



BOARD OF EDUCATION
Minutes of Regular Board Meeting
February 15, 2022

CALL TO ORDER/MEETING PLACE

Board President Vadehra called the Board meeting to order at 4:45 p.m. at the Las Virgenes Unified School District, 4111 Las Virgenes Road, Calabasas, CA.

BOARD MEMBERS PRESENT

Angela Cutbill
Linda Menges
Lesli Stein

Dr. Kate Vadehra, M.D. - participated remotely from 18 Corral Road, Bell Canyon, CA 91307

BOARD MEMBERS ABSENT

Dallas Lawrence

BOARD OF EDUCATION DISCUSSION REGARDING CALENDARING ASSIGNMENTS AND GENERAL ANNOUNCEMENTS

ADJOURNMENT TO CLOSED SESSION

The Board Adjourned to Closed Session at 4:54 p.m.

ADJOURNMENT OF CLOSED SESSION

Closed Session Adjourned at 5:58 p.m.

CALL TO ORDER OPEN SESSION

President Vadehra reconvened the Board meeting at 6:01 p.m.

BOARD MEMBERS PRESENT

Angela Cutbill
Linda Menges
Lesli Stein

Kate Vadehra, M.D. - participated remotely from 18 Corral Road, Bell Canyon, CA 91307

BOARD MEMBERS ABSENT

Dallas Lawrence

STAFF PRESENT

Dr. Daniel Stepenosky, Superintendent
Karen Kimmel, Assistant Superintendent of Business
Dr. Steve Scifres, Assistant Superintendent of Human Resources
Dr. Clara Finneran, Assistant Superintendent of Education
Dr. Ryan Gleason, Assistant Superintendent of Administrative Services
Laura Kintz, Director of Elementary Education
Hallie Chambers, Director of Human Resources
Angie Falk, Director of Pupil Services
Jim Klein, Chief Technology Officer
Agoura High School Student Representative, Bella Bernt (participated on the dais)
Calabasas High School Student Representative, Willow Gaven (observed the meeting in the audience)

STAFF ABSENT

None

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Agoura High School Student Representative, Bella Bernt.

REPORT OUT OF CLOSED SESSION

President Vadehra reported that the Board of Education took no specific action in Closed Session.

APPROVAL OF AGENDA

On motion of Ms. Cutbill, seconded by Ms. Stein, the Board of Education approved the agenda of February 15, 2022.

Board Motion Carried 4:0 as follows:

AYES: Board members Cutbill, Menges, Stein, and Vadehra

NAYES: None

Student Preferential Vote Carried 1:0

APPROVAL OF MINUTES

On motion of Ms. Menges, seconded by Ms. Cutbill, the Board of Education approved the Regular Board Meeting Minutes of February 1, 2022.

Board Motion Carried 4:0 as follows:

AYES: Board members Cutbill, Menges, Stein, and Vadehra

NAYES: None

Student Preferential Vote Carried 1:0

STAFF/BOARD COMMUNICATION

Agoura High School Student Representative, Bella Bernt, stated that both AHS and CHS had their Mock Trial last week. AHS had their Drug and Alcohol Awareness event with Alumni, Nick Morales. AHS had a Valentine's Day meet and greet event hosted by link crew. AHS will have Club Rush tomorrow as well as Battle of the Bands. CHS will have their Club Rush on March 3rd and 4th. There will be a Pep Rally to celebrate their Spring Dance on March 4, 2022. Students can buy their Spring Dance tickets online through the student store website or at the student store. ASB launched an Art & Writing Contest for Black History Month. The deadline to submit is February 25, 2022. The winner will be announced on March 4, 2022.

Ms. Cutbill shared that she has been very busy with committee work. She was happy that kids are in school and that absences have declined tremendously.

Ms. Stein commented that her comments are similar to Ms. Cutbill. She has been busy with committee work. The Service Learning changes will come for Board approval in early March.

Ms. Menges shared that she attended Lindero Canyon Middle School Jazz Night concert. She was so excited to be in person for a music performance for the first time in two years. She listened to Jazz A, Jazz B, and their Orchestra. After a small intermission, the AHS Blue Band performed. It was wonderful to see the feeder school, AHS, perform with some alumni from Lindero Canyon.

Dr. Vadehra thanked everyone for their perseverance. She received a sneak peek view of the Open House schedule for all LVUSD schools. She was excited because all Open House events will be in person visiting classrooms with musical performances, art shows, and book fairs. It is so wonderful to see the events going back to traditional open house events. She is looking forward to those events.

Dr. Stepenosky shared that some things are getting back to normal. A.E. Wright hosted an assembly with speaker, Keith Hawkins, who spoke about kindness, empathy, caring, appreciation, and gratitude. There were around 330 students. This seemed to hit home with students. There were lots of tears and hugs. The students approached the speaker after. They were happy to talk to him. Music performances are getting back to normal. Lindero Canyon had a full house last week at their Jazz concert. LVUSD was one of the first Districts in California to return to overnight field trips. Dr. Stepenosky shared a picture of A.E. Wright students in Catalina. Yesterday morning, we had our second meeting for the Superintendent Youth Council. There was a group of 20 students; 10 from AHS and 10 from CHS. The group consisted of freshmen through seniors. It was a great in person meeting. We talked about bell schedules, mental health issues, and many other issues. It was a great discussion. Dr. Gleason and Dr. Stepenosky learned a lot from the students. Dr. Stepenosky reviewed the mask mandates. Los Angeles County dropped the outdoor mask mandate as of midnight tonight. Cutbill reminded everyone that the Board and District do not make these decisions. We are governed by Los Angeles County guidelines and California state guidelines. Please contact our County Supervisor, Sheila Kuehl, (email: sheila@bos.lacounty.gov) if you have issues with the mandates. In order for Los Angeles County to remove the indoor mask mandate, the daily cases must drop below 730 cases and maintain lower than that number for two weeks. Today, L.A. County had 6,300 cases. This may hit by March or April.

Dr. Gleason announced that LVUSD was awarded a \$400K grant issued by the California Department of Education. This grant will support our career technical education efforts, which would allow us to expand our efforts to support students in CTE.

Dr. Finneran shared a brief update on Professional Development. We have one opportunity that starts this Thursday through our partnership with UCLA and The Curtis Center. The Curtis Center is a mathematics instructional center at UCLA. This will start with our sixth grade middle school teachers. This will be an all day session on Thursday. It will be the first of six sessions. We are excited to announce that this year, we will allow our fifth grade students to go visit their middle schools and the ninth grade students to visit their high schools. This has not happened in the past two years. We are working on the bus plans to organize these events.

Dr. Scifres stated that we had five athletic teams make the CIF Winter Playoffs. Those teams ran a perfect 5:0 in the first round of playoffs. The five teams are: AHS Boys Soccer, AHS Girls Water Polo, CHS Girls Basketball, CHS Boys Basketball, and CHS Boys Soccer.

Ms. Kimmel shared that we have been working with our Facilities Department about our aging facilities. The HVAC systems with concerns are: Calabasas High School, Lupin Hill Elementary, Sumac Elementary, and Round Meadow Elementary. We are moving forward with the engineering and design of these aging units. Nineteen Six Architects are on the agenda this evening. This is an important first start. Once this goes out to bid, it will be a \$16m project.

Ms. Kintz announced her excitement for the first set of fifth graders to participate in our new Outdoor Education Program. February 8, 2022 through March 4, 2022, Round Meadow will enjoy leadership, science, social studies, and activities with Fulcrum Adventures. It will consist of two days on campus and three days at local parks. They will climb on the high elements course, study science, botany, Chumash Native American daily life, and chariot building. On February 2, 2022, Dr. Scifres, Dr. Finneran and Ms. Kintz enjoyed an in person meeting with the elementary principals at White Oak Elementary. The staff was very welcoming. It was wonderful to see students engaged in learning during the classroom visits.

Ms. Chambers shared that we held our first Health Benefits Committee Meeting last week with members of LVEA, LVCA and the District Office. We are working with Palms and Associates, which is an insurance company that we currently use for our dental and vision plans. We were exploring health benefit options for our employees. The committee will be meeting in the next several months to explore different provider options. We look forward to providing future updates.

Ms. Falk shared that LVUSD recently received two Special Education Grants. One was in the area of learning loss and the other was in the area of alternative dispute resolution. We started the implementation of the alternative dispute resolution. We had our first training with 25 staff members from Buttercup through high school. We had speech pathologists, psychologists, and special education teachers. Those trainings will continue through May 2023. Ms. Falk, Kristin Stein, and Val Louthian will participate in the Conflict Resolution101. This course is offered through Pepperdine University's Caruso Law Program. We will use the ADA grant money to fund this.

Mr. Klein shared that the Technology department has been working on developing our camera visibility on campuses. We are experimenting with installing some wider angle cameras. This gives us a lot better square footage coverage. These cameras provide broad views of the entire campus. Mr. Klein shared a slide that shows the cameras that were recently installed at White Oak Elementary. This provides a cost savings because we don't have to install as many cameras. The resolution on these cameras allows us to see the individual people. The cameras allow for messages to be sent out to District personnel alerting them when someone is on campus at odd hours. He shared a slide that showed someone poking around the maintenance yard on Sunday night around midnight. You can zoom in to see the person's face.

COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA

There were no comments from the audience on items not on the agenda.

APPROVAL OF CONSENT AGENDA - A

On motion of Ms. Stein, seconded by Ms. Menges, the Board of Education approved Consent Agenda A, Items 1-16 with an amendment to Item #9. Personnel staff will add additional wording to the Job Title and Job Description - Assistant Technical Director. The wording will include language such as "the person works well with children".

Board Motion Carried 4:0 as follows:

AYES: Board members Cutbill, Menges, Stein, and Vadehra

NAYES: None

Student Preferential Vote Carried 1:0

1. Approved Warrants as listed on the attached document.
2. Approved Purchase Orders as listed on the attached document.
3. Approved Award of RFP to Nineteen Six Architects - HVAC Engineering Project at Calabasas High School, Round Meadow Elementary, Lupin Hill Elementary, and Sumac Elementary as listed on the attached document.
4. Approved Award of Bid to Arrow Parking Lot Service for Asphalt Project at White Oak Elementary as listed on the attached documents.
5. Approved Award of Bid to Century Paving, Inc. for Asphalt Project at Lupin Hill Elementary as listed on the attached document.
6. Approved Award of Bid to Finish Line Paving Inc. for Asphalt Projects at Calabasas High School as listed on the attached document.
7. Approved Resolution 15-21 - Intent to Grant Anchor Easement to Southern California Edison for Utilities as listed on the attached document.
8. Approved Student Teacher Agreement - Grand Canyon University as listed on the attached document.
9. Approved Job Title and Job Description: Assistant Technical Director as listed on the attached document.
10. Approved Measure E Oversight Committee Appointment as listed on the attached document.
11. Approved Overnight Field Trip Request - 21-22.20 Mariposa Catalina as listed on the attached document.
12. Approved Overnight Field Trip Request 21-22.21 LCMS Music as listed on the attached document.
13. Approved Overnight Field Trip Request 21-22.22 CHS Girls Wrestling as listed on the attached document.
14. Approved Overnight Field Trip Request 21-22.23 CHS Boys Wrestling as listed on the attached document.
15. Approved Overnight Field Trip Request 21-22.24 LCMS Catalina as listed on the attached document.
16. Approved Overnight Field Trip Request 21-22.25 LCMS Yosemite as listed on the attached document.

APPROVAL OF CONSENT AGENDA - B

On motion of Ms. Stein, seconded by Ms. Cutbill, the Board of Education approved Consent Agenda B, Item 1. Board Motion Carried 4:0 as follows:

AYES: Board members Cutbill, Menges, Stein, and Vadehra

NAYES: None

1. Approved Personnel Document as listed on the attached document.

ACTION ITEMS

1. Expanded Learning Opportunities Grant was presented. Dr. Gleason shared that LVUSD has received approximately \$500k for supporting English Learner, Foster Youth and/or Low Income students in grades TK-6 in providing 30 additional days of instruction and supplemental after school enrichment during the school year. This is an ongoing grant that is expected to be renewed annually. The goal is to use these funds to expand the Find My Genius summer program as well as offer intersessions during winter and spring break. This will allow students to get extra learning time during those breaks. We would also use these funds to provide after care through YMCA. This will accelerate learning along with social emotional growth.

Ronnie Stone, YMCA CEO, was so excited to partner with LVUSD for the Find My Genius program. The program allows children to have experiences that they would never get to experience. Megan Glynn, YMCA Chief Development Officer, stated that Find My Genius came to LVUSD two years ago after Covid started. In 2019, there were 96 in person Find My Genius programs across the country. In 2020, there were only 6 in person programs, and LVUSD was one of them. Ms. Glynn credits Ms. Birkett with this progress. Every time there was a road block, Ms. Birkett, along with Eliana Castillo from Sumac, would solve issues so this program could exist in person. Ms. Birkett stated that she has been with this program since it started five years ago. The students gain so much through this program. Ms. Birkett went over the daily schedule. There are various activities each day. On Fridays, they will go on field trips. By the end of the program, these kids are so confident. With Board approval, YMCA can offer this program year round which would be amazing for children.

On Motion of Ms. Stein, seconded by Ms. Cutbill, the Board of Education approved Expanded Learning Opportunities Grant.

Board Motion Carried 4:0 as follows:

AYES: Board members Cutbill, Menges, Stein, and Vadehra

NAYES: None

2. Resolution 14-21 - Document Scanning and Content Management RFP was presented. Ms. Kimmel shared that the District has numerous boxes of student, employee, payroll, construction and other records stored in various locations.

Many of the records stored are legally required to be retained permanently. Currently, the District's warehouse is at full capacity and therefore the District has the following options: purchase additional warehouse space, rent additional storage space, or scan the documents & store the digital records in a content management system. Staff have reviewed the options and concluded it would be in the best interest of the District to retain a contractor (or contractors) which have the ability to scan the records and develop a content management system. A digital record management system would protect records from damage or erosion and would vastly improve the record retrieval process for staff. Digitizing records has been a priority of the District for many years, as it was listed on the 2006 Measure G bond project list. Staff reviewed the plan with the Finance Committee and it was agreed that a Request for Proposal (RFP) process would best serve the District's needs.

On Motion of Ms. Cutbill, seconded by Ms. Menges, the Board of Education approved Resolution 14-21 - Document Scanning and Content Management RFP.

Board Motion Carried 4:0 as follows:

AYES: Board members Cutbill, Menges, Stein, and Vadehra

NAYES: None

Student Preferential Vote Carried 1:0

INFORMATION ITEMS

There were no information items.

ADJOURNMENT

The meeting was adjourned at 6:55 p.m.

Date Approved

President, Board of Education