit Credential for Single-Subject Chemistry was presented. Dr. Scifres stated that this Internship Permit Credential is needed for the Chemistry teacher at Agoura High School. The candidate is currently pursuing his teacher credential. That is why we need approval for this item. Dr. Scifres asked the Board of Education to approve the Provisional Internship Permit Credential for Single-Subject Chemistry.

On motion of Ms. Stein, seconded by Ms. Cutbill, the Board of Education approved Provisional Internship Permit Credential for Single-Subject Chemistry.

Board Motion Carried 4:1 as follows:

AYES: Board members Cutbill, Lawrence, Menges, Stein, and Vadehra

NAYES: None

ABSENT: Lawrence

The meeting was adjourned at 6:19 p.m.

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Date Approved

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President, Board of Education