



BOARD OF EDUCATION
Minutes of Regular Board Meeting
May 24, 2022

CALL TO ORDER/MEETING PLACE

Vice President Menges called the Board meeting to order at 4:49 p.m. at the Las Virgenes Unified School District, 4111 Las Virgenes Road, Calabasas, CA.

BOARD MEMBERS PRESENT

Angela Cutbill
Dallas Lawrence - participated remotely from 8 Joya Drive, Palm Desert, CA 92260
Linda Menges
Lesli Stein
Dr. Kate Vadehra, M.D. - participated remotely from 18 Corral Road, Bell Canyon, CA 91307

BOARD MEMBERS ABSENT

None

BOARD OF EDUCATION DISCUSSION REGARDING CALENDARING ASSIGNMENTS AND GENERAL ANNOUNCEMENTS

ADJOURNMENT TO CLOSED SESSION

The Board Adjourned to Closed Session at 4:50 p.m.

ADJOURNMENT OF CLOSED SESSION

Closed Session Adjourned at 5:34 p.m.

CALL TO ORDER OPEN SESSION

Vice President Menges reconvened the Board meeting at 5:39 p.m.

BOARD MEMBERS PRESENT

Angela Cutbill
Dallas Lawrence - participated remotely from 8 Joya Drive, Palm Desert, CA 92260
Linda Menges
Lesli Stein

BOARD MEMBERS ABSENT

Dr. Kate Vadehra, M.D

STAFF PRESENT

Dr. Daniel Stepenosky, Superintendent
Karen Kimmel, Assistant Superintendent of Business
Dr. Steve Scifres, Assistant Superintendent of Human Resources
Dr. Clara Finneran, Assistant Superintendent of Education
Dr. Ryan Gleason, Assistant Superintendent of Administrative Services (participated remotely)
Laura Kintz, Director of Elementary Education
Hallie Chambers, Director of Human Resources (participated remotely)
Angie Falk, Director of Pupil Services
Jim Klein, Chief Technology Officer
Agoura High School Student Representative, Bella Bernt (observed the meeting in the audience)
Calabasas High School Student Representative, Willow Gaven (participated on the dais)

STAFF ABSENT

None

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Sumac Elementary student, Lauren Holley.

REPORT OUT OF CLOSED SESSION

Vice President Menges reported that the Board of Education took no specific action in Closed Session.

APPROVAL OF AGENDA

On motion of Ms. Stein, seconded by Mr. Lawrence, the Board of Education approved the agenda of May 24, 2022.

Board Motion Carried 4:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, and Stein

NAYES: None

ABSENT: Vadehra

Student Preferential Vote Carried 1:0

APPROVAL OF MINUTES

On motion of Ms. Cutbill, seconded by Mr. Lawrence, the Board of Education approved the Regular Board Meeting Minutes of May 3, 2022.

Board Motion Carried 4:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, and Stein

NAYES: None

ABSENT: Vadehra

Student Preferential Vote Carried 1:0

STAFF/BOARD COMMUNICATION

Dr. Stepenosky invited the community to The Foundation event called Rock The District on June 4, 2022 at Sagebrush Cantina. This is a great way to support the schools in the District. It should be a fun night.

Ms. Liberty Logan introduced the winner of the Spanish Essay Contest from her school along with her teacher, Lauren Holley, 4th Grade, Sumac Elementary (Teacher: Diana Diaz). Mr. Anhalt introduced the winner of the Spanish Essay Contest from his school along with her teachers: Analise Fung, 8th Grade, Lindero Canyon Middle School (Teachers: Norman Mejia and Sheri Given). Dr. Stephanie McClay introduced the Spanish Essay Contest winner from her school along with her teacher: Addison Abrar, 10th Grade, Agoura High School (Teacher: Jessica Mejia).

Dr. Stepenosky introduced the new administrators: White Oak Elementary Principal, Nicole Smith; Chaparral Elementary Principal, Nicki Goldstein; A.C. Stelle Middle School Assistant Principal, Stephanie Na; Calabasas High School Principal, Amy Aviv; and Calabasas High School Assistant Principal, Carina Diana. Ms. Menges welcomed the new administrators. She presented a pin to each administrator.

Dr. Stepenosky asked the current Student Board Representatives, Ms. Bella Bernt and Ms. Willow Gaven, to come up to the dais. He spoke about how wonderful these students have been this year. Ms. Menges thanked both of them for their service this year and presented them with a gift on behalf of the Board of Education.

Dr. Stepenosky invited the new Student Board Representatives to come to the dais. Ms. Bernt and Ms. Gaven introduced the new representatives, Emma Richardson from AHS and Justin Pistonik from CHS.

Ms. Gaven shared that both AHS and CHS are getting ready for their finals. At AHS, their freshman officers hosted a movie night which was very successful. The AHS seniors had a spirit competition. AHS will host a leadership conference with both the current ASB Council and the new ASB Council where they will share information. AHS had their senior prom in Santa Barbara last weekend. CHS had their prom on May 14, 2022 at Sherwood Country Club. Both events were great and the students had a great time at their last high school dance. Today, the CHS seniors went to Universal and this Friday, they will go to the beach. The ASB class is hosting their last blood drive on May 25, 2022.

Ms. Cutbill stated that this is a busy time. She visited White Oak and Willow Elementary School with Ms. Menges. She attended Open House at Lupin Hill Elementary. The school looked fabulous. The Board, along with Cabinet, hosted their PFC/PFA brunch which was a lot of fun. They honored the outgoing members and welcomed the incoming members. The Tribute to Educators award event last night was fantastic at the CHS PAEC. It was nice to honor so many of our educators and retirees.

Ms. Stein attended the A.E. Wright PFC meeting where they discussed the bond measure. The parents were very receptive to the information. This was their first in person PFC meeting in two years. She thanked Ms. Gaven and Ms.

Bernt for their service this year. She welcomed the new members, Ms. Richardson and Mr. Pistonik. The District will host a meet and greet for the new members over the summer. The Tribute to Educators was fabulous last night. This year, each school site honored one person from their school. Ms. Stein thanked everyone who worked on the event.

Mr. Lawrence thanked Ms. Gaven and Ms. Bernt for their service this year. He stated that they both offered very informative information.

Ms. Menges shared that she visited White Oak and Willow Elementary with Ms. Cutbill which was fabulous. She also enjoyed the Tribute to Educators last night. She attended several Open Houses: A.E. Wright, Lindero Canyon, Yerba Buena and Buttercup. She really enjoyed seeing the wonderful things the little kids were doing. She announced The Foundation event, Rock The District on June 4, 2022. There will be a silent auction, lawn games, open bar, etc. It should be a fun night.

Dr. Stepenosky shared that L.A. County Office of Education came to Buttercup this week and met with the Special Education team. They donated some fun exercise equipment for the kids to use. Ms. Cutbill and Ms. Menges attended the event. The kids really enjoyed using the equipment. The Tribute to Educators event last night was wonderful. We celebrated the Employees of the Year: Julie Stiteler, Special Education teacher at Round Meadow and Milka De Mira, Health Clerk at Yerba Buena. The LA Rams visited White Oak Elementary. The kids were very excited. He thanked the PFA/PFC leaders. They were honored at a brunch last week.

Dr. Finneran thanked our staff, parents and students for all their work on our Open Houses. She attended many of them. One of her favorites was last Friday night at White Oak Elementary. They combined their Open House with their movie night which made it a lot of fun. Dr. Finneran thanked our staff again for continuing to persist through another challenging year. She stated that culminations and graduations are upon us. If anyone has any questions, please reach out to their school. We are excited to celebrate these events with our students.

Mr. Klein stated we are currently finishing the CAASSP testing. At the high school level, we have had 5,166 students test so far. We have administered 8,409 assessments. He thanked the teachers for how well they handled the testing this year. It has been two years since we have administered the full test. Due to the drought, we partnered with the Las Virgenes Water District to host presentations about water conservation to our elementary students. During the presentations, the teachers got involved by performing a skit about water conservation. The kids loved to see their teachers participate.

Ms. Falk stated that one thing we can do as special educators is make students feel welcome on campus no matter their disability. She stated how this year, many of the sped students attended prom. The students danced the night away and had a fabulous time.

Ms. Kintz shared how much fun the students at White Oak Elementary had when the L.A. Rams came to visit. Tomorrow the L.A. Rams will visit Willow. Ms. Kintz thanked the teachers that participated in the Task Force. They will continue to work this summer. We look forward to the start of our Universal TK program in the fall.

Ms. Kimmel forewent her comments.

Dr. Scifres shared how much fun the kids have had with the L.A. Rams. He welcomed the new administrators. He shared that we have a CHS Assistant Principal position open. Dr. Scifres also congratulated our educators from last night's event. He shared how joyous it was to celebrate our employees.

COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA

There were no comments from the audience on items not on the agenda.

APPROVAL OF CONSENT AGENDA - A

On motion of Ms. Stein, seconded by Mr. Lawrence, the Board of Education approved Consent Agenda A, Items 1-6 and 8-11. Item 7 was pulled. It will be presented at the June 14, 2022 meeting with additional documentation.

Board Motion Carried 4:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, and Stein

NAYES: None

ABSENT: Vadehra

Student Preferential Vote Carried 1:0

1. Approved Acceptance of Gifts as listed on the attached document.
2. Approved Warrants as listed on the attached document.
3. Approved Disposal of Surplus Property as listed on the attached document.

4. Approved Purchase Orders as listed on the attached document.
5. Approved Award of Contract to John Sergio Fisher & Associates, Inc - Audio Visual Systems at Agoura High School and Calabasas High School Performing Arts Educational Centers as listed on the attached document.
6. Approved Award of Bid to Falcon Roofing for the Rain Getters and the Downspouts Replacement Project at the Maintenance Office, Round Meadow Elementary, Sumac Elementary and White Oak Elementary as listed on the attached document.

8. Approved Change to Calendar: Addition to Juneteenth as Holiday as listed on the attached document.
9. Approved Overnight Field Trip Request 21-22.31 AHS Spirit as listed on the attached document.
10. Approved Memorandum of Understanding (MOU) with Southeast Ventura County YMCA (SEVCYMCA) for Find My Genius as listed on the attached document.
11. Approved Memorandum of Understanding (MOU) for T3 Productions, LLC - Find Your Voice Summer Program as listed on the attached document.

Item 7 will presented at the June 14, 2022 meeting.

7. Change Order #1 to Dave Bang Associates, Inc - Playground Equipment and Installation at Chaparral Elementary.

APPROVAL OF CONSENT AGENDA - B

On motion of Ms. Cutbill, seconded by Mr. Lawrence, the Board of Education approved Consent Agenda B, Items 1-4. Board Motion Carried 4:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, and Stein

NAYES: None

ABSENT: Vadehra

1. Approved Personnel Document as listed on the attached document.
2. Approved Discipline Settlement Agreement in Disciplinary Case No. 21-22.18 as listed on the attached document.
3. Approved Discipline Settlement Agreement in Disciplinary Case No. 21-22.23 as listed on the attached document.
4. Approved Discipline Settlement in Disciplinary Case No. 21-22.31 as listed on the attached document.

ACTION ITEMS

1. Resolution No. 29-21 Authorizing the Use of Cooperative Purchasing Contracts from Other Public Agencies or Other States to Procure Various Materials, Supplies, Equipment, and Related Services was presented. Ms. Kimmel stated that this allows us to reach out to other states to explore better price options.

On motion of Mr. Lawrence, seconded by Ms. Cutbill, the Board of Education approved Resolution No. 29-21 Authorizing the Use of Cooperative Purchasing Contracts from Other Public Agencies or Other States to Procure Various Materials, Supplies, Equipment, and Related Services.

Board Motion Carried 4:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, and Stein

NAYES: None

ABSENT: Vadehra

2. Resolution No. 30-21 Authorizing Prequalification Supplemental Questionnaires was presented. Ms. Kimmel stated that both Performing Arts and Education Centers (PAECs) are in need of new sound equipment due to the age of the facilities. The District plans to work with an architect to provide schematic designs, construction documents and submission of plans to the Division of State Architect (DSA), as well as plan checks to the DSA in order to upgrade the original infrastructure in order to handle a new sound system. After the work by the architect is complete and the proposed design of the sound system is finalized, district staff plan to go out to bid for the new sound systems. The combined projects at both PAECs are expected to exceed \$1M; therefore, the vendors will need to be prequalified for their services in case the district ever chooses to seek state matching funds for the projects. Since the work being contemplated for the PAECs requires specific technical competencies, district staff would like to further vet the possible vendors to ensure that those vendors submitting a bid meet the minimum requirements for work on professional theaters.

On motion of Mr. Lawrence, seconded by Ms. Cutbill, the Board of Education approved Resolution No. 30-21 Authorizing Prequalification Supplemental Questionnaires with additional clarification on question 1.

Board Motion Carried 4:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, and Stein

NAYES: None

ABSENT: Vadehra

3. Memorandum of Understanding (MOU): Elementary Bell Schedule Changes was presented. Ms. Kintz stated that under the site-based decision making Article In the LVUSD Certificated Contract, the teachers at seven elementary schools have voted to approve modified schedules. These schedules ensure two days of instructional minutes over the state minimum in all grades. The school site teams approved the changes so that if there were two days of no school due to fire or smoke the schools would not need to make up the instructional minutes if the State of California does not allow for this flexibility. These changes also increase the total instructional minutes for Transitional Kindergarten and Kindergarten classes. These Transitional Kindergarten and Kindergarten changes create a progression of instructional minutes for LVUSD students from Preschool through Grade 1. Ms. Kintz shared that the school sites each voted on the proposed schedules. In order to pass a new bell schedule, there must be a 75% approval rate. Ms. Kintz shared the three benefits of expanding the TK-K program: to increase enrollment by having a full day program, to bring equity of programs across the District, and to create a progression of instructional school day from Buttercup, Universal TK, K and Grades 1-3 in a competitive regional program. The increased minutes will be spent with social emotional learning, choice literacy and center activities, experiential learning, drama & music, movement, and a balance of active and quiet activities.

On motion of Ms. Cutbill, seconded by Ms. Stein, the Board of Education approved Memorandum of Understanding (MOU): Elementary Bell Schedule Changes.

Board Motion Carried 4:0 as follows:

AYES: Board members Cutbill, Lawrence, Menges, and Stein

NAYES: None

ABSENT: Vadehra

INFORMATION ITEMS

1. Update; May Revise/Budget was presented. Ms. Kimmel stated on May 13th, the Governor presented his "May Revise" which is his proposal for the state's 2022- 2023 budget. Staff will be utilizing the details of the May Revise in the development of the 2022- 2023 budget for presentation to the Board of Education on June 14, 2022. Overall, the proposed budget is very strong for education. Inflation, which has risen over 8%, has caused a huge impact. Housing prices have become difficult for young families which is why we are seeing declining enrollment. Housing prices have jumped 20% in the last year alone. Taxes have increased tremendously. Ms. Kimmel shared that we have several risks ahead. We don't know how long inflation will continue to rise. There are still some supply chain delays. There are risks with the volatility of the stock market. The Ukraine-Russia war has worsened economic conditions. The Governor is offering a three year average rather than a one year value which will soften the blow of the declining enrollment. We are currently struggling with attendance due to Covid absences. The Governor is proposing that we use 2019-20 numbers and apply those numbers to our current enrollment. We could pick up about \$400k if we did this. The Governor is focused on two programs: Expanded Learning Opportunity Program and Universal TK Program. In the budget, the Governor locked the TK enrollment to 24 students. The student-teacher ratio of the TK classes will be 12:1. The funding will depend on three factors: having a maximum of no more than 24 students per class, having the 12:1 ratio, and making sure the teachers have their credentials. If the three factors are not met, this will effect funding. For Child Nutrition, the Governor will continue to give free meals all year to every student. There are several mandates taking effect July 1, 2022 which include: universal meals, the District must provide menstrual products in all bathrooms at the high schools, the late start time will go into effect, and the FAFSA/CADAA requirement must be completed by all 12th grade students. LVUSD will propose our budget on June 14, 2022 with the adoption of the budget on June 28, 2022.

The meeting was adjourned at 7:12 p.m.

Date Approved

President, Board of Education